

# ACADEMIC CALENDAR 2025 – 2026



CCNM

CANADIAN  
COLLEGE OF  
NATUROPATHIC  
MEDICINE



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\*Boucher students who matriculated prior to September 2022 can refer to the Student Handbook on [MYCCNM-Boucher](#) for grading and academic policies.

# About CCNM

The Canadian College of Naturopathic Medicine (CCNM) is Canada's premier institution for education and research in naturopathic medicine. CCNM offers a rigorous four-year, full-time naturopathic program on two campuses in Canada: one in the Greater Toronto Area and the other at the Boucher Campus in Metro Vancouver.

## HISTORY

A pioneer in Canadian naturopathic education, the Canadian College of Naturopathic Medicine first opened its doors in 1978 (as the Ontario College of Naturopathic Medicine in Kitchener). By 1983 the College was offering Canada's first four-year, full-time professional program in naturopathic medicine. In 1984, CCNM relocated to Toronto, where it has continued to grow, educating students from across Canada and around the world.

The CCNM – Boucher Campus offers an intimate learning atmosphere with the opportunity to learn from world-class instructors. The campus is located in New Westminster on the Fraser River, between Burnaby and Coquitlam, and is steps away from the Columbia SkyTrain station. The Boucher Naturopathic Clinic operates out of the campus as well.

The program is broadly composed of several main areas of study: biomedical sciences, clinical sciences, the art and practice of naturopathic medicine, patient-centred integrated studies, clinical education and naturopathic therapeutics.

CCNM's Board of Governors consists of naturopathic doctors and laypersons from a variety of disciplines. The Board's mandate is to govern the organization, operating as the Canadian College of Naturopathic Medicine (CCNM), with a strategic perspective through effective policy governance and assurance of executive performance that allows the vision and ends of the organization to be achieved with excellence.

## LOCATION

The CCNM – Toronto Campus is located at 1255 Sheppard Avenue East, Toronto Ontario. The CCNM – Boucher Campus is located at #330 – 435 Columbia Street, New Westminster, British Columbia.

## ACCREDITATION

In Ontario, the program at the CCNM – Toronto Campus is offered under the written consent of the Ministry of Colleges, Universities, Research Excellence and Security for the period from April 26, 2022 to April 26, 2029.

In British Columbia, the CCNM – Boucher Campus is regulated by the Private Training Institutions Regulatory Unit of the Ministry of Post-Secondary Education and Future Skills (PTIRU) and is EQA designated by the Province of BC Education Quality Assurance (EQA) as an institution that has met or exceeded provincial government recognized quality standards.

CCNM is accredited by the Council on Naturopathic Medical Education (CNME), the accrediting agency for naturopathic colleges and programs in Canada and the United States. Accordingly, CCNM's program standards are held in high regard: they ensure that the education and training students receive equips them to practice the full scope of naturopathic medicine in the province of Ontario, the province of British Columbia and other regulated and licensed jurisdictions across North America.

# Year-at-a-Glance

## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Year 2

FALL TERM 2025	
Sept. 1	Labour Day, CCNM – Toronto Campus closed (clinic closed Aug. 30)
Sept. 2	Fall term classes begin at the CCNM – Toronto Campus (all years)
Week of Sept. 2	New student orientation (Year 1 Sept. intake)
Sept. 2-16	Studentcare.ca NSA health plan opt-out period for CCNM (both campuses)
Sept. 8	Welcome Back BBQ
Sept. 9	Full term tuition payment / first tuition installment due (Fall term)
Sept. 12	<ul style="list-style-type: none"> <li>Year 1 January unofficial summer grades released to Moodle</li> <li>Last day to add or drop Fall term courses without financial penalty</li> </ul>
Sept. 16	Studentcare.ca NSA health plan opt-out deadline for CCNM (both campuses)
Sept. 17-23	Spring 2025 term supplemental exam period
Sept. 30	National Day for Truth and Reconciliation (campus and clinic closed Sept. 30)
Oct. 1	Second tuition installment due (Fall term)
Oct. 13	Thanksgiving, CCNM – Toronto Campus closed (clinic closed Oct. 11)
Oct. 13-17	Fall 2025 term Reading Week, CCNM – Toronto Campus (Years 1-3)
Oct. 20-24	Fall midterm exams, CCNM – Toronto Campus (all years)

## CCNM – BOUCHER CAMPUS

### Years 1-4

FALL TERM 2025	
Sept. 1	Labour Day, CCNM – Boucher Campus closed (clinic closed Aug. 30)
Sept. 2	Fall term classes begin at the CCNM – Boucher Campus (all years)
Week of Sept. 2	New student orientation (Year 1 Sept. intake)
Sept. 2-16	Studentcare.ca NSA health plan opt-out period for CCNM (both campuses)
Sept. 9	Full term tuition payment / first tuition installment due (Fall term)
Sept. 12	<ul style="list-style-type: none"> <li>Year 1 January unofficial summer grades released to Moodle</li> <li>Last day to add or drop Fall term courses without financial penalty</li> </ul>
Sept. 16	Studentcare.ca NSA health plan opt-out deadline for CCNM (both campuses)
Sept. 17-23	Spring 2025 term supplemental exam period
Sept. 25	Welcome Back Lunch
Sept. 30	National Day for Truth and Reconciliation (campus and clinic closed Sept. 30)
Oct. 1	Second tuition installment due (Fall term)
Oct. 13	Thanksgiving, CCNM – Boucher Campus closed (clinic closed Oct. 11)
Oct. 13-17	Fall 2025 term Reading Week, CCNM – Boucher Campus (Years 1-3)
Oct. 20-24	Fall midterm exams, CCNM – Boucher Campus (all years)

## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Year 2

FALL TERM 2025	
Nov. 3	Third tuition installment due (Fall term)
Nov. 14	Last day to drop Fall term courses to receive any prorated tuition refund
Nov. 28	Last day to drop Fall term courses without academic penalty
Dec. 1	Final tuition installment due (Fall term)
Dec. 8-19	Exam period (Fall term), CCNM – Toronto Campus (all years)
Dec. 19	Fall Academic term end, CCNM – Toronto Campus (all years)
Dec. 23	Clinic Fall term ends, CCNM – Toronto Campus
Dec. 24 – Jan. 1	Clinic closed

## CCNM – BOUCHER CAMPUS

### Years 1-4

FALL TERM 2025	
Nov. 3	Third tuition installment due (Fall term)
Nov. 11	Remembrance Day, CCNM – Boucher Campus closed
Nov. 14	Last day to drop Fall term courses to receive any prorated tuition refund
Nov. 28	Last day to drop Fall term courses without academic penalty
Dec. 1	Final tuition installment due (Fall term)
Dec. 8-19	Exam period (Fall term), CCNM – Boucher Campus (all years)
Dec. 19	Fall Academic term end, CCNM – Boucher Campus (all years)
Dec. 23	Clinic Fall term ends, CCNM – Boucher Campus
Dec. 24 – Jan. 1	Clinic closed

## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Year 2

WINTER TERM 2026	
Jan. 2	CCNM – Toronto Campus and clinic reopens, Winter term
Jan. 5	Winter term classes begin, CCNM – Toronto Campus (all years)
Week of Jan. 5	New student orientation (Year 1 January intake)
Jan. 5-19	Studentcare.ca NSA health plan opt-out period (January intake)
Jan. 12	Full term tuition payment / first tuition installment due (Winter term)
Jan. 14	Fall 2025 grades released to Moodle (main sitting) (Years 1-3)
Jan. 16	Last day to add or drop Winter term courses without financial penalty
Jan. 19	Studentcare.ca NSA health plan opt-out deadline (January intake)
Jan. 21-28	Fall 2025 term supplemental exam period (all years)
Feb. 2	Second tuition installment deadline (Winter term)
Feb. 16	Family Day, CCNM – Toronto Campus and clinic closed (clinic closed Feb. 14)
Feb. 16-20	Winter 2026 term Reading Week CCNM – Toronto Campus (Years 1-3)
Feb. 23-27	Winter Midterm Week, CCNM – Toronto Campus (all years)

## CCNM – BOUCHER CAMPUS

### Years 1-4

WINTER TERM 2026	
Jan. 2	CCNM – Boucher Campus and clinic reopens, Winter term
Jan. 5	Winter term classes begin, CCNM – Boucher Campus (all years)
Week of Jan. 5	New student orientation (Year 1 January intake)
Jan. 5-19	Studentcare.ca NSA health plan opt-out period (January intake)
Jan. 12	Full term tuition payment / first tuition installment due (Winter term)
Jan. 14	Fall 2025 grades released to Moodle (main sitting) (Years 1-3)
Jan. 16	Last day to add or drop Winter term courses without financial penalty
Jan. 19	Studentcare.ca NSA health plan opt-out deadline (January intake)
Jan. 21-28	Fall 2025 term supplemental exam period (all years)
Feb. 2	Second tuition installment deadline (Winter term)
Feb. 16	Family Day, CCNM – Boucher Campus and clinic closed (clinic closed Feb. 14)
Feb. 16-20	Winter 2026 term Reading Week, CCNM – Boucher Campus (Years 1-3)
Feb. 23-27	Winter Midterm Week, CCNM – Boucher Campus (all years)



## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Year 2

WINTER TERM 2026	
Mar. 2	Third tuition installment deadline (Winter term)
Mar. 20	Last day to drop Winter term courses to receive any prorated tuition refund
Apr. 1	Final tuition installment deadline (Winter term)
Apr. 3	<ul style="list-style-type: none"> <li>• Good Friday, CCNM – Toronto Campus closed (clinic closed Apr. 4)</li> <li>• Last day to drop Winter term courses without academic penalty</li> </ul>
Apr. 6	Graduation Send-off (Class of 2026)
Apr. 13-24	Winter 2026 final exam period, CCNM – Toronto Campus (all years)
Apr. 24	Winter Academic term end, CCNM – Toronto Campus (all years)
Apr. 25	Clinic winter term ends
Apr. 26 – May 5	Clinic closed

## CCNM – BOUCHER CAMPUS

### Years 1-4

WINTER TERM 2026	
Mar. 2	Third tuition installment deadline (Winter term)
Mar. 20	Last day to drop Winter term courses to receive any prorated tuition refund
Apr. 1	Final tuition installment deadline (Winter term)
Apr. 3	<ul style="list-style-type: none"> <li>• Good Friday, CCNM – Boucher Campus closed (clinic closed Apr. 4)</li> <li>• Last day to drop Winter term courses without academic penalty</li> </ul>
Apr. 6	Graduation Send-off (Class of 2026)
Apr. 13-24	Winter 2026 term final exam period, CCNM – Boucher Campus (all years)
Apr. 24	Winter Academic term end, CCNM – Boucher Campus (all years)
Apr. 25	Clinic winter term ends
Apr. 26 – May 5	Clinic closed

## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Years 1-2

SPRING TERM 2026	
May 4	Spring term classes begin (Year 1 January intake and IMG Year 1 [Class of 2028], Year 4)
May 4-5	<ul style="list-style-type: none"> <li>New Student Orientation, IMG Year 1 (Class of 2028)</li> <li>Clinic orientation</li> </ul>
May 4-18	Studentcare.ca NSA health plan opt-out period (IMG intake)
May 6	Clinic reopens for Spring term
May 11	Full term tuition payment / first tuition installment deadline (Spring term)
May 13	Winter 2026 grades posted to Moodle (all years)
May 15	Last day to add/drop courses without financial penalty
May 18	<ul style="list-style-type: none"> <li>Victoria Day, CCNM – Toronto Campus closed (clinic closed May 16)</li> <li>Studentcare.ca NSA health plan opt-out deadline (IMG intake)</li> </ul>
May 19-22	Winter 2026 term supplemental exam period
May 20	ETP Preparatory Exam (Year 2)
May 21	Convocation, Class of 2026 (clinic closed)
Jun. 1	Second tuition installment deadline (Spring term)
Jun. 15-19	Spring 2026 term Reading Week, CCNM – Toronto Campus (Years 1-3, IMG Year 1)
Jun. 17	ETP Preparatory Exam (Year 2)
Jun. 22-26	Spring Midterm Week, CCNM – Toronto Campus (all years)

## CCNM – BOUCHER CAMPUS

### Years 1-4

SPRING TERM 2026	
May 4	Spring term classes begin (Year 1 January intake, Year 4)
May 4-5	Clinic orientation
May 6	Clinic reopens for Spring term
May 11	Full term tuition payment / first tuition installment deadline (Spring term)
May 13	Winter 2026 grades posted to Moodle (all years)
May 15	Last day to add/drop courses without financial penalty
May 18	Victoria Day, CCNM – Boucher Campus closed (clinic closed May 16)
May 19-22	Winter 2026 term supplemental exam period
May 20	ETP Preparatory Exam (Year 2)
Jun. 1	<ul style="list-style-type: none"> <li>Convocation (Class of 2026)</li> <li>Second tuition installment deadline (Spring term)</li> </ul>
Jun. 15-19	Spring 2026 term Reading Week, CCNM – Boucher Campus (Years 1-3)
Jun. 17	ETP Preparatory Exam (Year 2)
Jun. 22-26	Spring Midterm Week, CCNM – Boucher Campus (all years)

## CCNM – TORONTO CAMPUS

### Years 1-4, International Medical Graduate (IMG) Stream, Years 1-2

SPRING TERM 2026	
Jul. 1	Canada Day, CCNM – Toronto Campus and clinic closed
Jul. 2	Third tuition installment deadline (Spring term)
Jul. 8	ETP Preparatory Exam (Year 2)
Jul. 17	Last day to drop Spring term courses to receive any prorated tuition refund
Jul. 31	Last day to drop Spring term courses without academic penalty
Aug. 3	Civic Holiday, CCNM – Toronto Campus closed (clinic closed Aug. 1)
Aug. 4	Final tuition installment deadline (Spring term)
Aug. 10-21	Spring 2026 final exam period, CCNM – Toronto Campus (Year 1 Jan. intake, IMG Year 1)
Aug. 21	Spring Academic term end, CCNM – Toronto Campus (Year 1 Jan, IMG Year 1)
Aug. 29	Clinic spring term ends, CCNM – Toronto Campus

## CCNM – BOUCHER CAMPUS

### Years 1-4

SPRING TERM 2026	
Jul. 1	Canada Day, CCNM – Boucher Campus and clinic closed
Jul. 2	Third tuition installment deadline (Spring term)
Jul. 8	ETP Preparatory Exam (Year 2)
Jul. 17	Last day to drop Spring term courses to receive any prorated tuition refund
Jul. 31	Last day to drop Spring term courses without academic penalty
Aug. 3	B.C. Day, CCNM – Boucher Campus closed (clinic closed Aug. 1)
Aug. 4	Final tuition installment deadline (Spring term)
Aug. 10-21	Spring 2026 final exam period, CCNM – Boucher Campus (Year 1 Jan. intake)
Aug. 21	Spring Academic term end, CCNM – Boucher Campus (Year 1 Jan. intake)
Aug. 29	Clinic spring term ends, CCNM – Boucher Campus

**Note:** Updated as of July 23, 2025.

# How to Apply

## Four-year Program

CCNM accepts applications for admission to the four-year program through the Naturopathic Doctor Centralized Application Service (NDCAS): [www.ndcas.org](http://www.ndcas.org). Complete instructions regarding the completion of the online admissions application are available at [https://help.liaisonedu.com/NDCAS\\_Applicant\\_Help\\_Center](https://help.liaisonedu.com/NDCAS_Applicant_Help_Center).

## About NDCAS

1. Be sure to read CCNM's academic requirements prior to starting your online admissions application.
2. The NDCAS application may be completed all at once or over multiple sittings.
3. Once the admissions application has been received and verified by NDCAS, it will be forwarded to CCNM for further review and response.

Session Start	Priority Application Date	Final Application Deadline (for late applications and if space permits)
January 2026	August 1, 2025	November 17, 2025
May 2026 (IMG Bridge Delivery)	January 9, 2026	April 6, 2026
September 2026	January 9, 2026	July 20, 2026
January 2027	August 3, 2026	November 16, 2026

## Two-year IMG Bridge Delivery

The online application for the two-year bridge delivery for international medical graduates (IMG) is available on the [CCNM website](#).

Possessing the minimum admission requirements published herein does not guarantee an offer of admission. In addition to these requirements, the College will admit only those candidates who, in the judgement of the College, are of good character, are capable of completing the program in its entirety, and show promise of becoming worthy members of the naturopathic profession.

## Please direct all inquiries to:

Student Services  
Email: [info@ccnm.edu](mailto:info@ccnm.edu)  
Toronto Campus Tel: 416-498-1255/1-866-241-2266 ext. 245  
Boucher Campus Tel: 604-777-9981

# Admission Requirements

The Canadian College of Naturopathic Medicine (CCNM) is committed to excellence in naturopathic education and to the success of our graduates. All candidates for admission are evaluated based on their academic history and personal interview, as well as their motivation for becoming a naturopathic doctor, leadership skills, problem solving and critical-thinking skills, and specific personal qualities and characteristics.

## ACADEMIC REQUIREMENTS

To be considered for admission to the naturopathic program, applicants must have completed a three- or four-year bachelor's degree in any discipline at an accredited institution (a university), evaluated by the submission of official transcript(s). For September admission, undergraduate courses must be completed by **August 31** of the year of application. For January admission, undergraduate courses

must be completed by **December 31**. Applicants are encouraged to **apply early**. Admission requirements may be subject to change at any time without notice.

Applicants must meet a minimum cumulative grade point average of 2.7 on a four-point scale. Historically, the average cumulative GPA of accepted students has been 3.3.

## PREREQUISITE COURSES

The table below outlines the prerequisite courses that applicants must take prior to starting the program.

CCNM offers online general chemistry, general biology, physiology, and psychology courses throughout the year. Each course is delivered in a format which combines online self-study modules with weekly interactive online tutorial sessions.

[Find out more on CCNM's website.](#)

Required Courses	Credit Hours	Units	Requirements
General Biology	3	0.5	May be fulfilled by one semester of biology, anatomy, botany, cell biology, endocrinology, genetics, immunology, or zoology. <b>Example:</b> SBI100 General Biology (offered at CCNM)
Human Life Sciences	6	1.0	May be fulfilled by one-year or two semesters of biology, chemistry, organic chemistry, biochemistry, cell biology, anatomy, microbiology, physiology, immunology, pathophysiology and/or pharmacology <b>Example:</b> SBC100 Biochemistry and SPH100 Physiology (offered at CCNM)
General Chemistry	3	0.5	May be fulfilled by one semester of chemistry. General, biochemistry, and/or organic chemistry courses would be accepted. <b>Example:</b> SGC100 General Chemistry (offered at CCNM)
Psychology	3	0.5	May be fulfilled either by one semester of introductory psychology, organizational behaviour, health psychology, developmental psychology, or other similar courses. <b>Example:</b> SPS100 Psychology (offered at CCNM)
Social Sciences or Humanities	6	1.0	Acceptable courses include, but are not limited to: sociology, economics, marketing, political science, history, etc. This elective must include an essay-writing component. <b>Example:</b> University of Toronto – Introduction to Sociology (Foreign language courses are not accepted for this prerequisite.)

Credit will only be given for the completion of prerequisites when a grade of C-minus (60 per cent) or better is earned



## EARLY ENTRY PATHWAY (EEP) FOR TRENT UNIVERSITY STUDENTS

Students completing a degree from Trent University in one of the following program streams in Year 2 with a minimum 75%/3.0 GPA overall average may be eligible to gain an early conditional acceptance, provided they are in one of the following programs and meet all of the prerequisite requirements:

- Health and Human Behaviour degree with a specialization in Health Sciences OR
- Kinesiology degree with a specialization in Health Sciences OR
- Any Bachelor of Arts or Bachelor of Science degree program with completion of all required prerequisites outlined

The above programs fulfill prerequisites for CCNM in their entirety upon graduation from Trent University.

Where indicated, students must ensure that the proper courses are selected through degree studies to fulfill all CCNM prerequisites listed and achieve the necessary minimum requirements to be considered for admission into the four-year naturopathic program.

It is important to note that obtaining the minimum overall average and meeting other admission requirements does not guarantee an offer of early admission. Students are encouraged to apply early to maximize their opportunity at reserving a spot within the program.

## PERSONAL STATEMENT/ESSAY

Applicants for all streams are required to complete a personal statement/essay. Essay questions are included in the application. Please follow the instructions provided when answering the essay questions.

## CONFIDENTIAL REFERENCES

All letters must include a referee's signature, their credentials, and be on official letterhead.

### Four-year Stream

Three letters of reference must be submitted online through NDCAS.

The following references are required:

- One academic reference
- One reference from a regulated health-care professional (ND, nurse, massage therapist, etc.)

- One additional reference from either of the above categories or a past employer/volunteer
- Referees must have known you for a minimum of one year, although it is strongly recommended that you choose someone who has known you for two years or more

### IMG Two-year Bridge Delivery Stream

International medical graduates (IMG) must submit two letters of reference (either academic or from a past employer) through the online application on the [CCNM website](#).

When selecting your referee, you should choose someone who can comment on your capacity in the following areas:

- Ability to handle stressful situations
- Business management skills
- Commitment to upholding high ethical standards
- Demonstration of tolerance, compassion and empathy
- Initiative
- Maturity
- Problem solving skills
- Self-discipline

## RESUMÉ

All applicants must submit a current curriculum vitae/resumé including the following information:

- Education
- Work experience
- Volunteer experience
- Awards
- Skills and abilities

## PERSONAL INTERVIEW

This is an essential part of the admissions process. The purpose of this interview is to assess an applicant's ability to successfully complete the program and become an effective naturopathic doctor. Applicants will be chosen for interviews based on their academic performance. Interviews are conducted virtually.

The personal interview lasts approximately 45 minutes. The interview team consists of one faculty member and one fourth-year student intern. There are three components to the interview:

- Several vignettes/scenarios with applicable questions (for which no prior medical knowledge is required)
- Additional questions related to motivation and familiarity with naturopathic medicine
- An opportunity for open dialogue

## ADMISSION DECISION

CCNM may accept students to either one of our two campuses – Toronto or Boucher.

The decision to admit an applicant is based primarily on the applicant's undergraduate grade point average and admissions interview. Additional criteria will include:

- applicant's academic history
- essay
- references
- resumé/CV

If an applicant is offered admission, a deposit of \$2,000 is required to confirm acceptance of the offer. For the CCNM – Boucher Campus this deposit, as per PTIRU (Private Training Institutions Regulatory Unit), will be required once all admission requirements have been satisfied (as per your acceptance package). The deposit will be applied to the student's first-year tuition fee. Please note that if an applicant withdraws their acceptance of the admission offer after 48 hours, but before the start of the program, or if they do not attend the first ten consecutive days of scheduled classes, they will receive a refund of the deposit and an administrative charge of \$500 will be applied. Withdrawals received after the start of the program will receive a refund calculated according to the program withdrawal policy.

**All admission offers are conditional pending completion of all admission requirements.**

## DEFERRED ENROLMENT

Letters of acceptance are only valid for the intake session for which the applicant was admitted. Applicants who do not enrol in the intake for which they applied, may defer to the subsequent intake, in which case the funds will be credited towards that intake start. Applicants who wish to defer beyond one intake must reapply. Additional fees may apply on submission of the new application. As the IMG stream only has one intake per year, deferral is not permitted.

## MATURE/EXPERIENCED STUDENTS POLICY

CCNM welcomes mature students to apply and to refer to the outlined admission requirements, as their experience is valued.

## ENROLMENT REQUIREMENTS

Students accepted for admission to CCNM must also satisfy the following enrolment requirements in order to be registered in the program.

## TB TWO-STEP TESTING POLICY

All new students must submit a two-step Mantoux (PPD) skin test (complete TB Testing Form). All TB test results must be submitted to Student Services. All students who test positive for tuberculosis must submit the results of one baseline chest x-ray to rule out active disease. If any student is found to be high-risk, they may be required to submit the results of an additional TB test or chest x-ray to rule out active disease.

All returning students (both campuses) are required to submit a TB Risk Assessment form annually (this is an online questionnaire – no in-person doctor visits are required unless you have tested positive for TB and require a chest x-ray).

If you are required to submit a chest x-ray, you must do so prior to the start of the term you are submitting the results for. Failure to submit TB test results and/or Risk Assessment form prior to the start of a student's intake may result in deregistration from all clinic-related activities including classes. Questions regarding the student TB testing policy should be directed to [info@ccnm.edu](mailto:info@ccnm.edu).

## HEPATITIS B POLICY

Students who have been vaccinated for Hepatitis B must submit proof of vaccination or immunity to Student Services by one of these two methods:

1. A letter from your MD stating that you received the vaccination within the last 15 years or;
2. Laboratory testing demonstrating immunity to Hepatitis B.

Students who do not wish to be or have not been vaccinated for Hepatitis B must submit a Hepatitis B waiver form to Student Services prior to the start of classes. **If getting vaccinated is delayed, please submit the Hepatitis B waiver in the interim until you can provide Student Services with proof of vaccination.**

**This is a one-time only requirement.** Once a student has submitted appropriate documentation to Student Services, it will be kept on file for the duration of their enrolment at CCNM. Failure to submit proof of Hepatitis B vaccination or waiver form may result in deregistration from all clinic-related activities including classes. Questions regarding the Hepatitis B policy should be directed to Student Services.

## CPR CERTIFICATION REQUIREMENT

As a CCNM student, you will be involved in the clinic onsite at a variety of stages during your program. All students are required to have a valid CPR certification [Health Care Provider (HCP or "C" Level), Basic Life Support (BLS) or Advanced Cardiac Life Support (ACLS)] upon enrolling in the naturopathic medicine program.

CPR courses are available through the Continuing Education department at the CCNM - Toronto Campus. Certification is also accepted from organizations such as St. John's Ambulance, Red Cross, Heart and Stroke Foundation, Life Saving Society, etc.

Courses **must have a hands-on practical assessment** and evaluation of skills. Certification must span the entire academic year of enrolment and clearly state the student's name, "Issued on" and "Expiry" dates. Please send your updated certification in PDF or JPEG format only to [info@ccnm.edu](mailto:info@ccnm.edu).

**Please note:** It is the student's responsibility to ensure that valid CPR certification is kept up-to-date at all times for the duration of enrolment at CCNM. It is mandatory for any certification lasting longer than two years (some cards are three years) to be renewed two years **after** the date of issue.

**Failure to submit a valid CPR certification may result in deregistration from all clinic-related activities including classes.** Please note: certification completed at any of the approved organizations relevant to the campus (inclusive of CCNM Continuing Education department) **MUST** be submitted directly from the student to [info@ccnm.edu](mailto:info@ccnm.edu).

Note that health requirements may change at any time, depending on regulations in our two jurisdictions.

## CRIMINAL BACKGROUND CHECK

All students on both campuses are required to submit a Vulnerable Sector Criminal Records Check (working with children and vulnerable adults) from your local jurisdiction. Local jurisdiction refers to the **permanent** address you indicated on your application to the program. Any student obtaining a document outside of Canada or the US in a language other than English, must have it translated into English and notarized.

For any jurisdiction that does not offer a Vulnerable Sector Criminal Record Check, a sex offender registry clearance letter may be accepted.

For all Boucher students a second valid Vulnerable Sector Criminal Records Check will also be required for registration with the College of Complimentary Health Professionals of BC (CCHPBC), and this registration is required prior to matriculation for any interaction with patients in the clinics.

If **while** a student you are charged or convicted of criminal offence, you **MUST** advise Student Services at [info@ccnm.edu](mailto:info@ccnm.edu) before proceeding with any clinical activities. Additional documentation may be required.

## ESSENTIAL SKILLS AND ABILITIES REQUIRED FOR THE STUDY OF MEDICINE

CCNM is responsible to society to provide a program of study enabling graduates to possess the knowledge, skills, professional behaviour and attitudes necessary to enter the regulated practice of naturopathic medicine. Graduates must be able to diagnose and manage health problems and provide compassionate primary care to their patients. For this reason, students in the naturopathic medicine program must possess the cognitive, communication, sensory, motor and social skills necessary to interview, examine and counsel patients, and competently complete certain technical procedures in a reasonable time while ensuring patient safety. Prospective applicants should note that cognitive, physical examination, management and communication skills, as well as professional behaviour, are all evaluated in timed simulations of patient encounters.

All applicants are expected to assess their ability to meet the standards set out in this policy. This policy does not preclude individuals with disabilities from attending the College. Applicants who anticipate requiring disability-related accommodation are responsible for notifying CCNM in a timely manner; however, applicants should be aware that the awarding of the program credential is dependent on candidates demonstrating skill in a number of areas, some of which require physical dexterity.

A candidate for the naturopathic program must demonstrate the following abilities:

### Observation skills

The candidate must be able to demonstrate skills in observation. In particular, a candidate must be able to accurately observe a patient at a distance and close at hand. Observation necessitates the functional use of the sense of vision and somatic sensation, enhanced by tactile, olfactory, and auditory information.

### Communication skills

A candidate must be able to speak to, hear and observe patients and coherently summarize a patient's condition and management plan, verbally and in writing. A candidate must be able to communicate effectively and sensitively with patients, families, employees and other health-care practitioners.

### Motor skills

A candidate must demonstrate sufficient motor function to safely perform a physical examination on a patient in a timely fashion, including palpation, auscultation, percussion and other diagnostic techniques. A candidate must be able to use common diagnostic aids or instruments either directly or in an adaptive form, and be able to perform basic laboratory tests. A candidate must be able to execute fine and gross motor movements that are required to provide general medical care to patients.

### Intellectual-conceptual, integrative and quantitative abilities

A candidate must demonstrate critical thinking, sound judgement, analysis, reasoning, and synthesis, essential to the problem-solving skills demanded of physicians. In addition, the candidate should be able to comprehend three-dimensional relationships and to understand the spatial relationships of structures.

### Behavioural and social attributes

A candidate must consistently demonstrate the emotional maturity and stability required for full utilization of their intellectual abilities. The application of good judgement and the prompt completion of all responsibilities attendant to the diagnosis and care of patients are essential attributes. The development of mature, sensitive and effective relationships with patients, families, employees and other health-care practitioners is also required. The candidate must be able to tolerate the physical, emotional and mental demands of the program and function effectively under stress. Adaptability to changing environments and the ability to function in the face of uncertainties inherent in the care of patients are both necessary.

Compassion, integrity, concern for others, interpersonal skills, intellectual curiosity and self-motivation are all personal qualities that naturopathic doctors and naturopathic medical students must demonstrate.

## REGISTRATION AGREEMENTS

It is mandatory for students to complete and submit a registration agreement for each year of enrolment as per the instructions from the Registrar's Office. Failure to do so may delay financial aid funding, subsequent enrolment into the next year, etc.

# IMG Bridge Delivery for Foreign-trained Medical Doctors

CCNM offers a two-year bridge delivery stream of its naturopathic medical program, developed specifically for foreign-trained medical doctors as an opportunity to further their health care careers in Canada. Required courses are organized into a compressed period of 24 months. The six-term curriculum incorporates all of the competencies of the four-year naturopathic medical program, acknowledges previous medical experience and education, while providing additional supports to address the unique needs inherent to foreign-trained medical doctors. Graduates receive the Doctor of Naturopathy degree.

Many foreign-trained medical doctors feel that the nature of a naturopathic doctor's practice is much closer to their experience as a medical doctor. Therapies associated with naturopathic medicine are used world-wide and delivered at CCNM: clinical nutrition; lifestyle management; traditional Chinese medicine and acupuncture; botanical (herbal) medicine; physical medicine, and homeopathy.

## **Please note:**

- At this time, the bridge delivery of the naturopathic program for IMGs is only available at the CCNM – Toronto Campus.
- MDs with Canadian medical degrees can also apply to the IMG stream.
- If an applicant is accepted into the IMG Bridge Delivery and transitions into the four-year delivery of the Doctor of Naturopathy program, no additional requirements will be necessary.

## **WHO ARE IMGs?**

An international medical graduate (IMG) is an individual who has graduated from a medical school outside of Canada. They may have several years of independent practice experience in their country; have just recently completed medical school; have completed a residency training program; have gone directly into practice with no requirement for a residency, etc.

## **DO I QUALIFY FOR BRIDGE DELIVERY OF THE NATUROPATHIC MEDICINE PROGRAM?**

1. Applicants must have graduated from an MD degree program that is validated by an official [WES \(World Education Services\)](#) course-by-course evaluation, sent directly from WES to CCNM. If a student's MD degree was completed within Canada or the U.S., an official transcript must be submitted. At this time no other evaluation service is accepted.
2. Applicants must have a minimum cumulative grade point average of 2.7 on a four-point scale.

## **PROFICIENCY IN ENGLISH**

Graduates from non-English language medical programs must submit proof of one of the following English proficiency requirements and satisfy the minimum grade required as indicated below:

- TOEFL IBT – minimum score of 86 out of 120
- IELTS (academic) – minimum overall band score of 6.5 or higher (on a 9 point scale)
- ILAC level PW (University Pathway) 3.3 (must achieve minimum cumulative grade point average or minimum letter grade equivalent to 75%)



# Information for International Students

CCNM welcomes applications from international students to the naturopathic program. Every year, students choose the College because of its reputation as a leader in naturopathic education and research. **An applicant is considered an international student if they are not a Canadian citizen or permanent resident.** For those applicants from the United States who wish to return home to practise after graduation, CCNM graduates meet the eligibility requirements for all regulated jurisdictions in the U.S. Applicants who intend to practise outside North America are advised to contact the local naturopathic medicine licensing body to inquire about requirements for licensing in that jurisdiction.

International applicants must ensure that their academic credentials meet Canadian equivalency. Please see the 'Evaluation of International Transcripts' section below. If you are an international medical graduate (IMG), you may qualify for bridge delivery of the Doctor of Naturopathy program. For more information please see the 'IMG Bridge Delivery for Foreign-Trained Medical Doctors' in the previous section of the academic calendar.

## ADMISSION REQUIREMENTS FOR INTERNATIONAL STUDENTS

In addition to CCNM's admission requirements, international applicants must ensure they acquire a **valid study permit** prior to the start of the intended intake. **Without a valid study permit, students are not permitted to attend classes.** Please note that the institution will not retain or withhold an international student's passport, study permit, or similar document under any circumstances. CCNM only requires a copy of the student's study permit. Should the student renew their study permit, they must provide an updated copy to Student Services.

## EVALUATION OF INTERNATIONAL TRANSCRIPTS

Students applying for the naturopathic medicine program who have completed their university study at an institution outside North America must have their transcripts evaluated and translated (if necessary) on a course-by-course basis with GPA by WES.

### World Education Services

[www.wes.org](http://www.wes.org)

Toronto: 1-800-361-6106

New York City: 212-966-6311

## PROFICIENCY IN ENGLISH

As the CCNM curriculum is delivered in English, all applicants are expected to demonstrate sufficient facility in the English language to fully participate in the learning process. If an applicant's post-secondary studies were completed outside of North America in a language other than English, proof of English proficiency must be submitted to CCNM. CCNM's minimum requirements are indicated below and can be obtained from one of the following organizations:

- [TOEFL IBT](#): minimum 86 out of 120 (CCNM TOEFL DI Code: 0245)
- [IELTS](#): minimum overall band score of 6.5 or higher (on a 9 point scale)
- [ILAC level PW \(University Pathway\)](#) 3.3 (must achieve minimum cumulative grade point average or minimum letter grade equivalent to 75%)

## LIVING, STUDYING AND WORKING IN CANADA

CCNM is recognized by the Government of Canada as a [designated learning institution \(DLI\)](#) for study permit purposes. The Toronto Campus DLI number is O19305338292 and the Boucher Campus DLI number is O19219916952. International applicants must comply with Immigration, Refugees and Citizenship Canada's [admissibility requirements](#) and must obtain a [study permit](#). Study Permit applications may require a Provincial Attestation Letter (PAL). PALs are distributed by the Government of Ontario or British Columbia, and CCNM cannot guarantee availability. CCNM will not retain or withhold an International Student's passport, study permit, or similar document under any circumstances. CCNM only requires a copy of the student's study permit. **Without a valid study permit, students are not permitted to attend classes.**

**Please note:** CCNM cannot advise on immigration matters and it is the responsibility of each student to ensure that they have all the necessary documents to study legally in Canada. Individuals must refer to [Immigration, Refugees and Citizenship Canada \(IRCC\)](#), for all information pertaining to International Students and Study Permits.

### HOUSING

#### Toronto Campus

At the CCNM – Toronto Campus, students have the option of choosing from the affordable, [on-site residence](#) or nearby, [off-campus housing](#).

Learn more about [your rights as a tenant](#) in Ontario.

#### Boucher Campus

The CCNM – Boucher Campus does not have an onsite residence; however, there are many [off-campus housing options](#) available. It is important to [know your rights as a tenant](#) in British Columbia.

Once you're officially a CCNM student, you may join [Boucher Chamber](#), a closed Facebook group for CCNM – Boucher students, which provides a source for housing options and roommates.

### FINANCIAL AID

US Students may be eligible to apply for US Government loan funding using the Free Application for Federal Student Aid (FAFSA) form.

International students from other countries other than Canada and the United States must consult with their own countries for any available student loan funding.

### HEALTH INSURANCE

In addition to the Naturopathic Students' Association (NSA) extended health and dental plan, international students must also have basic health insurance protection.

#### Toronto Campus

At the CCNM – Toronto Campus, international students are opted into the College International Health Insurance Plan (CIHIP) via Studentcare.

In addition, international students will be opted into the NSA Health & Dental Plan, which is separate from the above noted.

#### Boucher Campus

At the CCNM – Boucher Campus, international students with a study permit valid for six months or more are deemed residents of British Columbia and required to register for [B.C. Medical Services Plan \(BC MSP\)](#). Boucher international students must provide a copy of their own independent international health insurance plan that covers them for the time not covered under the BC MSP to Student Services at [info@ccnm.edu](mailto:info@ccnm.edu).

In addition, international students will be opted into the NSA Health & Dental Plan, which is separate from the above noted.

Boucher international students must provide a copy of their own independent international health insurance plan to Student Services.

For more information about living and studying at CCNM, please visit our [Students from Outside Canada](#) webpage.

For more information about studying in Canada, visit the [Immigration, Refugees and Citizenship Canada](#) website.

# The Office of the Registrar

The Office of the Registrar supports students in a number of ways, including help with registration, graduation and important dates during the school year.

## STUDENT RECORDS

The Registrar's Office maintains permanent academic records of every student enrolled at CCNM. A student's file contains their application, information related to the business of the College, transcripts, and records of official action taken by CCNM concerning the student.

Records may be made available to members of the faculty and administration with a demonstrated need. Except as may be required by law, no part of a student's record will be released to any person outside CCNM without written consent of the student.

## CONFIDENTIALITY OF STUDENT ACADEMIC RECORDS

1. A student's academic record is defined as the information concerning the student, held by the Registrar's Office at CCNM.
2. Academic records are the property of CCNM.
3. Release of information:
  - a. Except as may be required by law, a student's academic record will not be released to any third party without the written authorization of the student.
  - b. Student academic records may be released to authorized CCNM staff or faculty for the execution of job responsibilities as approved by the Registrar or designate.
  - c. Any authorized review of a student's file must be supervised by the Registrar or designate.
  - d. Biographic and financial aid information will be forwarded to the designate of the Ministry of Colleges, Universities, Research Excellence and Security for the purposes of conducting the required Key Performance Indicator (num) surveys for graduation and employment rates for Ontario and either the Private Training Institution Research Branch (PTIRU) or the Ministry of Advanced Education and Skills Training (MAEST) in BC, if required.
  - e. Confirmation of course or program completion to licensing/exam bodies as outlined in the 'Release of Information to Third Parties' acknowledgement in SONIS.
  - f. If a student or graduate has applied to an agency/organization for work or study, verification will be provided if there is accompanying consent to release their information from the student/graduate.

- g. International students' enrolment status will be verified as required by the Immigration, Refugees and Citizenship Canada.

## STUDENT GRADES, TRANSCRIPTS AND VERIFICATIONS

Students can access official grades through [SONIS](#) by logging in with their College login credentials.

The transcript is an official record of all academic and clinic credits earned toward CCNM's naturopathic program. It lists the course title, course code, number of credit hours and the numerical or letter grade for all courses taken.

Unofficial transcripts are provided to students free of charge. Official transcripts are available at \$35 each.

Official transcripts may be requested to be released directly to educational institutions, licensing boards or potential employers, etc., whom the student has authorized to receive the transcript. Students may request official transcripts for themselves, however the transcript will be marked "Issued to Student." Transcript request forms can be accessed on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#).

### NPLEX Verification

Students who register to write NPLEX I and NPLEX II will be verified by the Registrar's Office based on the following.

#### NPLEX I (four-year naturopathic program):

BMS100 - Introduction to Biomedical Sciences

BMS150 - Biomedicine I

BMS200 - Biomedicine II

BMS250 - Biomedicine III

CMS100 - Foundations of Clinical Medicine

CMS150 - Clinical Medicine I

CMS200 - Clinical Medicine II

CMS250 - Clinical Medicine III

ETP275 - Entry-to-Practice Preparation Exam (only applicable to Class of 2028 and onwards) Entry-to-Practice Preparation Exam

#### IMG (two-year bridge delivery):

CMS175 - Clinical Medicine I - IMG

CMS275 - Clinical Medicine II - IMG

ETP275 - Entry-to-Practice Preparation Exam (not applicable to the IMG Class of 2026)

#### NPLEX II:

Completion of the above, depending on your cohort, and meeting all graduation requirements.

## General Verifications

Students who require verifications for any reason must have student consent with the request and no outstanding financial balance with CCNM.

## REGISTRATION

Registration information and instructions will be shared with students each year in advance of the next academic year or enrolment period for the appropriate action they may need to take. The Registrar's Office will be responsible for completing mandatory course registrations and opening online registration for electives as needed during this period. Students will be registered for all terms associated with the academic year study period.

During the enrolment period and prior to the end of the course add/drop period, any student not on a regular full-time track should complete a course enrolment/adjustment form found on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#) and submit it to the Registrar's Office at [info@ccnm.edu](mailto:info@ccnm.edu). Students who fail to communicate and register by the deadline indicated to add courses will not be considered enrolled in that class and coursework will not be credited. Failure to register during this period will result in a late registration fee of \$100.

Please note that course load reduction or changes may impact:

- a. A student's eligibility to receive government funding, such as changing status from full-time to part-time or vice versa. A student may also become ineligible for funding.
- b. A student's tuition in the year the changes have been made and in the subsequent year (i.e. moving from block tuition to cost-per-credit, or vice-versa).

It is the responsibility of the student to be aware of and accountable for any changes related to their course load with respect to charged tuition.

## AUDITING COURSES

Students who wish to audit a course must submit a course enrolment/adjustment form found on the [MYCCNM-Toronto](#) or [MYCCNM-Boucher](#) Student Portal to the Registrar's Office at [info@ccnm.edu](mailto:info@ccnm.edu) during the first period of course add/drop in the term. Any requests submitted after the course add/drop deadline according to the Year-at-a-Glance will not be fulfilled. Any course(s) added for audit cannot be dropped, will not show on the transcript, and will not have any cost

associated with it. Courses excluded from auditing would be those which are practical in nature or have a practical component. An auditing student may attend lectures and access online materials, however, may NOT participate in any class activities, including lectures, online discussions, practical sessions, etc., and may not submit assignments or write examinations. If attending classes for audit, please be considerate of other students enrolled in the class.

## TRANSFER CREDITS AND ADVANCED STANDING\*

Advanced standing is open to those who have graduated from a recognized MD program. For more information please email [info@ccnm.edu](mailto:info@ccnm.edu).

\*May also be known as Prior Learning Assessment Recognition (PLAR)

## TRANSFER STUDENTS

Transfer students from another CNME-accredited program are required to go through the admissions process as well as provide a letter of recommendation from a senior administrator at the transferring institution. The letter should indicate that the transferee was in good standing and has not been subject to any disciplinary actions.

## TRANSFERRING FROM ONE CAMPUS TO ANOTHER

Students must complete their program of study at the campus in which they initially enrolled unless a transfer is approved by the Registrar's Office.

### Transfer Requests

Students who wish to transfer between the Boucher and Toronto Campuses must submit a written request to the Registrar's Office via [info@ccnm.edu](mailto:info@ccnm.edu). The request must include a detailed explanation of the reason for the transfer. Students must also provide a copy of their unofficial transcript and any supporting documentation needed pertaining to their enrolment status with such a request.

Please note, the Registrar's Office may require additional forms to be completed.

### Approval Process

The Registrar's Office will review transfer requests on a case-by-case basis. The transfer must be approved by the Registrar's Office, and students will be informed of the decision in writing. The decision of the Registrar's Office is final and not subject to appeal.

## Transfer Restrictions

At the present time, internal transfers to complete clinical placements will only be considered where they are necessary because of public health measures. However, this policy may be updated at any time, and transfers for the sole purpose of completing clinical placements may not be permitted in the future. Students who are granted a transfer based on necessity to complete clinical placements will earn the credential granted by the campus in which they are initially enrolled, regardless of the campus where the clinical placement is completed.

## LIMITATIONS ON AMOUNT OF CREDITS AWARDED FOR TRANSFERS AND ADVANCED STANDING

No more than 50 per cent of CCNM's naturopathic program can be completed via transfer or advanced standing credits.

## ADMINISTRATION OF ADVANCED STANDING

All courses approved for advanced standing or transfer credit will show as EQV (equivalent) on the CCNM transcript and will not be calculated into a student's GPA. All course information and final grades will be verified by official transcripts. A detailed course outline (not a course description) for each course must be submitted.

Individuals will be notified in writing of the advanced standing decision.

An individual who is denied advanced standing has the ability to appeal the decision. Should the decision be made to exercise the right to appeal, the applicant must provide a written request for review with a rationale for the request, along with any relevant documentation to Student Services, within five business days of the notice being issued. All documentation will be forwarded from Student Services to the Associate Dean, Curriculum and Residency, who will review the written materials and make an independent determination. The Dean will then conduct a final review and will advise the Registrar's Office of their final decision in writing within ten business days of receiving the appeal. The Registrar's Office will communicate the final decision to the student within this 10-day period.

**Please note that CCNM is on a block/program tuition model which applies to both campuses. The block/program tuition fee applies to all students whose course load percentage falls between 76 per cent and 120 per cent, calculated on a term basis. Students who register and attend for two terms, who have an overall course load that falls below 76 per cent will have their fees adjusted to a cost per credit charge.**

For students who enrol in three academic terms, the block/program tuition fee will be recalculated for the entire year to ensure they pay no more than the annual tuition, unless the total annual course load exceeds 120 per cent of the course credits. Credits and tuition may not be reduced when advanced standing is granted. Students whose course load is outside of the designated range will have their tuition calculated on a cost per credit basis.

## WITHDRAWAL

**Voluntary withdrawals** are usually at the request of the student and may include a withdrawal from the program or Leave of Absence (LOA). Students who intend to withdraw from the program for any reason must:

1. Request a withdrawal form from Student Services, then complete and submit the form as their written notice to the Office of the Registrar ([info@ccnm.edu](mailto:info@ccnm.edu)).
2. It is important to note that the date of form submission will be used as the withdrawal date from the program and will be reported for any loan purposes.
3. If no form is received, the last date of attendance will be the effective date of withdrawal and will be the date used to close out the student's account.
4. Any tuition refunds or remaining financial obligations to the College will be assessed based on the last date of attendance.

### Non-voluntary Withdrawal

Students may be required to withdraw from the program for a variety of reasons including academic or non-academic misconduct, failure to attend classes, expired Leave of Absence (LOA), or financial standing.

Failure to attend all classes for 10 consecutive scheduled days without valid documentation may result in non-voluntary



withdrawal. CCNM may deem a student to be withdrawn after 10 consecutive scheduled days of failed class attendance even with valid documentation in exceptional circumstances. The last date of attendance will be used as their date of withdrawal.

Therefore, the eleventh day will be the effective date of withdrawal and will be the date used to close out the student's account. Any tuition refunds or remaining financial obligations to the College will be assessed based on the last date of attendance.

### Approved Leave of Absence (LOA)

Students may have circumstances that require them to interrupt their enrolment and take a Leave of Absence (LOA) of up to one academic year. International students must be aware of study permit conditions and refer to the IRCC for [Study Permits: Assessing Study Permit Conditions](#), if taking a leave for more than 150 days. All students have an obligation to complete the program within the maximum allowable time frame from their first date of attendance. Please see Program Structure --> Program Duration.

In order to qualify for a LOA a student:

- Must be in good academic standing
- Must not have any academic and/or non-academic sanctions including suspension
- Should have satisfied all financial obligations to CCNM\*
- Must be up to date with all coursework and remediation, unless exempted by CCNM. If course work or remediation is not completed prior to your departure, then you will be required to retake the full course(s) as applicable.

### Conditions of Approved Leaves (applies to all students)

1. For the duration of the approved leave period, students may not:
  - act as a corporate extern;
  - participate in school events, clubs, or committees;
  - borrow books or access online resources from the library
  - participate in any academic activities, including clinic rotations, external clinic observations, and remediating grades that were published at the time of leave request, except at the specific request of CCNM.
2. Students can continue to use the [ndnet.ccnm.edu](mailto:ndnet.ccnm.edu) assigned email account and access Sharepoint, Moodle, and SONIS
3. Students are authorized to access the services of the CCNM onsite clinic and counseling services as offered by Student Services during the approved leave period.
4. All students on approved leaves are subject to the Student Code of Conduct.

\*Please note: students on a Leave of Absence are required to resolve any remaining financial balance prior to returning to the program.

Please see the Financial Information section for more information on accounts in arrears.

## REFUND CALCULATION FOR WITHDRAWAL FROM THE PROGRAM

Upon providing written notice of their decision to withdraw, the student's refund will be assessed based on the time spent in the program. Once the program has started, if the student withdraws, the amount of tuition owing (earned tuition) will be prorated for the term, calculated on a course-by-course or block tuition basis using the following formula:

*(Number of Weeks Prior to Withdrawal / Total Number of Weeks in the Term) x Course or Block Tuition = Earned Tuition (Tuition Owing)*

Once the time spent in a course reaches past 11 weeks, no refund will be issued.

## DEFERRAL, DISCONTINUATION OR CANCELLATION OF THE PROGRAM

In the event of deferral, cancellation or discontinuation of the program, the College will refund to the applicants unearned tuition. At their option, an applicant may choose to defer their application to the subsequent intake in which case the funds will be credited towards that intake start.

## WITHDRAWAL FROM A COURSE(S)

Students who withdraw from a specific course(s) must advise the Registrar's Office in writing using the Course Enrolment Adjustment Form found on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#).

The student's registration will be adjusted to reflect the course load reduction. The submission date of the request for the reduction in course load will be used to calculate the amount of the refund (if any). If the student has received government loan funding, the changes will be communicated directly to these government agencies. Please refer the Year-at-a-Glance for important dates pertaining to course add/drop/withdrawal dates.

Please note that course load reduction or changes may impact:

- a. A student's eligibility to receive government funding, such as changing status from full-time to part-time or vice versa. A student may also become ineligible for funding.
- b. A student's tuition in the year the changes have been made and in the subsequent year (i.e. moving from block tuition to cost-per-credit, or vice-versa).

It is the responsibility of the student to be aware of and accountable for any changes related to their course load with respect to charged tuition.

### Refund calculation for withdrawal from a course(s)

Once a student has reduced their course load below 76 per cent, the refund (if any) for a specific course(s) will be calculated by the Registrar's Office as follows:

*(Number of Weeks Prior to Course Withdrawal / Total Number of Weeks in the Term) x Course Tuition = Earned Tuition (Tuition Owning)*

Once the time spent in the course(s) reaches past 11 weeks, no refund will be provided. If the course has not yet started, no tuition charges will be incurred.

## READMISSION

Students who voluntarily withdraw (including leave of absences) or are required to withdraw from CCNM's naturopathic program may apply for readmission. Generally, students may only reapply for the program once. Students who are dismissed from the program by CCNM may reapply once one year has passed from their dismissal date. For clarity this does not apply to students who have withdrawn voluntarily or taken a Leave of Absence. Please note there is no guarantee of readmission.

Readmission in every case is at the discretion of the Registrar and/or Admissions Committee. Students should submit all required readmission documentation and resolve any outstanding fees at least three months before the date they wish to return. If program admission requirements have changed since the reapplicant initially matriculated the reapplicant must demonstrate satisfaction of those requirements prior to returning to the program.

Readmission must occur within three years of the date of withdrawal in order to guarantee credit for previously completed courses. After three years, students readmitted to the program may, at the discretion of the Registrar's Office and/or Admissions Committee, be required to demonstrate

competence and/or retake courses at the current cost. In cases where there has been a substantial change to a course previously completed, the student will have to take the new version of that course.

Reapplicants must meet all the current requirements for enrolment and graduation. Students who withdrew prior to successfully completing the last term for which they were registered and who are accepted for readmission must repeat, in their entirety, any courses not successfully completed at the current cost.

Students who are withdrawn voluntarily or non-voluntarily, or who are on a Leave of Absence (LOA), must provide the Registrar's Office ([info@ccnm.edu](mailto:info@ccnm.edu)) with at least three months advance notice of their return to the program. If proper notice of return is not provided and CCNM grants the readmission, then CCNM may defer your return to the following term.

Please note withdrawals of any kind and Leave of Absences may count towards program completion length limitation.

## REQUIREMENTS FOR GRADUATION

Students of the CCNM program must fulfill the following requirements to graduate:

1. Attend and successfully complete all required courses, including four elective courses in the prescribed curriculum of your cohort, and achieve a passing grade in all required courses in the naturopathic program.\*
2. Successful completion of the Entry-to-Practice Preparation Exam (ETP275). Only applicable to Class of 2028 and onwards.
3. Attain a cumulative grade point average of 2.7 or better on a 4.0 scale.
4. Attend the required number of hours in clinical training and fulfill all other requirements of the clinical program with a passing grade.
5. Satisfy all financial obligations to CCNM.

Students who have not met all of the requirements for graduation listed above may still be allowed to participate in convocation; however, no degree/diploma will be given until all requirements are met. Should there be any outstanding requirements remaining, transcripts and verification letters will be withheld from being sent until all outstanding requirements have been resolved. This is inclusive of any organization and/or a licensing body for which students have registered to write an exam. Students to whom this applies will have their situations reviewed on a case-by-case basis.

\*CCNM – Boucher students who matriculated prior to September 2022 can refer to the Student Handbook in [MYCCNM-Boucher](#) for graduation requirements.

## ETP275 - ENTRY-TO-PRACTICE PREPARATION EXAM

ETP275 is an entry-to-practice preparation exam that helps prepare students for the entry-to-practice biomedical licensing/registration exams. Successful completion of the exam is a mandatory requirement for writing NPLEX I and CoNO Biomedical exams, and to graduate. Students become eligible to write the ETP275 exam upon successful completion of BMS200. The ETP275 preparatory exam is supported by asynchronous, self-paced learning materials, along with scheduled synchronous sessions throughout the year. This exam is available multiple times per year (dates listed in the Year-at-a-Glance), and students may attempt the exam any time after meeting eligibility requirements. While the first attempt is included, a supplemental exam fee applies for each subsequent attempt. The successful completion of this exam is a graduation requirement and does not appear on the transcript, nor does it contribute to GPA.

## STUDENT STATEMENT OF RIGHTS

### BOUCHER CAMPUS

Canadian College of Naturopathic Medicine – Boucher Campus is certified with the [Private Training Institutions Regulatory Unit \(PTIRU\)](#) of the British Columbia Ministry of Post-Secondary Education and Future Skills.

Before you enrol at a certified private training institution, you should be aware of your rights and responsibilities.

You have the right to be treated **fairly** and **respectfully** by CCNM – Boucher Campus.

You have the right to a **student enrolment contract/registration agreement** that includes the following information:

- amount of tuition and any additional fee for your program
- refund policy
- if your program includes a work experience, the requirements to participate in the work experience and the geographic area where it will be provided
- whether the program was approved by PTIRU or does not require approval

Make sure you read the contract before signing/acknowledging. The CCNM – Boucher Campus must provide you with a completed copy. This is available in your SONIS portal.

You have the right to access the institution's **dispute resolution process** and to be **protected against retaliation** for making a complaint.

You have the right to make a **claim** to PTIRU for a **tuition refund** if:

- CCNM – Boucher Campus ceased to hold a certificate before you completed an approved program
- you were misled about a significant aspect of your approved program

You must file the claim within **one year** of completing, being dismissed or withdrawing from your program.

Learn more about [PTIRU and how to be an informed student](#).

### TORONTO CAMPUS

You have the right to be treated **fairly** and **respectfully** by CCNM.

You have the right to a **student enrolment contract/registration agreement** that includes or provides access to the following information:

- amount of tuition and any additional fees for your program
- refund policy
- rights related to refund of tuition fees and other charges

You will have access to your completed Registration Agreement copy in your SONIS portal.

You have a right to the following:

- access to the institution's dispute resolution process and to be protected against retaliation for making a complaint.
- the policy related to academic dishonesty, which is referred to as academic misconduct
- the method used to evaluate student work, including grading and appeals
- provisions regarding withdrawals and dismissals
- access to your transcript as a student and alumni by request; or to an unofficial copy as a student via your SONIS portal
- information about the credential being obtained
- the sale of students' goods and services are optional and up to an individual student to purchase as desired if offered by the College, student association or other

# Student Support Services

## PEER TUTOR PROGRAM

For those students in need of additional academic support, CCNM helps to match high-achieving upper-year students with students experiencing academic difficulty for individual tutoring in a specific subject area. To become a peer tutor, receive tutoring assistance or for more information about this program, contact Pouneh Kharabi ([pkharabi@ccnm.edu](mailto:pkharabi@ccnm.edu)) who is the Accessibility and Student Support Coordinator in the Academics department. For more information you can also review CCNM's [tutoring services](#).

## STUDENT HELP DESK PORTAL

Students: please login to [ccnm.freshdesk.com](https://ccnm.freshdesk.com) and submit your academic inquiries and/or questions related to academic advising, examinations, grades in Moodle, tutoring services, or library services.

## COUNSELLING SERVICES

Short-term counselling is available free of charge. This confidential service is designed to assist students who are dealing with personal issues that are impacting their student and/or personal lives. CCNM - Toronto Campus students can contact [ttsonis@ccnm.edu](mailto:ttsonis@ccnm.edu) and CCNM - Boucher students can contact [vdreier@ccnm.edu](mailto:vdreier@ccnm.edu) to make an appointment.

## EMPOWER ME

Students who maintain the Studentcare health and dental plan have access to [Empower Me](#). This is a mental health and wellness service that seeks to contribute to a resilient student community.

Empower Me is a confidential support service offered by [www.studentcare.ca](https://www.studentcare.ca), available 24/7, 365 days a year. No issue is too big or too small – regardless of what students may be experiencing. Empower Me allows students to connect with qualified counsellors, consultants, and life coaches for a variety of issues, such as:

- depression, anxiety, and stress
- disordered eating
- relationships, conflicts, and family responsibilities
- substance misuse/abuse
- time management
- career counselling
- financial planning and financial insecurity
- nutrition, and much more

As a plan member, you are entitled to sessions delivered in person, by telephone, by video-counselling, or by e-counselling. Access Empower Me by calling 1-833-628-5589.

## RESIDENCE/HOUSING

The CCNM - Toronto Campus offers on-campus residence rooms and co-ed accommodations on both a short-term and year-round basis for students. Conveniently located within the main Toronto Campus building, residents are just steps away from the fitness facility, library, a healthy food cafeteria and the Schad Naturopathic Clinic. Each floor has a number of shared lounges complete with satellite television and a balcony overlooking the courtyard. A kitchen equipped with major appliances adjoins each lounge. Laundry facilities are available on each floor.

All residence rooms are single occupancy only. Rooms include a single bed, desk and chair, wardrobe closet, personal refrigerator and Internet access, which is cabled in the room and wireless in the lounges.

For more information, email [residence@ccnm.edu](mailto:residence@ccnm.edu).

Off-campus housing listings are [available online](#) on CCNM's website.

Currently, on-campus residence at the Boucher Campus is not available. Students can find [off-campus housing options](#) on CCNM's website.

## ACCOMMODATING STUDENTS WITH DISABILITIES

In accordance with the spirit and principles of the *Ontario Human Rights Code* (OHRC), the *BC Human Rights Code* (BCOHRC) and the *Canadian Charter of Rights and Freedoms*, CCNM will use all reasonable efforts to accommodate students with disabilities in a manner designed to provide them with education equity in order to meet the standards of the program.

At the request of a student, reasonable accommodations will be provided with respect to the documented disability, permanent or temporary, that affects the student's ability to function in an academic setting.

CCNM will endeavour to offer the most appropriate accommodation in a manner that does not compromise program standards, respects the dignity of the student, meets individual needs, best promotes inclusion and maximizes confidentiality.

## APPLICATION FOR ACADEMIC ACCOMMODATION

To facilitate appropriate accommodation, students are encouraged to register with Accessibility and Student Support Services as early as possible to avoid a delay in service. First-year students should register as soon as they are accepted to the College. In addition, further information may be required than is provided in the original documentation. The provision of accommodations begins after the registration process.

## REGISTERING WITH ACCESSIBILITY AND STUDENT SUPPORT SERVICES

Students requiring accommodations will need to provide documentation about their accommodation requirements from a recognized health-care professional (see "Accommodation Medical Certificate Form" accessed through [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#)). This documentation will be kept in confidence and used solely to assess requests for accommodations. This information is maintained separately from the student's academic file. The documentation verifying the accommodation requirement(s) is then reviewed with the student, and eligible accommodations are discussed. Accessibility Services then determines the eligible accommodations, and provides the student with a letter outlining the approved accommodations for that academic year. A copy of this letter is provided to the Office of Academic Affairs, who assists in facilitating the stated accommodations. There may be instances where students may need to provide a copy of the letter to their instructor(s).

Students are required to re-register with Accessibility Services prior to the start of the next academic year while they are enrolled in the naturopathic medical program.

### Note for students with accommodation requirements:

Accommodations provided by CCNM may or may not be granted to a given licensing board or examining body independent of the College. Students with disabilities are strongly advised to consult the naturopathic licensing board in the province or state in which they intend to be licensed.

### Where to Apply?

To access the appropriate documentation, please download the Medical Certificate Form. For Toronto students go to: [MYCCNM-Toronto > Student Support > Accommodation Information](#) to find the form. For Boucher students go to: [MYCCNM-Boucher > Student Support > Accommodation Information](#) to find the form.

### Application deadlines for the 2025 - 2026 academic year:

- Fall 2025 midterms: September 22, 2025
- Fall 2025 finals (practicals): October 31, 2025
- Fall 2025 finals (written): November 10, 2025
- Winter 2026 midterms: January 26, 2026
- Winter 2026 finals (practicals): March 6, 2026
- Winter 2026 finals (written): March 16, 2026
- Spring 2026 midterms: May 25, 2026
- Spring 2026 finals (practicals): July 3, 2026
- Spring 2026 finals (written): July 13, 2026

Due to earlier start for assessments and practicals, accommodations need to be in place prior to the first week of classes:

- Fall 2025: August 11, 2025
- Winter 2026: December 8, 2025
- Spring 2026: April 13, 2026

Please allow two-three weeks to process your submission of documents. After you receive and sign your accommodation letter, please allow two weeks for academics to implement your exam-related accommodations.

## ADDITIONAL RESOURCES AND SUPPORTS FOR STUDENTS

There are additional resources and supports for students including consular services, various health services including mental health support, and cultural and religious community organizations. These resources and more can be found on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#) under Student Support.

# Financial Information

## PLANNING YOUR FINANCIAL COMMITMENTS

Students are encouraged to plan ahead to manage the financial commitments of the program. The following points are important to remember:

- Recognize and quantify the total expenses related to the program as well as your personal expenses during this period of time.
- Consider all avenues of financing, including personal and family resources, loans, and bursaries.
- Be aware of the limitations and uncertainties of provincial and federal loans and bursaries. These loans and bursaries may cover only a portion of your tuition. A sound financial plan should include a contingency plan in case the expected loans and bursaries are not received in time or are not for the anticipated amount.
- Be diligent and prompt in following up on all matters related to your finances, such as submitting loan documents and communicating with the Student Services and/or Finance departments.
- Review your statement of account available through SONIS.

## TUITION CALCULATION

CCNM is on a block tuition model. The block tuition fee applies to all students whose course load percentage falls between 76 per cent and 120 per cent, calculated on a term basis.

Students who register and attend for two terms, who have an overall course load that falls below 76 per cent will have their fees adjusted to a per credit charge. For students who enrol in three academic terms, the block fee will be recalculated for the entire year to ensure they pay no more than the annual tuition fee, unless the total annual course load exceeds 120 per cent of the course credits. Credits and tuition fees may not be reduced when advanced standing is granted. Students whose course load is outside of the designated range will have their tuition calculated on a course-by-course basis.

Tuition is reviewed each year and increased as required to adjust for program growth and inflation. Should you have any questions regarding registration and associated tuition, please email [info@ccnm.edu](mailto:info@ccnm.edu).

## COURSE DROPS OR WITHDRAWALS

Students are required to update their contact information with Finance, if their account is not cleared when they leave school. The account information may be forwarded to a collection agency if no payment plan is agreed upon with the Finance Office within the timeline determined by the Finance Office.

## FEES

Mandatory fees and other fees may apply. Please review the Tuition & Fees Chart in this section.

## PAYMENT TYPES

Tuition and all other fees are payable by online banking, cheques, or money order. Cheques do not need to be certified; however, any student who tenders a cheque that subsequently is not honoured by the banking institution (NSF) will be charged a \$45 fee. Credit card payments are also accepted with a transaction fee 3.5% applied.

## STATEMENT OF ACCOUNT

A statement of account is available through SONIS.

It is the student's responsibility to monitor their account activities. Students are responsible for communicating with the Finance Office ([finance@ccnm.edu](mailto:finance@ccnm.edu)) regarding any questions or concerns related to the financial transactions.

## RIGHTS RELATED TO REFUND OF TUITION FEES AND OTHER CHARGES

As a student registered in a program in Ontario for which consent has been provided to grant a degree, your tuition fees are protected against a failure on the part of the College to provide a refund as per the tuition refund policies. This would also apply to a situation in which the College ceased operations prior to the end of the term for which you have paid tuition. In the unlikely event that this should occur you can submit a claim against a security that the College has filed with the Ontario Government (the Crown). The claim can be for tuition, and other mandatory fees paid for the term in question. The regulation giving rise to this right is Ontario Regulation 391 (O. Reg. 391/11, s. 10) and can be accessed through <https://www.ontario.ca/laws>.

## FILING A CLAIM AGAINST THE SECURITY HELD BY THE CROWN

This policy applies to students enrolled at the CCNM – Toronto Campus only.

An individual who is, or was, a student in the program for which the security was maintained may apply in writing to the Minister of Colleges and Universities (for Ontario students only) for a payment from the security for up to two years after the date of the event giving rise to the right of a refund. Note that in order to file you will be required to present a signed copy of your registration agreement to make your claim against the security, so each term you should store a copy of the signed document until the term is completed.



## FINANCIAL POLICIES

CCNM's financial policies are based on an understanding and acceptance of the responsibilities of the student and the College. It is important to have a clear understanding of the following relationships:

1. CCNM has no direct relationship with provincial or federal government agencies in matters of finance. Students are responsible for all financing arrangements, including government student loans. The relationship is between the government, the bank, and the student, and *does not involve CCNM*.
2. Tuition fees and any enrolment matters are strictly between the student and CCNM. Students are solely responsible for the total amount of tuition and other costs of education.
3. CCNM may confirm and/or provide student's confidential financial information without the knowledge and/or consent of the student when required by law.

**Timing:** Students must have paid all required fees within a week of the first day of scheduled classes to complete their registration. Tuition is due on a monthly basis, although students may choose to pay a term at a time. Please see the payment deadlines on the Year-at-a-Glance (page 5). Students seeking an alternate payment plan must make an arrangement with the Finance Office before tuition is due to avoid the monthly late payment fees, otherwise the late payment fee will be applied if the payment is not received within 10 business days of the payment deadline. This applies to both monthly payment plans and term payment plans. See "Monthly late payment fee calculation."

### Monthly late payment fee calculation

As of the tenth business day of the deadline:

- If the account balance is \$6,000 or less, a late fee of \$50 per month will be charged;
- If the account balance exceeds \$6,000, a late fee of 10% per year, prorated monthly, will be applied.

Example: for the school year 2025-26 winter term

1. Student A is on monthly payment plan. January 12, 2026 is the deadline for January tuition payment. As of January 23, 2025, the student account balance is \$7,538, January late payment fee is \$62.82, calculated as follows:  

$$\$7,538 \times 10\% \div 12 \text{ months} = \$62.82$$
2. Student B is on term payment plan, and the payment is not received until March 5, 2026. January 12, 2026 is the term payment deadlines. The account balance as of January 23, 2026 is \$14,080.50. January late payment fee is \$117.34, calculated as follows:  

$$\$14,080.50 \times 10\% \div 12 \text{ months} = \$117.34$$

Assuming there is no other transactions in February 2026, February late payment fee is:

$$\$118.32: (\$14,080.50 + \$117.34) \times 10\% \div 12 \text{ months} = \$118.32$$

**Government loans:** Students may request that funds be directly disbursed to CCNM from their government student loans program and other similar sources. In such cases, students will be allowed a grace period from late payment charges, until funds are transferred from government loans. Students must provide loan summary details to the Finance Office by the deadline and submit a promissory note. Please note that the promissory note should be submitted only once per semester.

**Outstanding balance:** Students who are enrolled in the monthly payment plan and fail to make two consecutive monthly payments, or students who opt for the term payment plan but fail to make the required payments within the first two months of the semester, may have their access to all academic resources revoked. Additionally, these students may not be permitted to continue their studies at CCNM before the payment is made. The withdrawal policy may also apply in such cases.

Students are hereby advised that restricted access to academic resources, including Moodle, due to non-payment does not exempt them from academic requirements. If a student is unable to complete assessments, assignments, or other course activities due to the revocation of access, this will not be considered a valid excuse. As a result, any missed coursework, assessments, or participation will receive a grade of zero (0), with no opportunity for makeup, deferral, or retroactive accommodation.

Students whose accounts are in arrears will not be permitted to enrol in the following term until a satisfactory solution is reached with the Finance department. Students who fail to communicate a plan to address their outstanding balance may be subject to non-academic sanctions.

All outstanding fees must be paid by the end of the last term of the graduating year as part of CCNM's graduation requirements. Students who complete their academic studies with an account in arrears will result in the following:

- transcript hold
- degree issuance hold
- verification letter (NPLEX or other) issuance hold (if applicable)

In all instances of payment failure, if no alternative payment plan is agreed upon with the Finance Office within the timeline determined by the Finance Office, the account information may be forwarded to a collection agency at any time.

Fees are non-refundable except in the event of deferral, cancellation or discontinuation of the program or in the event that the student does not attend the first 10 consecutive days of scheduled classes.

## CCNM – TORONTO CAMPUS

TUITION FEES Four-year Doctor of Naturopathy Degree Program	
Annual Tuition, Years 1-3	\$29,259.28
Year 4 (May clinic entry 2025)	\$28,893.18
Year 4 (Sept clinic entry 2025)	\$29,259.28
IMG Year 1 (May 2025 start)	\$43,339.78
IMG Year 2 (May clinic entry 2025)	\$28,893.18
IMG Year 2 (Sept clinic entry 2025)	\$29,259.28
Cost per credit	\$584.62
STUDENTS OUTSIDE OF CANADA & US	
Annual Tuition, Years 1-3	\$35,185.74
IMG Year 1	\$52,118.24
Cost per credit	\$703
MANDATORY FEES Doctor of Naturopathy Degree Program (non-refundable*)	
Naturopathic Students' Association (NSA) (Year 1)	\$230
Naturopathic Students' Association (NSA) (other years)	\$100
Naturopathic Medical Student Association (NMSA) fee (3)	\$60
Convocation fee (Year 4)	\$50
NSA Health and Dental Plan (September start) (1)	\$690
NSA Health and Dental Plan (January start – pro-rated) (1)	\$460
NSA Health and Dental Plan (IMG start – pro-rated) (1)	\$230 (May 2026 start)
College International Health Insurance Plan (CIHIP) Basic Health Plan (International Students, 12 Months Coverage) (2)	\$577.46
College International Health Insurance Plan (CIHIP) Basic Health Plan (International Students, 8 Months Coverage) (2)	\$384.97
College International Health Insurance Plan (CIHIP) Basic Health Plan (International Students, 4 Months Coverage) (2)	\$192.49
Health Tests / Vaccination Fees estimate	\$300 (payable to a third-party provider)

## CCNM – BOUCHER CAMPUS

TUITION FEES Doctor of Naturopathic Medicine Program	
Annual Tuition, Years 1-3	\$29,259.28
Year 4 (May clinic entry 2025)	\$28,893.18
Year 4 (Sept clinic entry 2025)	\$29,259.28
Cost per credit	\$584.62
STUDENTS OUTSIDE OF CANADA & US	
Annual Tuition, Years 1-3	\$35,185.74
Cost per credit	\$703
MANDATORY FEES Doctor of Naturopathic Medicine Program (non-refundable*)	
Boucher Naturopathic Student Association (BNSA)	\$100
Naturopathic Medical Student Association (NMSA) fee (3)	\$60
Convocation fee (Year 4)	\$50
NSA Health and Dental Plan (September start) (1)	\$690
NSA Health and Dental Plan (January start – pro-rated) (1)	\$460
NSA Health and Dental Plan (May return – pro-rated) (1)	\$230
Health Tests / Vaccination Fees – estimate	\$300 (payable to a third-party provider)
Legal Essentials Plan (September intake)	\$35.35
Legal Essentials Plan (January intake or May return)	\$23.57

## CCNM – TORONTO CAMPUS

Legal Essentials Plan (September intake)	\$35.35
Legal Essentials Plan (January and IMG intake)	\$23.57..
<b>EXAMINATION FEES</b>	
Off-site exam administration fee	\$100
Supplemental exam fee (excluding OSCE)	\$150
Deferred bell ringer exam fee	\$150
Deferred practicum exam fee	\$95
Deferred mandatory practicum fee (with a standardized patient)	\$120
Deferred, supplemental, or remediation OSCE	\$200
Deferred written/ computerized exam fee	\$95
<b>ADDITIONAL MISCELLANEOUS FEES Doctor of Naturopathy Degree Program (non-refundable*)</b>	
Late registration fee	\$100
Late tuition payment fee	See "late payment fee calculation"
Remediation course fee*	\$30/credit
Clinic standardized patient exam	\$50
Clinic entry readiness examinations	\$350 (maximum)
No show to a scheduled exam review	\$25 per exam
Missed/make-up mandatory practicum or tutorial session (no standardized patient)	\$95
Missed/make-up mandatory practicum or tutorial session (with a standardized patient)	\$120
Clinic shift extension, per shift	\$108
Course re-take fee	Regular tuition rates may apply
Official transcript fee	\$35/each

\* Remediation courses are a separate fee and not part of block tuition.

## CCNM – BOUCHER CAMPUS

<b>EXAMINATION FEES Doctor of Naturopathic Medicine Program (non-refundable*)</b>	
Off-site exam administration fee	\$100
Supplemental exam fee (excluding OSCE)	\$150
Deferred bell ringer exam fee	\$150
Deferred practicum exam fee	\$95
Deferred mandatory practicum fee (with a standardized patient)	\$120
Deferred written/ computerized exam fee	\$95
<b>ADDITIONAL MISCELLANEOUS FEES Doctor of Naturopathic Medicine Program (when applicable)</b>	
Late registration fee	\$100
Late tuition payment fee	See "late payment fee calculation"
Remediation course fee*	\$30/credit
Missed/make-up mandatory practicum or tutorial session (no standardized patient)	\$95
Missed/make-up mandatory practicum or tutorial session (with a standardized patient)	\$120
Course re-take fee	Regular tuition rates may apply
NSF cheque charge	\$45
Transfer credit assessment fee	\$100/course
Official transcript fee	\$35/each
Student ID card replacement fee	\$25
Clinic name badge replacement fee	\$20
Replacement security access card	\$15
Lost library books	Full replacement cost

\* Remediation courses are a separate fee and not part of block tuition.

CCNM – TORONTO CAMPUS

NSF cheque charge	\$45
Student ID card replacement fee	\$25
Clinic name badge replacement fee	\$20
Lost library books	Full replacement cost
<b>COST OF BOOKS AND EQUIPMENT Doctor of Naturopathy Degree Program (estimated)</b>	
Year 1: Books	\$0
Year 1: Equipment	\$1,500
Year 2: Books	\$2,251
Year 2: Equipment	\$0
Year 3: Books	\$941
Year 3: Equipment	\$0
Year 4: Books/Equipment	\$0

CCNM – BOUCHER CAMPUS

<b>COST OF BOOKS AND EQUIPMENT Doctor of Naturopathy Degree Program (estimated)</b>	
Year 1: Books	\$0
Year 1: Equipment	\$1,500
Year 2: Books	\$2,251
Year 2: Equipment	\$0
Year 3: Books	\$941
Year 3: Equipment	\$0
Year 4: Books/Equipment	\$0

### ADDITIONAL EXPENSES

Tuition fees include delivery of all classroom and clinic curricula and include institutional library access. Textbooks, school supplies, lab coats, personal medical equipment, etc. are the responsibility of the individual student. Second-year students who are participating in the anatomy lab are responsible for their own transportation and accommodation costs for the duration of the lab. This applies to second-year students enrolled at both campuses.

In the clinical program, student interns may choose to travel to the Family Naturopathic Clinic (FNC) in Victoria, which is one of the external clinics in BC, as part of their primary clinical experience. Travel expenses and accommodations related to this are the student's responsibility; however, there will be a stipend of \$40 for secondary clinicians and \$60 for primary clinicians for each round-trip ferry expense to Victoria.

Receipts must be submitted to the Clinical Studies Coordinator for reimbursement. Please note that all fees, fines, and tuition must be paid in full prior to graduation and release of final transcripts and degree/diploma.

Note: because personal laptops/computers are required for studies at CCNM – Boucher Campus, this expense may be eligible as a tax deduction. Please consult your tax professional.

#### **(1) Naturopathic Students' Association (NSA) Health and Dental Plan**

NSA members (students enrolled in the Doctor of Naturopathy degree program and Doctor of Naturopathic Medicine program) are assessed a fee for the NSA health and dental plan. The plan provides CCNM students with health and dental coverage for 12 months, from September 2, 2025 to August 31, 2026. Students already covered through another plan may opt out of the NSA health and dental plan at [studentcare.ca](https://studentcare.ca) no later than September 16, 2025.

Proof of coverage is required to opt-out. Students can also enrol their spouse and/or dependents in the plan by going to [studentcare.ca](https://studentcare.ca). Students starting in January 2026 will be assessed a fee pro-rated for eight months of coverage (January 1 to August 31, 2026). The opt-out deadline for January intake students is January 19, 2026. IMG students starting in May 2026 will be assessed a fee pro-rated for four months of coverage (May 1 to August 31, 2026). The opt-out deadline for IMG students is May 18, 2026. Please note that plan fees are subject to change prior to the start of the coverage period. For more information, contact Studentcare at 1-866-369-8791.

#### **(2) International Students' Basic Health Plan**

International students at both campuses must carry basic health insurance protection.

##### **Boucher Campus**

All international students are required to have basic health coverage acquired independently from an external provider while attending CCNM. A copy of your international health insurance MUST be provided to Student Services at [info@ccnm.edu](mailto:info@ccnm.edu).

##### **Toronto Campus**

Basic health insurance is arranged by CCNM through Studentcare College International Health Insurance Plan (CIHIP). This charge is applied to the student account unless the student has existing comparable insurance already in place and opts out during the change of coverage period.

Proof of coverage is required to opt-out through Studentcare CIHIP. If a student successfully opts out of CIHIP then they must provide a copy of the alternate insurance they provided to CIHIP to the Student Services department to be kept in their file. Students can also enrol their spouse and/or dependents in the plan by contacting the plan provider directly. For more information, contact [CIHIP](https://cihip.ca) or email [service@cihip.ca](mailto:service@cihip.ca).

#### **(3) The Naturopathic Medical Students Association (NMSA) [The Naturopathic Medical Students Association \(NMSA\)](https://www.nmsa.ca)**

is an international, student-governed, non-profit organization established to support naturopathic medical students at accredited schools in the U.S. and Canada. The NMSA provides access to unique leadership experiences, travel grants, educational resources, as well as professional development opportunities to promote success in future careers as health-care professionals. NMSA annual membership fee is \$60 per student.



# Financial Aid (Canadian Students)

## FINANCIAL ASSISTANCE

### Promissory Note

CCNM is not responsible for loans arriving past the tuition due date. For this reason, promissory notes are available in the MYCCNM Student Portal. Any delays relating to processing and advancing of loans beyond the promissory note extension are the student's responsibility. The first tuition payment as entered on the promissory note is due no later than 30 days after the term start, even if you do not receive the funds expected from a government student loan.

Promissory notes are a financial document that represents a written promise by one party (the payer) to pay another party (the payee) a specific sum of money, either on demand or at a specified future date.

## PROVINCIAL STUDENT LOANS AND BURSARY PROGRAMS

Under the Canada Student Loans Program and the provincial governments of Canada, students may be eligible for student loans and/or bursaries. Canadian students enrolled in the naturopathic program may be eligible, if qualified, for assistance under components of one or more of the following:

- Canada Student Loans (CSL)
- Ontario Student Assistance Program (OSAP)
- StudentAid BC (SABC)
- Student loan program in your province of residence

The federal and provincial government may not cover the full cost of tuition. A student may only apply from the province of residence in which he or she has most recently lived for at least 12 consecutive months, excluding time spent as a full-time student at a post-secondary institution.

A loan application must be submitted for each academic year you attend. Student loan applications are administered by your provincial loan office and usually become available in July. Online applications are available on the website of your provincial loan program and are typically the preferred method of applying. Paper applications have, in some cases, been eliminated.

It is recommended that you submit your application once you receive registration information for the academic year to ensure your program information can be confirmed and disbursements can be scheduled.

Processing times may vary and could take eight to 10 weeks.

Be sure to read your loan application, accompanying guide and all other documents carefully. It is the student's responsibility to monitor their personal student loan portal

for any further documents required by your provincial loan lender. You are responsible for your student loan and its repayment. Your provincial loan application guide details eligibility requirements, maximum loan amounts, repayment process, etc.

*Nunavut and the Northwest Territories operate their own student assistance plans. If you are a resident of Nunavut or Northwest Territories, contact the territorial student assistance office for further information.*

## IMPORTANT INFORMATION ON STUDENT LOANS

CCNM complies fully with the performance requirements for the administration of the Ontario Student Assistance Program (OSAP) by Private Schools (non-PVS) as set out by the Ministry of Colleges, Universities, Research Excellence and Security to ensure the proper administration of public funds and the prevention of program abuse and fraud. The Ministry's full requirements can be accessed through the website at <http://osap.gov.on.ca>.

CCNM is also compliant with the policies and administrative procedures set by StudentAid BC. The CCNM – Boucher Campus is a designated institution of Canada Student Loans as well as provincial and territorial student loan programs. Student loan eligibility is determined by the student loan agency upon confirmation of enrolment by CCNM – Boucher Campus.

## SATISFACTORY SCHOLASTIC PROGRESS POLICY

All students receiving provincial government loans are required to adhere to applicable regulations and conditions, regarding satisfactory scholastic progress to the full extent of CCNM's satisfactory academic progress requirements. Students will be disqualified from eligibility and withdrawn from their respective provincial government loans, if they fail to meet the following requirements:

- failure to attend for 10 consecutive scheduled days without valid documentation; or CCNM may deem a student to be withdrawn after 10 consecutive scheduled days of failed class attendance even with valid documentation in exceptional circumstances.
- maintain a course load of 60 per cent
- participate in 20 hours of instruction per week for four consecutive weeks

*Withdrawal from loan eligibility is automatic and does not require written notification from the student.*

In addition, students receiving provincial student loans must achieve satisfactory scholastic progress at the institution and a passing grade in each course while maintaining the above-stated conditions.

Those not meeting the scholastic progress requirement will be subject to the consequences and remedies, as required by the associated province you are receiving your funding from.

	Consequence	Requirements
Failure to make satisfactory academic progress during 1 academic year.	Student is on probation for the remainder of the current academic year (for example, due to a withdrawal) and the next FULL academic year. During the probationary period, the student remains eligible for full-time OSAP or part-time OSAP, unless there is a part-time academic penalty on file.	Must succeed in following academic year to maintain continuous full-time OSAP eligibility.
Failure to make satisfactory academic progress for two successive academic years.	Student loses eligibility for full-time OSAP and part-time OSAP for a minimum of 12 months (1 year).	N/A
Second failure to make satisfactory academic progress for two successive academic years – has previous one-year restriction.	Student loses eligibility for full-time OSAP and part-time OSAP for a minimum of 36 months (three years).	N/A
Third failure to make satisfactory academic progress for two successive academic years – has previous three-year restriction.	Student loses eligibility for full-time OSAP and part-time OSAP for a minimum of 60 months (five years).	N/A
Fourth failure to make satisfactory academic progress for two successive academic years – has previous five-year restriction.	Student loses eligibility for full-time OSAP and part-time OSAP for part-time students.	Must repay all loans prior to obtaining new loans.

Once you have completed your online application, please ensure you also complete the online process for the Master Student Financial Assistance Agreement (MSFAA). Please keep in mind that all loans will require approximately one to two weeks before funds are transferred into your account. If you expect to receive a government student loan, please complete a Promissory Note in SONIS (your student information system portal: Registration Forms > Other Required Registration Forms OR access via your applicable

Registration Agreement: Registration Forms > Boucher Registration Agreement or Registration Forms > Toronto Registration Agreement). Your registration agreement(s) must also be completed in SONIS. **Confirmation of enrolment to release funds will not be done if there is no registration agreement on file.**

### MAINTAINING INTEREST-FREE STATUS FOR FEDERAL AND PROVINCIAL LOANS

If you have a previous Canada-Ontario Integrated Student Loan, Canada Student Loan, and/or a provincial student government loan, it is important that these remain in interest-free status. To maintain interest-free status, the lender holding your previous loans (bank, financial institution and/or National Student Loan Service Centre – “NSLSC”) must be informed that you are still in school full-time as per loan eligibility requirements. This is done automatically once CCNM has electronically confirmed your enrolment with the appropriate provincial office and the NSLSC. The provincial office will electronically inform your previous lender that you are still in school. Note: A student who is not applying for loans in the current year but has previous loans, must go online to complete the “[Continuation of Interest Free Status](#)” with the NSLSC.

### LOAN RESPONSIBILITIES REGARDING REPAYMENT

Loan repayment begins six months after the completion of your studies, or when you have stopped being a full-time post-secondary student. The rates and conditions for repayment are set at the time of repayment.

It is the borrower’s responsibility to understand the loan terms and conditions. Specific information is available on provincial loan websites.

## FINANCIAL ASSISTANCE OFFICES (PROVINCES AND TERRITORIES)

### Alberta

*Student Aid Alberta*  
P.O. Box 28000, Station Main  
Edmonton, AB T5J 4R4  
[www.studentaid.alberta.ca](http://www.studentaid.alberta.ca)  
1-855-606-2096  
Fax: 780-422-4516

### British Columbia

*Student Aid BC,*  
*Ministry of Post-Secondary*  
*Education and Future Skills*  
P.O. Box 9173, Stn Prov. Govt.  
Victoria, BC V8W 9H7  
[www.studentaidbc.ca](http://www.studentaidbc.ca)  
250-387-6100 or 1-800-561-1818  
Fax: 1-888-262-2112

### Manitoba

*Manitoba Student Aid,*  
*Advanced Education and Literacy*  
401-1181 Portage Ave.  
Winnipeg, MB R3G 0T3  
204-945-3744 or 1-866-626-4862  
TTY: 204-945-4796  
Fax: 204-948-3421  
[www.manitobastudentaid.ca](http://www.manitobastudentaid.ca)

### Newfoundland

*Student Financial Services Division*  
*Department of Education*  
P.O. Box 8700  
St. John's, NF A1B 4J6  
709-729-5849 or 1-888-657-0800  
Fax: 709-729-2298  
[www.gov.nl.ca/education/studentaid](http://www.gov.nl.ca/education/studentaid)

### Northwest Territories

*Government of NWT, Department of*  
*Education, Culture and Employment,*  
*Student Financial Assistance*  
P.O. Box 1320  
Yellowknife, NT X1A 2L9  
[www.ece.gov.nt.ca/en/services/  
student-financial-assistance](http://www.ece.gov.nt.ca/en/services/student-financial-assistance)  
1-867-873-7190 or 1-800-661-0793  
Fax: 867-873-0336 or 1-800-661-0893

### New Brunswick

*Student Financial Services, Dept. of*  
*Post-secondary Education, Training and*  
*Labour*  
P.O. Box 6000, 77 Westmoreland Street  
Fredericton, NB E3B 6Z3  
[www.studentaid.gnb.ca](http://www.studentaid.gnb.ca)  
506-453-2577 or 1-800-667-5626  
Fax: 506-444-4333

### Nova Scotia

*Student Assistance Office*  
*Department of Education*  
2021 Brunswick Street, P.O. Box 2290,  
Halifax Central  
Halifax, NS B3J 3C8  
<http://studentloans.ednet.ns.ca>  
902-424-8420 or 1-800-565-8420  
(within NS)  
Fax: 902-424-2058

## FINANCIAL ASSISTANCE OFFICES (PROVINCES AND TERRITORIES) cont'd

### Nunavut

*Financial Assistance for Nunavut Students Department of Education*  
P.O. Box 390, Arviat, NU X0C 0E0  
1-877-860-0680  
Fax: 1-877-860-0167  
[www.gov.nu.ca/en/education-and-schools/financial-assistance-nunavut-students-fans](http://www.gov.nu.ca/en/education-and-schools/financial-assistance-nunavut-students-fans)

### Ontario

*Ontario Student Assistance Program, Student Support Branch, Ministry of Colleges, Universities, Research Excellence and Security*  
P.O. Box 4500  
Thunder Bay, ON P7B 6G9  
<http://osap.gov.on.ca>  
1-877-672-7411  
1-800-465-3958 (TDD/TTY)  
Fax: 807-343-7278

### Prince Edward Island

*Student Financial Services, Dept. of Innovation and Advanced Learning*  
P.O. Box 2000  
90 University Avenue, Suite 212  
Charlottetown, PE C1A 7N8  
902-368-4640  
Fax: 902-368-6144  
[www.studentloan.pe.ca](http://www.studentloan.pe.ca)

### Saskatchewan

*Student Financial Assistance Branch Saskatchewan Education, Employment and Immigration*  
200-3303 Hillside Street  
Regina, SK S4S 6P4  
[www.saskatchewan.ca/residents/education-and-learning/student-loans](http://www.saskatchewan.ca/residents/education-and-learning/student-loans)  
306-787-5620 or 1-800-597-8278  
Fax: 306-787-1608

### Yukon Territory

*Students Financial Assistance Advanced Education Branch Department of Education, Government of Yukon*  
P.O. Box 2703  
Whitehorse, YT Y1A 2C6  
[yukon.ca/en/education-and-schools/financial-support-for-students](http://yukon.ca/en/education-and-schools/financial-support-for-students)  
867-667-5131  
1-800-661-0408 ext. 5131  
Fax: 867-667-8555

## ADDITIONAL FINANCIAL INFORMATION

### The National Student Loan Service Centre

1-888-815-4514  
TTY: 1-888-815-4556  
Fax: 1-888-815-4657

### Bank Loans

Loans and professional/student lines of credit are available to CCNM students at a number of financial institutions. Please contact your bank for more information. If the bank requires a proof of acceptance and/or enrolment, please contact Student Services at [info@ccnm.edu](mailto:info@ccnm.edu).

# Financial Aid (U.S. Students)

CCNM students may be eligible for U.S. based financial assistance such as Direct Unsubsidized Loans and Direct Grad PLUS Loans\*. A lifetime borrowing cap of \$257,500 will apply across all federal loan types.

It is recommended that U.S. students begin the application process as soon as possible recognizing the dates reflected

in the table below. If this is your first time applying for Federal Student Aid (FAFSA) you will need to obtain an [FAFSA ID](#) as soon as possible at [studentaid.gov](#). Only one application is required per academic year. Funding will be awarded in two or three installments for students starting in September. Students must re-apply each academic year.

U.S. Federal Student Aid Chart		
Academic Year 2025 – 2026		
Intake	FAFSA application available	FAFSA application deadline
September 2025	July 1, 2025	June 30, 2026
January 2026	July 1, 2025	June 30, 2026

## APPLICATION PROCESS

1. Complete a free application for Federal Student Aid (FAFSA), to have your Institutional Student Information Record (ISIR) available to the school online. Please be reminded that CCNM is considered a foreign school, and you must choose “foreign country” under “state.”
2. You must contact Student Services at [info@ccnm.edu](mailto:info@ccnm.edu) to request your “How to Apply” instructions for additional steps.

## DIRECT UNSUBSIDIZED LOANS

A Direct Unsubsidized Loan is a federally insured student loan that is not needs-based. The maximum annual loan amount is \$20,500 U.S. Interest accrues on this loan while you are attending school. You must take the annual maximum of the Direct Unsubsidized loan before any of the Direct Grad PLUS loan can be requested.

## DIRECT GRAD PLUS

To be eligible for the Grad PLUS loan, you cannot have an adverse credit history and completion of credit counselling is required. Students can borrow up to the cost of attendance, minus other estimated financial assistance. Unless the student submits an In-School Deferment form or the lender activates an automatic deferment, the student will be required to begin making payments 60 days after the loan is disbursed in full. The standard repayment term is 10 years; however, it may be extended up to 25 years depending on the amount borrowed. Note: Depending on the amount requested, a co-signer may be required.

All students are required to complete an “Annual Student Loan Acknowledgement” each year.

**\*Please note:** As of July 4, 2025, with the approval of the federal legislation commonly referred to as the *Big Beautiful Bill* (BBB), the Graduate PLUS Loan Program will be eliminated as of July 1, 2026. However, a legacy provision allows currently enrolled students to continue using Grad PLUS loans and to continue borrowing under their existing loan limits for up to three academic years from the fall of 2026 or the remainder of their program, whichever is less.

### ENTRANCE COUNSELLING

Students who are using a Direct Loan must complete entrance counselling before loans will be certified by CCNM. Please see above to find [Federal Student Aid \(FSA\) website instructions](#) for entrance counselling online.

### EXIT COUNSELLING

Students who are graduating or withdrawing and who have received U.S. Federal Student Loans while at the CCNM must complete exit counselling. Student Services will email a link to all graduating or withdrawing students at the end of the academic year.

Please contact Student Services at [info@ccnm.edu](mailto:info@ccnm.edu) for more information.

### SATISFACTORY ACADEMIC PROGRESS (TITLE IV)

All U.S. students in the naturopathic medicine program are required to maintain Title IV satisfactory academic progress. For full details, please view [Title IV Satisfactory Academic Progress Policy \(US\)](#).

### RETURN TO TITLE IV (R2T4)

U.S. students who withdraw from CCNM for any reason must give written notice to the Office of the Registrar/ Student Services. Any tuition refunds or remaining financial obligations to the College will be determined from the last date of attendance. Failure to attend for 10 consecutive class days without notice may be deemed to constitute a withdrawal from the College. The date of withdrawal determination is the date of the form submission or the date of last attendance, whichever is earliest.

Please see full [Return to Title IV \(RT24\) policy](#) for Return of Title IV Aid (US Department of Education Refund Calculation for Title IV Funds) and Refund Calculation for Withdrawal from the ND Program for Students Receiving Title IV (CCNM Refund Calculation Policy).

#### Return of Funds

The calculations noted in the above [Return to Title IV \(RT24\) policy](#) about refunds, if applicable, will take place as soon as possible, but no later than 45 days after the student's

withdrawal has been determined. If the R2T4 calculation is an amount that exceeds the school's portion the student will be informed of the amount and the need to repay the funds directly to the US Department of Education. Any loan funds that the student must return, the student (or the student's parent for a Direct PLUS Loan) repays in accordance with the terms of the US Loan promissory note.

#### Post Withdrawal Disbursement

Students will receive any loan funding less tuition due for the enrolment period within 14 days of the disbursement date. In a situation where all funds have not been disbursed and a student withdraws, loans will be offered to the student within 30 days, allowing the student at least 14 days to respond. After 14 days, if the student chooses to accept the additional loan funds, the balance will be posted to the student's account and the credit will be paid within 14 days.

### DEFAULT MANAGEMENT POLICY

As part of default management, students are required to do entrance counselling. Graduates and students who withdraw from the program are required to complete exit counselling. These tools are available on the [US student loan website](#). Upon completion of entrance and exit counselling, a report of each is kept in the student's file.

During the course of a student's studies, academic progress is monitored by a collaborative effort between Academics and the Office of the Registrar to identify early on if students are maintaining satisfactory scholastic progress. Steps are then taken to advise and discuss support measures to improve student performance.

Practice management courses, an annual Career Expo and [online practice opportunities](#) on CCNM's website are provided in support of a student's career success after graduation.

### TUITION FUNDING FOR VETERANS

Offered by the U.S. Department of Veteran Affairs, the GI Bill allows professional educational opportunities for service members, veterans, and their dependents. Full or partial tuition funding may be provided to students who qualify.

Please email [info@ccnm.edu](mailto:info@ccnm.edu) for more information.



# Scholarships, Bursaries, and Awards

CCNM offers a number of scholarships, bursaries and awards through the generosity of donors. CCNM – Toronto students can apply for these scholarships and bursaries in MYCCNM-Toronto under [Finance > Scholarships, Bursaries and Awards](#). CCNM – Boucher students can apply in MYCCNM-Boucher under [Student Services > Financial Aid > Scholarships and Bursaries](#).

All scholarship, bursary, and award amounts are applied directly to the recipients' outstanding balance in SONIS. Recipients may also request a payment of the credit balance.

## **ALPHA SCIENCE LABORATORIES PRIZE FOR EXCELLENCE IN NATUROPATHIC THERAPEUTICS / BOTANICAL MEDICINE**

Three prizes of \$1,000 each will be awarded to students for the highest mark in Botanical Medicine or Naturopathic Therapeutics for Years 1-3.

## **BURSARIES FOR ALL STUDENTS**

Bursaries are available to all CCNM students (Years 1-4 and IMG) and will be directly applied to the student's SONIS account. Eligible applicants must be registered as full-time students (minimum 60 per cent course load), demonstrate financial need by qualifying for government student loans and have a cumulative GPA of 3.0 or better.

## **DR. ANDY SOMODY SCHOLARSHIP IN HOMEOPATHY**

One scholarship of \$1,000 is awarded to a second- or third-year CCNM – Boucher Campus student who best demonstrates why they believe in homeopathy and how they would apply it in their practice.

## **DAVID SCOTTEN SCHOLARSHIP FOR EXCELLENCE IN NATUROPATHIC MEDICINE**

This scholarship was established to honour Dr David Scotten, ND, a visionary and pillar of naturopathic medical education in Canada. One \$2,000 award will be provided to a third-year student on either campus whose leadership has positively impacted the CCNM community.

## **DR. JAMES W. SPRING, DC, ND MEMORIAL SCHOLARSHIP**

To honour the memory of Dr. Jim Spring, DC, ND, who passed away in June 2021, this \$2,000 scholarship was established by his family and friends and awards one third-year student at the CCNM – Toronto Campus who embodies his ethos. In addition, the recipient will be offered to intern at Dr. Spring's clinic, Dundas Naturopathic Centre, and receive mentorship from his colleague Dr. Rick Bhim, ND.

## **DR. KENN LUBY, ND MEMORIAL SCHOLARSHIP FOR EXCELLENCE IN HOMEOPATHIC MEDICINE**

To honour the memory of Dr. Kenn Luby, ND, two scholarship of \$2,500 are awarded to two third- or fourth-year students at the CCNM – Toronto Campus who demonstrate excellence in homeopathic medicine through submission of a constitutional homeopathic case report.

## **DR. NICOLE ROBINSON MEMORIAL AWARD**

The award was established to honour and keep alive the memory of a beloved CCNM – Boucher Campus alum who passed away shortly after her graduation in 2006. One amount of \$5,000 will be awarded to a third-year student at the Boucher Campus.

## **OPIS SCHOLARSHIP FOR EXCELLENCE IN ASIAN MEDICINE**

The Opis Scholarship for Excellence in Asian Medicine was established to recognize excellence in Traditional Chinese Medicine among CCNM students. The recipient of the scholarship will receive \$3,000.

## **INDIGENOUS STUDENT AWARD**

The Mississaugas of Scugog Island First Nation sponsors a bursary for students who are Indian status as classified by the *Indian Act*, Inuit or a member of a recognized First Nations band, including Métis. Two awards of \$2,500 will be granted to students who qualify.

## **OTTAWA INTEGRATIVE HEALTH CENTRE BURSARY**

The bursary will award \$1,000 to one first-year January intake student, enrolled full-time in the CCNM program, who can demonstrate financial need.

## **PASCOE SCHOLARSHIP FOR EXCELLENCE IN NATUROPATHIC MEDICINE**

The scholarship will award \$2,500 to one student enrolled full-time in the CCNM program that has demonstrated an interest in advancing the naturopathic profession while maintaining strong academic achievement.

## **PLANT A SEED AND SEE WHAT GROWS BURSARY**

Two awards of \$1,000 will be awarded to one student at each campus with an interest in organized garden and farming.

## **MUBINA JIWA MEMORIAL SCHOLARSHIP**

The scholarship was established by friends and family of the late Dr. Mubina Jiwa, ND, to honour her memory. An amount of \$2,000 will be awarded to one student at either campus.

### **NFH SCHOLARSHIP FOR COMMUNITY EXCELLENCE**

The scholarship will award \$1,000 to four students on the Toronto Campus and \$1,000 to four students on the Boucher Campus, in all years. The recipients will recognize the importance of community involvement and demonstrate an interest in being part of the greater community either in school or outside of it.

### **RICHARD D. MCCRORIE, B.SC., DC, ND BURSARY**

One award of \$2,500 is available to a full-time CCNM student who demonstrates financial need and submits an essay showcasing a drive towards adopting the ideal characteristics of a naturopathic doctor into their future practice. This bursary is sponsored by Roger and Mary McCrorie and Lisa McCrorie-Hogan in honour of their late son and brother, Dr. Richard McCrorie, ND.

### **ROBERT SCHAD FOUNDATION BURSARIES**

Eight bursaries of \$2,500 are available. They will be awarded to two students in each year of the program. Students must have a GPA of 3.7 or higher and demonstrate financial need. First-year students will be assessed based on their GPA prior to entering the naturopathic medicine program.

### **ROBERT SCHAD LEADERSHIP SCHOLARSHIP**

The Robert Schad Leadership Scholarship will be awarded to the candidate who demonstrates the potential to develop into a leader and change-maker within the naturopathic profession. The scholarship will be awarded to a student in year two. The winner will receive \$10,000 for years two, three and four of the program, providing they continue to rank in the top 10% of their class. Applicants must academically rank in the top 10% of their class in year one and demonstrate financial support.

### **SAGE NATUROPATHIC CLINIC BURSARY**

Funded by the Sage Naturopathic Clinics, Dr. Rahima Hirji, ND and Dr. Deanna Walker, ND, the bursary will award \$1,000 to one student, enrolled full-time in the CCNM program, based on financial need.

### **THE YVONNE SINNOTT SCHOLARSHIP FOR COMMUNITY INVOLVEMENT AND VOLUNTEERISM**

This scholarship was established to honour the memory of Yvonne Sinnott, an active volunteer member of the community. Two awards of \$2,500 will be offered to students at either campus who demonstrate a passion for volunteerism and community service.

## **CONVOCATION AWARDS – TORONTO CAMPUS**

Members of the graduating class who have excelled in the naturopathic program and who have exhibited exceptional school spirit and a passion for the profession may be nominated for several convocation awards.

### **CLINICAL EXCELLENCE AWARD - SPONSORED BY CCNM**

Awarded to the graduating student who has demonstrated not only exemplary clinical skills but also consistent integration of naturopathic principles, a clear understanding of the therapeutic order, and implemented both to create comprehensive treatment protocols providing excellent patient care.

### **GOVERNORS' AWARD OF EXCELLENCE – SPONSORED BY CCNM**

Awarded to the graduating student who has demonstrated outstanding academic performance in the naturopathic program.

### **HUMANITARIAN AWARD – SPONSORED BY CCNM**

Awarded to the graduating student who has best exemplified dedication to the betterment and service of humanity, as demonstrated through words and deeds that reflect the principles of naturopathic medicine and that produce meaningful change in the lives of others.

### **LEADERSHIP AWARD – SPONSORED BY CCNM**

Awarded to the graduating student who has best exemplified outstanding leadership within the CCNM community.

### **NSA COMMUNITY SPIRIT AWARD – SPONSORED BY THE NSA**

Awarded to the student who has demonstrated exceptional commitment and a consistent desire to promote student life during their time at CCNM, and through their involvement has greatly contributed to raising school spirit by making a positive imprint on the CCNM community.

### **NSA NATUROPATHIC HONOUR AWARD – SPONSORED BY THE NSA**

Awarded to the student who has revealed outstanding leadership, contribution and dedication to CCNM throughout their four years. More specifically, it is in recognition of a student who served as a role model to other students, inspired students to take action, and most actively and positively impacted CCNM as an agent of change.

### **ALPHA SCIENCE LABORATORIES PRIZE FOR EXCELLENCE IN CASE REPORTING**

No application required. One prize of \$1,000 in cash and \$1,000 in products from Alpha Science Laboratories will be awarded to the graduating student with the highest mark for the required clinical case report.

### **REBECCA KELLERSTEIN MEMORIAL SCHOLARSHIP**

No application required. The scholarship will recognize a graduating CCNM-Toronto Campus student who demonstrate an aptitude in diagnostic skills.

## **CONVOCATION AWARDS – BOUCHER CAMPUS**

### **CLINICAL EXCELLENCE AWARD - SPONSORED BY CCNM**

Awarded to the graduating student who has demonstrated not only exemplary clinical skills but also consistent integration of naturopathic principles, a clear understanding of the therapeutic order, and implemented both to create comprehensive treatment protocols providing excellent patient care.

### **GOVERNORS' AWARD OF EXCELLENCE – SPONSORED BY CCNM**

Awarded to the graduating student who has demonstrated outstanding academic performance by achieving the highest overall percentage across the four years of the naturopathic medicine program.

### **HUMANITARIAN AWARD – SPONSORED BY CCNM**

Awarded to the graduating student who has best exemplified dedication to the betterment and service of humanity, as demonstrated through words and deeds that reflect the principles of naturopathic medicine and that produce meaningful change in the lives of others.

### **LEADERSHIP AWARD – SPONSORED BY CCNM**

Awarded to the graduating student who has best exemplified outstanding leadership within the CCNM community.

### **BNSA NATUROPATHIC HONOUR AWARD – SPONSORED BY THE BNSA**

The BNSA Naturopathic Honour Award is the most prestigious award that the Boucher Naturopathic Students' Association (BNSA) can bestow on any of its members. It is awarded to a student in the graduating year who has revealed outstanding leadership, dedication, and contribution to CCNM throughout their time at CCNM. More specifically, it is a recognition of a student who has served as a role model to other students, inspired students to take action, and most actively and positively impacted CCNM as an agent of change.

### **BNSA COMMUNITY SPIRIT AWARD – SPONSORED BY THE BNSA**

The BNSA Community Spirit Award is given to a student in the graduating year who has demonstrated exceptional commitment and a consistent desire to promote student life during their time at CCNM, and through their involvement has greatly contributed to raising school spirit by making a positive imprint on the CCNM community at large.

### **ALPHA SCIENCE LABORATORIES PRIZE FOR EXCELLENCE IN CASE REPORTING**

No application required. One prize of \$1,000 in cash and \$1,000 in products from Alpha Science Laboratories will be awarded to the graduating student with the highest mark for the required clinical case report.

# Key Performance Indicators

In accordance with provincial regulatory guidelines, CCNM publishes performance indicators on employment rates, graduation rates, and student loan default rates.

## EMPLOYMENT

CCNM graduates participate in the NPLEX (Naturopathic Physicians Licensing Examinations) and/or the CoNO (College of Naturopaths of Ontario) Entry-to-Practice exams in August of their graduation year and are not eligible for licensure until September or October.

The graduation rates shown for 2007 – 2024 are based on our own calculations.

## CCNM – BOUCHER CAMPUS

Graduate Class	Graduation Rate
2024	94%
2023	84.61%
2022	85.5%
2021	84%

Note: like many post-secondary institutions, CCNM was also affected by the COVID-19 pandemic from 2020 – 2022.

## CCNM – TORONTO CAMPUS

Graduate Class	Graduation Rate
2024	77%
2023	88.8%
2022	88%
2021	84%
2020	89.1%
2019	96.4%
2018	86.2%
2017	85.3%
2016	82.7%
2015	88.4%
2014	90.5%
2013	88.5%
2012	84.5%
2011	90.5%
2010	85%
2009	91%
2008	91%
2007	86%

EMPLOYMENT DATA AFTER GRADUATION

The Association of Accredited Naturopathic Medical Colleges (AANMC) conducted a 'Graduate Success and Compensation Study' in 2020. The findings showed that 77% of alumni found work within six months from graduation and 15% found work within six - 12 months.

DEFAULT RATES - TORONTO CAMPUS

The default rate reflects the repayment status of Toronto Campus students who were issued Ontario student loans in the academic years prior to graduation.

CCNM - TORONTO CAMPUS

Year	Number of Loans Issued	Loans in default	Default Rate
2024 (2021/2022)	Not yet available	-	-
2023 (2020/2021)	101	0	0%
2022 (2019/2020)	101	0	0%
2021 (2018/2019)	88	1	1.3%
2020 (2017/2018)	102	0	0%
2019 (2016/2017)	94	1	1.1%
2018 (2015/2016)	89	1	1.1%
2017 (2014/2015)	97	0	0%
2016 (2013/2014)	106	0	0%
2015 (2012/2013)	164	0	0%
2014 (2011/2012)	69	1	1.4%
2013 (2010/2011)	84	0	0%
2012 (2009/2010)	92	1	1.1%
2011 (2008/2009)	60	0	0%
2010 (2007/2008)	46	2	4.3%
2009 (2006/2007)	49	0	0%
2008 (2005/2006)	70	0	0%
2007 (2004/2005)	52	0	0%

Note: Ontario data is provided by the Ministry of Colleges, Universities, Research Excellence and Security.

REPAYMENT RATE – BOUCHER CAMPUS

The repayment rate reflects the repayment status of Boucher Campus students who were issued British Columbia student loans in the academic years prior to graduation.

CCNM – BOUCHER CAMPUS

Year	Number of Borrowers	Repayment Rate
2024 (2022/2023)	28	99.8%
2023 (2021/2022)	24	94.8%
2022 (2020/2021)	28	100%
2021 (2019/2020)	47	98.9%

Note: BC data is provided by the Ministry of Post-Secondary Education and Future Skills.



# Program Structure

CCNM's academic program and policies are designed to help create a College environment that is learner-centred and focused on helping our students succeed in their academic and professional careers. It is CCNM's goal to see our students succeed. If you are experiencing difficulties of an academic or personal nature, it is highly recommended that you contact the Office of Academic Affairs ([ccnm.freshdesk.com](http://ccnm.freshdesk.com)) or Student Services ([info@ccnm.edu](mailto:info@ccnm.edu)) as soon as possible so that assistance and support can be provided.

## PROGRAM DURATION

Students normally complete the curriculum over a four-year period. Students who do not intend to, or cannot complete the curriculum in four years should consult with the Registrar at their earliest opportunity.

A full-time student is expected to complete the curriculum in no more than six years. However, recognizing that some students complete the program through part-time study, students may complete the curriculum in up to seven- and one-half years with the approval of the Dean.

Should your continuation in the program be approved, students will receive conditions for continuation outlined in the letter from the Registrar. Failure to meet these conditions may result in dismissal at CCNM's sole discretion. Dismissal decisions are final and cannot be appealed.

## ACADEMIC SESSIONS

The curriculum is comprised of four academic years. The 2025 – 2026 academic year is divided as follows:

### CCNM – TORONTO CAMPUS

	Term Start	Term Start	Term Start
<b>September Start</b>			
Years 1-3	Sept. 2, 2025 – Dec. 19, 2025	Jan. 5, 2026 – Apr. 24, 2026	–
<b>September Start – Clinic (Class of 2026)</b>			
Year 4 and IMG* Year 2	Sept. 2, 2025 – Dec. 23, 2025	Jan. 2, 2026 – Apr. 25, 2026	May 4, 2026 – Sept. 4, 2026
<b>January Start</b>			
Year 1	Jan. 5, 2026 – Apr. 24, 2026	May 4, 2026 – Aug. 21, 2026	–
<b>May Start (Class of 2028)</b>			
IMG Year 1	May 4, 2026 – Aug. 21, 2026	–	–
<b>May Start – Clinic (Class of 2026)</b>			
Year 4 and IMG Year 2	May 5, 2025 – Aug. 29, 2025	Sept. 2, 2025 – Dec. 23, 2025	Jan. 2, 2026 – Apr. 25, 2026
<b>May Start – Clinic (Class of 2027)</b>			
Year 4 and IMG Year 2	May 4, 2026 – Sept. 4, 2026	–	–

\*International Medical Graduate (IMG)

# Program Structure

## CCNM – BOUCHER CAMPUS

	Term Start	Term Start	Term Start
<b>September Start</b>			
Years 1-3	Sept. 2, 2025 – Dec. 19, 2025	Jan. 5, 2026 – Apr. 24, 2026	–
<b>January Start</b>			
Year 1	Jan. 5, 2026 – Apr. 24, 2026	May 4, 2026 – Aug. 21, 2026	–
<b>September Start (Class of 2026)</b>			
Year 4	Sept. 2, 2025 – Dec. 23, 2025	Jan. 2, 2026 – Apr. 25, 2026	May 4, 2026 – Sept. 4, 2026
<b>May Start – Clinic (Class of 2026)</b>			
Year 4	May 5, 2025 – Aug. 29, 2025	Sept. 2, 2025 – Dec. 23, 2025–	Jan. 2, 2026 – Apr. 25, 2026–
<b>May Start – Clinic (Class of 2027)</b>			
Year 4	May 4, 2026 – Sept. 4, 2026	–	–

# Academic Policies

## ACADEMIC PROMOTION AND STANDING

**CCNM – Boucher students who matriculated prior to September 2022 can refer to the Student Handbook in [MYCCNM-Boucher](#) for grading and academic policies.**

### Grade point average

- Each course is assigned a unit value based on the nature of the instruction and the number of contact hours for the course. A weighted grade point average for each academic year will be calculated using the credit hours of each course as the weight. Transcripts of academic record will include a grade point average for each academic year and a cumulative grade point average (CGPA).
- Grades for courses that are measured on an “achieved competency” basis and with final grades of “W,” “INC,” or “EQV” will not be used in the calculation of grade point averages. Withdrawals from a course(s) will be included in attempted hours.
- When a course is taken for a second time, both grades are recorded on the student’s transcript. However, only the higher of the two grades is used in CGPA calculations. All repeats are included in a student’s pace of progression as attempted credits.
- Final grades for a course will normally be derived from a series of examinations, quizzes, tests or assignments. Final grades will be reported to the Registrar as a percentage grade. This percentage grade will be converted to an alpha grade and a grade point based on the following scale:

Per cent grade	Alpha grade	Grade point
90 to 100	A+	4.0
85 to 89	A	3.9
80 to 84	A-	3.7
77 to 79	B+	3.3
73 to 76	B	3.0
70 to 72	B-	2.7
67 to 69	C+	2.3
65 to 66	C	2.0
<65	F	0

Explanation of symbols	
Pass	P
Fail	F
Incomplete	INC
Withdrawal	W
Advanced Standing	EQV
Transfer Credit	TRANS

- Each student’s grade point average (GPA) is calculated on a term-by-term basis, to determine their academic standing in the program. The cumulative GPA (CGPA) they attain will result in them being placed in one of the following three categories:

### Good Standing

A CGPA of 2.7 or above maintains good academic standing and is the College’s graduation requirement.

### Academic Probation

- If at the end of a term a student’s CGPA is less than a 2.7, or for two consecutive terms their term GPA (TGPA) is less than 2.7, that student will be placed on academic probation. Academic probation reflects a warning that the student’s current performance is below what’s required to continue in the program. The student must improve their academic achievement to avoid dismissal from CCNM.
- If at the end of the probationary term the CGPA is raised to 2.7 or above, a student is returned to good academic standing; if at the end of the probationary term the CGPA is still below 2.7, but the TGPA is 2.7 or above, the student remains on probation for an additional term.
- Students on academic probation are encouraged to discuss with the appropriate course instructor and academic advisor the problems leading to poor academic performance. Student Services may suggest additional options, such as peer tutoring.
- In situations where academic probation applies, probation status is indicated on the student’s transcript.

### Academic Dismissal

- I. The College may dismiss a student if their academic progress is unsatisfactory based on any of the following criteria:
  - The CGPA is below 2.3.
  - After one probationary term where both the TGPA and CGPA are below 2.7.
  - A student fails a course twice.
- II. If a student wishes to appeal a grade that has led to an academic dismissal, per this section, the student should refer to the Grade Appeal section for further information on the Grade Appeal process.
  - If a Grade Appeal is unsuccessful, a student may not appeal an academic dismissal a second time in accordance with the appeal process below.
- III. A student may submit a written appeal of their academic dismissal to the Office of the Registrar. The content required for the written appeal will be outlined in the dismissal letter.
  - If the student is successful in their appeal, they will receive a written contract outlining the conditions for reinstatement from the Office of the Registrar. If the student is required to withdraw from CCNM's naturopathic program due to failure to meet the conditions for reinstatement, they may reapply for the program. Details will be provided in a letter from the Office of the Registrar upon dismissal. Readmission is not guaranteed, and students may only apply once for readmission.
  - If the student is **not successful** in their appeal, and the student is required to withdraw from CCNM's naturopathic program, they may reapply for the program. Details on reapplying will be provided in a letter from the Office of the Registrar upon dismissal. Readmission is not guaranteed, and students may only apply once for readmission.
- IV. A dismissal for academic standing is recorded on a student's transcript.

Should a student be appealing a grade that has placed them on Suspension, Required to Withdraw, or Dismissal as per the Academic Standing Procedure, they may be permitted to continue taking classes until the appeal is heard and their Standing will be on hold. However, CCNM may determine that continuation in classes or clinic is not appropriate, for instance

where there are safety concerns. Should the appeal be unsuccessful, the relevant Academic Standing will be applied immediately.

### STUDENT PROGRESS COMMITTEE

It is the role of the Student Progress Committee to identify, as early as possible, students who are facing significant academic challenges. This committee meets twice a term and is responsible for reviewing students' academic performance with the aim to provide the support they need to improve their academic standing. Students who are not being successful in the program will initially be offered additional support, but if they continue to exhibit low performance, they will be dismissed from the program.

If dismissal is confirmed, a student may submit a written appeal of their academic dismissal to the Registrar's Office. A student who is successful in their appeal receives a written contract outlining the conditions for reinstatement.

### ATTENDANCE POLICY

CCNM believes that student attendance leads to optimum academic achievement. With respect to practicums and clinic shifts, attendance is imperative.

Students are expected to attend all classes and are responsible for learning the content from any classes that they miss.

Each course outline describes the attendance requirements for the course. For courses with a practicum component, such as laboratories, practicums, small group sessions/tutorials and clinical components, attendance is essential and the course outline will stipulate the number of permitted class absences (if applicable). Students who exceed this number will fail the course.

Teaching assistants, in consultation with the course instructor, have the authority to determine whether a student's lateness should be considered an absence.

If a student fails to attend all classes for 10 consecutive scheduled days without notice or valid documentation they will be deemed to have withdrawn. However, CCNM may deem a student to be withdrawn after 10 consecutive scheduled days of failed class attendance even with valid documentation in exceptional circumstances. The last date of attendance will be used as their date of withdrawal.

**Note:** All students receiving provincial or federal loan funding, and international students on a study permit are responsible for adhering to the relevant attendance regulations.

## Procedure

If a student misses a practicum session, the student must reach out to their instructor who will determine whether the missed learning outcomes can be achieved by means of an alternate educational method (for example self-study or watching a video) and will inform the student. If a make-up practicum is required, the instructor will inform the student of the date and time once it has been arranged through the Office of Academic Affairs.

## EXAMINATION PROCEDURES

1. All examinations will start on time unless advance notice is provided by the Office of Academic Affairs (OAA). Students who arrive 15 minutes after the start time will not be permitted to write the exam.
2. The following items are prohibited from all testing stations:
  - a. Electronic devices, including cell phones, pagers, PDAs, laptop computers, calculators, digital watches, recording or filming devices, digital or analog music players, etc.
  - b. Backpacks, handbags, briefcases, wallets
  - c. Books, notes, study materials
  - d. Coats, outdoor jackets, hoodies, gloves, hats, caps, hoods, scarves (with the exception of religious head coverings)
  - e. Sunglasses, visors, eyeglass cases
3. Irregular behaviour or cheating exhibited by a student will result in an academic misconduct investigation. For more information please refer to the section on Student Conduct. Irregular behaviour or cheating includes:
  - a. Copying or allowing answers to be copied while taking the examination
  - b. Talking to other examinees once the testing period has begun
  - c. Accessing written or electronic information while taking the examination
  - d. Reproducing exam content (e.g., taking notes about or digital pictures of exam items)

Refer to the Year-at-a-Glance for the scheduled examination periods. Students are expected to be available for the entirety of the examination periods. Specific course examination dates, times, and location will be posted on Moodle three weeks prior to the examination period. On rare occasions, a revised examination schedule will need to be released due to unforeseen circumstances. When this occurs, an update announcement will be sent to students either through the Moodle course announcements and/or a wider announcement

depending upon courses affected. It is the responsibility of the student to keep up-to-date of any update announcements to the date and time of specific examinations as the examination date approaches.

## GRADING POLICIES

### INCOMPLETE GRADES POLICY

- Students who have not completed all required components of a course will be assigned a grade of INC.
- If all required course components have not been achieved by the end of the academic term, the INC will convert to an F in SONIS seven business days after the posted deadline for rescheduled and supplemental examination periods.
- An incomplete is included in attempted courses when calculating a student's pace of completion (for students receiving Title IV funding). In addition, once the INC is changed to a letter grade, the letter grade will be included in the student's GPA in the next SAP (Satisfactory Academic Progress) evaluation.

*No deferrals for supplemental examinations are available. Any missed supplemental or "INC" in a course will result in a course fail seven days after the end of the supplemental exam period. The course failure can only be addressed as a remediation course (if approved) or by retaking the course during the next time it is offered. Please refer to the Supplemental Examinations Policies for more information.*

### DEFERRED EXAMINATION PROCEDURE

The purpose of the deferred examination procedure is to provide a clear and fair process for students who are unable to attend their scheduled examinations due to legitimate and exceptional circumstances. This procedure applies to all naturopathic students enrolled at the Canadian College of Naturopathic Medicine. It ensures that all students have an equal opportunity to complete their examinations without being unfairly disadvantaged by unforeseen events such as serious illness, family emergencies, or other significant life crisis.

Students who need to request a deferred examination must notify their instructor as soon as they are aware of circumstances that could prevent them from attending the exam. Deferred exam applications must be submitted promptly along with relevant supporting documentation to [ccnm.freshdesk.com](http://ccnm.freshdesk.com). Deferred exam requests are tracked and reviewed, and repeated requests within a term or across multiple terms may result in denial. Missed exams

due to unsupported, unapproved, or denied deferred exam requests, will result in a zero for the missed exam. For detailed procedures related to the application of a deferred exam request, please refer to the Deferred Exam Procedure available on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#).

## Course Failure

Students who receive a course grade of less than 65% may be eligible for a reassessment of a failed discipline, unless they failed all the disciplines of the course, in which case they will need to write a supplemental examination.

## Discipline Reassessment

1. Students who receive a course grade of less than 65% in the course and a failing grade of less than 65% on some but not all discipline specific components, as outlined in the course outline, are eligible to write a reassessment of those disciplines.
2. Students who failed a discipline are permitted one additional attempt to pass the discipline (i.e., supplemental exam).
3. A student who receives a grade of 65% will be deemed to have passed the discipline reassessment. If the new course grade is greater than or equal to 65% it will be indicated on transcripts of academic records as 65%.
4. Failure to pass all the disciplines will result in the student failing the course.
5. The right to sit a discipline reassessment expires on the last day of the supplemental examination period for the term to which the reassessment would apply.
6. The discipline reassessment must be completed within one month of the end of the course.

## SUPPLEMENTAL EXAMINATIONS POLICIES

1. Students receiving a failing grade of at least 50%, who have failed all the disciplines in the course (less than 65%) and who have completed the majority of coursework will be eligible to write a supplemental examination.
2. Students who have a failing grade as a result of an assigned zero in a missed examination may be permitted to write a supplemental examination.
3. Supplemental examinations are comprehensive for the course and may include a variety of assessment techniques, which may differ from those used for the standard examination period.
4. A student who receives a grade of 65% will be deemed to have passed the supplemental exam. Supplemental examination grades greater than or equal to 65% are

indicated on transcripts of academic records as 65%.

5. Failure of a supplemental examination will result in the student failing the course.
6. The right to sit a supplemental examination expires on the last day of the supplemental examination period for the term to which the supplemental would apply. There are no deferrals allowed (this includes situations such as work, vacations, moving away, etc.).
7. Supplemental examinations should not be written if passing the examination will not result in the student having a CGPA greater than 2.3.
8. Students should be aware that choosing to write the supplemental examination may result in them having to wait to enrol in the failed course until the next iteration of the course.

## EXAMINATION DEADLINES FOR SUPPLEMENTALS

Student grades that are INC after the examination period will be converted to an 'F' in SONIS seven days after the supplemental exam period ends for the term the original course took place.

## SUPPLEMENTAL EXAMINATION PROCEDURE

Refer to the Year-at-a-Glance for the scheduled examination periods. Students are expected to be available for the entirety of the examination periods. Specific course examination dates, times, and location will be posted on Moodle after the final rescheduled exam period. On rare occasions, a revised examination schedule will need to be released due to unforeseen circumstances. When this occurs, an update announcement will be sent to students either through the Moodle course announcements and/or a wider announcement depending upon courses affected. It is the responsibility of the student to keep up to date of any update announcements to the date and time of specific examinations as the examination date approaches.

It is the responsibility of the student requiring the supplemental examination to attend on the date and time established by the Office of Academic Affairs and the respective course instructor(s). Failure to complete the supplemental examination as scheduled will result in a zero in the exam and a resultant failure in the course.

## EXAMINATION DEADLINES FOR SUPPLEMENTALS

Student grades that are INC after the examination period will be converted to an 'F' in SONIS seven days after the posted deadline.



	Supplemental exam week
Fall 2025 term	Jan. 21 – 28, 2026
Winter 2026 term	May 19 – 22, 2026

*No deferrals for supplemental examinations are available. Any missed supplemental or "INC" in a course will result in a course fail seven days after the end of the supplemental exam period. The course failure can only be addressed as a remediation course (if approved) or by retaking the course during the next time it is offered. Please refer to the Supplemental Examinations Policies for more information.*

PREREQUISITES

Prerequisite requirements are designed to ensure that students have the requisite knowledge to participate effectively in the course requiring the prerequisite.

We recognize that students who actively participate in a course, but who have not earned a credit, may still have acquired most of the prerequisite concepts, and that students may have completed a portion of a course before it is known that they have not passed the prerequisite course in the previous term. As such, students who have participated in a prerequisite course, and have not yet earned a credit in that course, and who are eligible for further testing and/or remediation, may be permitted to enrol in the subsequent course. This will not be permitted where there is a safety concern, where the student's grade in the prerequisite course is too low to qualify them for supplemental examination privileges, or when the subsequent course is in the next year of the program (e.g., the student fails a Year 1 course that is a prerequisite for a Year 2 course).

Students who choose to attempt a course for which they have not earned credit in the prerequisite, do so at their own risk, and the lack of the prerequisite is not grounds for appealing a failing grade.

Students are advised to consult with program faculty prior to enrolling in the course for which they have not successfully completed the prerequisites regarding the challenges they may face in attempting the subsequent course.

Students are still required to earn credit in prerequisite courses when they have passed the course requiring the prerequisite, as the content in the subsequent course does not include all of the competencies of the prerequisite course(s).

REMEDIATION

The purpose of remediation is to permit a student who fails selected academic courses to avoid program delay.

Remediation is a personalized program of intensive study and focused review of the course material, accompanied by appraisal, in order to raise a student's comprehension of the subject to an acceptable standard. An instructor or teaching assistant will lead the remediation and a course of self-study will be assigned. The focus of the remediation will be on those learning outcomes where improvement is most required. The appraisal will be a comprehensive evaluation of the student's knowledge of the entire course material and may include a variety of assessment techniques, which may differ from those used for the standard examination period.

**Remediation is a privilege, not a right.** The Associate Dean, Academic Education, will determine if a student is eligible for remediation and what form the remediation will take. Prior to officially enrolling in a course of remediation, a student will be advised on the details of the remediation and the associated costs the student will be responsible for.

A student must have obtained a final mark of at least 50 per cent on the supplemental examination or require the Dean's approved dispensation to be eligible for remediation. Students who fail a course for the second time will not be eligible for remediation. The College will not always be able to offer remediation in a course. There are no supplemental privileges in remediation courses.

Successful completion of the remediation (i.e., achieving 65 per cent or greater on the remediation exam) will result in a total course grade of 65 per cent. Unsuccessful remediation (i.e., achieving less than 65 per cent on the remediation exam) counts as a double failure in the course and places the student at risk of dismissal.

Remediation is typically only provided for one course failure within an academic year. Having more than one course failure will require retaking the failed courses the next time they are offered.

Remediation is also not an option for students who achieved less than 50 per cent as a total course grade. In these situations, it is recommended that students retake the course during the next iteration of the course (if eligible and their current academic standing permits).

### VACATION

Students taking courses in Years 1, 2 and 3 must restrict their vacations to the periods set out in the Year-at-a-glance as official breaks. Students must be available for all examination periods listed in the Academic Calendar. Vacation is not considered an acceptable reason for missing course content, practicums/tutorials, and/or assessments for a course. Missed course activity due to vacation will receive a grade of zero. Year 4 students must submit/complete an official Absence Form at least three weeks before their intended vacation. Approval will be contingent upon CCNM's ability to provide adequate ongoing clinical services. Please see the Primary Intern Manual: Clinical Operations for greater detail.

### STANDARDS OF STUDENT CONDUCT

Upon enrolment at CCNM, students are expected to clearly understand their rights and obligations with respect to the institution, fellow students, faculty and staff, the naturopathic profession, other professions and the public. A student must respect and uphold the core values of the organization and understand that behaviour that is consistent with these values will benefit all who participate in the community.

The standards of student conduct define the boundaries within which a rewarding and mutually supportive learning environment can be maintained.

A student must be prepared to abide by certain rules and regulations. In this regard, CCNM retains the right to ensure that the students will conduct themselves in a professional manner.

Any breach of conduct involving morality, ethics or legality, on or off campus, may be subject to disciplinary action. CCNM retains the right to initiate disciplinary action in a case where a student conducts himself in a manner unbecoming of a member of the educational institution. Students are obliged to adhere to and uphold the highest ethical standards.

The Naturopathic Doctor's Oath and Student Honour Code are examples of these standards. The College and the profession are seen in the eye of the general public through the actions and behaviour of their individual members. Thus, in all dealings in and outside of CCNM where students evoke the College's name or reputation, students are expected to conduct themselves according to these standards.

Students will therefore conduct themselves in a professional manner, both in behaviour and appearance, while on College property or while representing the College off campus. While in clinic, the dress code as stipulated in the clinic policies and procedures will be followed.

Students are expected to maintain a respectful and attentive presence in the classroom. Disruptive behaviour such as talking, cell phone use, distractive computer use or noisy children will not be tolerated, as this affects the learning environment for other students. Faculty are expected to ensure adherence to this standard.

Relationships between faculty and students should remain professional at all times. Students must refrain from forming inappropriate relationships with faculty and staff where a conflict of interest in their professional relationship can be reasonably determined.

Additional guidelines for professional conduct are stipulated in the Primary Intern Manual.

### ACADEMIC OFFENCES

Academic offences relate to the honesty and fairness of the teaching and learning relationship, especially with respect to evaluation. Thus, the essence of an academic offence by a student is the seeking of a credit by fraud or misrepresentation, rather than on the basis of merit. It is the responsibility of the student to be aware of and to abide by all College academic and clinic policies and procedures.

To protect the integrity of the degree or diploma granted by this institution, CCNM has the power to recall and cancel any degree or diploma granted to a graduate who, while a student, committed an academic offence that, if detected before the granting of the degree or diploma, would have resulted in the degree or diploma not being granted.

Every CCNM student has an obligation to participate in the enforcement of these regulations. Any student who fails to report the existence of a violation by another student may be found guilty of participating in the said violation.

Any student who is in violation of the regulations may be subject to disciplinary action and penalty.

### ACADEMIC MISCONDUCT

Academic misconduct at CCNM will be treated very seriously. The first incident of academic misconduct may result in failure in the class involved; a second incident may result in dismissal from the program.

Academic misconduct comprises but is not necessarily limited to the following:

- using unauthorized means to complete academic work, including the use of artificial intelligence or other methods, in the guise of one's own work

- plagiarism by submitting academic work that uses the ideas or words of another without proper attribution
- submitting for credit any work for which credit has been obtained or is being sought in another academic course at CCNM or elsewhere, without authorization from the faculty member to whom it is submitted
- any dishonest act committed to complete academic work

### NON-ACADEMIC OFFENCES

Students are expected to conduct their behaviour both in and outside of the classroom in a manner that is consistent with all applicable laws, all applicable Human Rights Codes, and all applicable CCNM policies and student codes of conduct, including the CCNM Honour Code.

#### Students will not:

1. Demonstrate a lack of respect, courtesy or professionalism in any of their dealings with other students, faculty, staff, patients or other member of society;
2. Damage, destroy or steal College property;
3. Fail to return borrowed College property on time and in good condition;
4. Share or communicate any information from patients or research participants in any manner, including with technology that does not adhere to privacy regulation or approved conduct of research, even if said technology is permitted in non-clinical scenarios by the College, including but not limited to, artificial intelligence programs;
5. Breach any ethical or legal obligations owed to patients.
6. Engage in conduct that breaches moral, or ethical codes of conduct; Canadian, Ontario, or British Columbia law, on or off campus;
7. Make comments or otherwise behave in a way that offends the Ontario and BC Human Rights Code or the principles of the Canadian Charter of Rights and Freedoms;
8. Engage in any form of harassment, or bullying (per the definitions in the relevant CCNM policies, i.e., CCNM Workplace Harassment and Workplace Violence Policy, Discrimination, Bullying, and Harassment Policy (Boucher), and/or Sexual Violence & Misconduct Policy);
9. Engage in acts or threats of bodily harm, property damage or sexual assault, or knowingly create a condition that unnecessarily endangers the health or safety of other persons.
10. Take, destroy or damage any physical property that is not her/his own.

11. Students will not enter into offices, rooms or other places to which they are not entitled.
12. And any other conduct by students that CCNM reasonably deems to be a non-academic offence.

### PARTIES TO OFFENCES

1. A CCNM student is a party to an offence who:
  - a. actually commits it;
  - b. aids or assists another individual to commit an offence, or
  - c. counsels another individual to commit or be party to an offence.

Every party to an offence is liable to the sanctions applicable to that offence.

### SANCTIONS

Sanctions will vary from case to case in accordance with the nature of the misconduct. A wide range of sanctions may be applied including warnings, loss of privileges, suspension, course failure and expulsion.

### DISCIPLINARY PROCEDURES FOR ACADEMIC OFFENCES

1. Where an instructor has reasonable grounds to believe that an academic offence has been committed by a student, the instructor shall so inform the Associate Dean of the details of the suspected academic offence.
2. The Associate Dean will investigate the matter in a fair and expeditious manner. The student will be advised in writing of the charge made against them and will be given the right to be heard before any sanction is applied. If the student admits guilt or if after completing the investigation the Associate Dean believes that an academic offence has been committed, the Associate Dean will impose disciplinary sanction consistent with College policy and advise the student in writing.
3. The student may appeal a finding of academic misconduct by the Associate Dean to the Dean and/or the College's legal counsel before they appeal to the Appeals Committee.
4. Serious academic sanctions will become part of the student's permanent academic transcript.

## DISCIPLINARY PROCEDURES FOR NON-ACADEMIC OFFENCES

1. Students who are suspected of committing acts of non-academic misconduct are subject to disciplinary action by the College. Violation of CCNM's Residence Policy will usually be investigated and, if appropriate, subject to sanction by the Chief Financial Officer.
2. Misconduct by a CCNM student that raises concerns as to that student's suitability to become a naturopathic doctor may be subject to additional sanction.
3. Non-academic offences may be investigated by the Assistant Dean, Dean, College legal counsel and/or the EDI Officer.
4. The student will be advised in writing of the charge made against them and will be given the opportunity to be heard before any sanction is applied. If it is determined that the student is guilty of a non-academic offence, the Dean, in consultation with the College legal counsel and/or EDI Officer, will impose a sanction and advise the student in writing.
5. CCNM students have an obligation to participate in the enforcement of these regulations.

If the student is dissatisfied with the finding of guilt or with the sanction, the student may request that first the matter be appealed to the Dean or Legal Counsel (to be determined by CCNM). If the student is dissatisfied with the results of the appeal and the imposed sanction is serious the matter may be appealed to the Appeals Committee. Otherwise the decision of the first appeal will be final.

The College may withhold the granting of a degree or diploma, either as part of the disciplinary sanction or pending the resolution of the investigation. A student may be permitted to use CCNM facilities while a decision is pending, unless the Dean determines that it would be a threat to the safety or security of others or a disruption of the learning environment if the student were permitted to remain on campus. In such instances, the student's access to CCNM facilities may be restricted.

The Dean may cause a notation to be recorded on the student's academic record and transcript, until the final disposition of the matter, to indicate that a student's standing in a course or academic status is under review. A student upon whom a sanction has been imposed shall not be allowed to withdraw from a course so as to avoid the sanction imposed.

Serious academic sanctions will become part of the student's permanent transcript.

Clinic offences will be dealt with pursuant to the process set out in the Primary Intern Manual.

All students have the right to appeal academic and non-academic findings and sanctions to the Appeals Committee. Decisions of the Appeals Committee are final.

## APPEAL OF A COURSE GRADE

Any student who wishes to appeal an academic issue (e.g. they believe a final course grade has been arrived at incorrectly) must first consult with the Associate Dean, Academic Education.

- If the matter cannot be resolved to the student's satisfaction with the Associate Dean, the student must consult with the Dean.
- In the event that the matter is not resolved to the student's satisfaction, the student may appeal to the Appeals Committee.

## APPEALS TO THE APPEALS COMMITTEE

The Appeals Committee may hear academic, non-academic, and grade appeals with serious sanctions only. Appeals to the Appeals Committee are for exceptional circumstances. The Committee is comprised of one faculty member appointed by the chair of faculty council, one CCNM student appointed by the president of the NSA and a chair who is appointed by the president. CCNM shall make reasonable efforts to ensure the committee members are not directly associated with the appellant or the issue. Only individuals who have been trained in the policies and procedures associated with the Appeals Committee are eligible to serve on the committee.

## APPEALS PROCESS

- The student must notify the Registrar in writing of their intention to appeal to the AC (the "Notice") within 10 working days after receiving written (or electronic) notification of the final course grade and/or academic or non-academic misconduct findings. The Notice to the Registrar must include the following:
  - a. A review of the facts leading up to the appeal
  - b. The course grade(s) being appealed and/or the academic or non-academic misconduct findings/sanctions being appealed including any reasons given for the findings by faculty and/or administration.

- The students must provide reasons why the decision should be overturned:
  - a. When you are appealing a course grade(s) reasons for appeal may include: you believe the grade for one or more individual assessments has been improperly determined; the stated evaluation criteria for the course have been improperly applied; the evaluation criteria were not specified; penalties were applied that were not outlined in the syllabus; or the grade was miscalculated
  - b. Claiming that the decision will cause the student to suffer career disruption, emotional upset or program delay will not be accepted as valid grounds of appeal
  - c. Reasons unrelated to the issue will not be accepted as valid grounds for appeal.
- The student must inform CCNM if they will be represented by legal counsel or not (see bullet point below).
- Upon receipt of the notice of appeal from the student, the Registrar will review it to determine whether the grounds for appeal comply with the requirements stipulated in this process. If the Registrar finds that the grounds for appeal do not comply, the Registrar shall advise the student within five working days and permit the student to either revise or withdraw the notice of appeal within three working days. If no response is received by the Registrar from the student, the appeal will be withdrawn and no further appeal attempts will be permitted.
- If the appeal Notice is in order, the Registrar will advise the student of the date, time and place of the hearing within 10 working days ("Notification"). The hearing will be scheduled as expeditiously as possible, but if the Registrar is unable to meet the timeline in this section they will provide the student with written notice.
- The student is entitled to be represented by legal counsel at the AC hearing at their own expense. In the event the student elects to have legal counsel they must inform the College as part of their Notice; CCNM may or may not choose to be represented by legal counsel.
- The student must submit to the College all documents on which they will be relying, the names of all witnesses they may call, and identify who will represent them (if applicable) at least seven working days before the date of the hearing.
- At least three working days before the hearing, the College must submit to the student all documents on which they will be relying, the names of all witnesses they may call, and identify who will represent them.

**Note:** Failure to provide notice of issues before hand will normally cause those issues to be excluded from the hearing.

## PROCEDURE FOR HEARINGS OF THE APPEALS COMMITTEE

- At the beginning of the hearing, the chair will advise the parties that the committee members have read the appeal and the supporting documentation and summarize the rules of the hearing. The student or the student's representative will then be permitted to present evidence, examine witnesses and introduce arguments in support of the appeal. The College's representative may cross-examine any of the student's witnesses. The College representative will then be permitted to present evidence, examine witnesses and introduce arguments in opposition to appeal. The student or the student's representative is entitled to cross-examine any witness called by the College. The members of the Appeals Committee may question all parties or witnesses. The student or student's representative and the College's representative may make closing statements.
- Admission of any person to the hearing shall be at the discretion of the chair of the Appeals Committee.
- All procedural questions are subject to the final decision of the chair of the Appeals Committee.
- At the conclusion of the hearing, the Committee will proceed to consider the matter and determine its decision on the appeal, during which time all persons other than the members of the committee are excluded and shall withdraw.
- The decision will be determined by a majority vote. A formal written decision with reasons will be drafted. The Committee may only determine whether or not the grade, sanction, or finding of misconduct is appropriate. A formal written decision with reasons will be drafted. The Committee may only determine whether or not the grade or sanction is appropriate.
- Following the decision of the committee, the Registrar will immediately notify the student of the decision.
- The Appeal Committee decisions may result in a notation on your academic transcript.
- The decision of the committee is final and cannot be appealed.
- Proceedings of the committee are confidential and no individual who is not a committee member, committee secretary, a party to the proceedings or witness may be in attendance during the hearing, unless specifically permitted by the chair.

## SPECIAL RULES FOR APPEALS OF OBJECTIVE STRUCTURED CLINICAL EXAMINATION (OSCE) GRADES

Due to the unique format and high-stakes nature of the OSCE (Objective Structured Clinical Examination), a distinct review and appeal process has been developed. This process is separate from the standard CCNM academic appeals procedure and is as follows:

### 1. Initial Faculty Review (Pre-Grade Release and Substantive Review)

Before OSCE grades are released, all failing grades are reviewed by a panel of up to three CCNM faculty members. This panel is tasked with independently determining whether the original assessment result should be upheld. Following a review of examination materials, and by majority decision, the panel may change a failing grade to a passing grade or confirm a failing grade.

### 2. Student-Initiated Appeal (Appeal on Substantive Grounds)

Once OSCE grades are released, a student who has received a failing grade may submit a **written or recorded oral appeal based on substantive grounds** (e.g., concerns related to examiner grading, procedural irregularities during the OSCE, or other relevant factors affecting the performance outcome).

This appeal is reviewed by a **second and separate panel** of up to three CCNM faculty members who were not involved in the initial review. After independently reviewing the appeal and related OSCE materials, the panel may, by majority decision, uphold or change the grade.

### 3. Appeal to the College's Appeals Committee (Appeal on Procedural Grounds Only)

A student who is dissatisfied with the outcome of the substantive appeal may submit a further appeal to the College's Appeals Committee. However, this final level of appeal is strictly limited to **procedural grounds only**. Specifically, the student must demonstrate that **the College did not follow its published OSCE review or appeal procedures**. No new or additional substantive information will be considered at this stage.

#### Summary of the procedural grounds for the OSCE Appeal Process to the CCNM Appeals Committee:

1. Non-substantive, procedural deviations in the initial OSCE evaluation and grade assignment;
2. Improper process followed during the internal faculty panel review of all failing grades (prior to grade release); and
3. Improper process followed during the student-initiated appeal to a second faculty panel (post-grade release).



# Honour Code

CCNM's Honour Code defines and promotes professionalism and guides the actions, communications, and behaviours for all College related activities, both on and off College premises, through a set of shared values, as part of the College's commitment to academic excellence, the highest standards of ethical behaviour are expected from everyone associated with this institution.

This Policy applies to the behaviours of all members of the CCNM Community, including students, faculty, staff, patients, and visitors.

As part of the College's commitment to excellence, the highest standards of ethical behaviour are expected from all members of the CCNM Community. The foundation for proper conduct is established by the fundamental Principles of Naturopathic Medicine and the following core values:

<b>Advocacy</b>	Advancing the naturopathic profession and our institution through leadership that promotes awareness, respects diversity, and fosters constructive transformation
<b>Autonomy</b>	Championing the principle of self-determination by empowering individuals to make informed choices and exercise personal agency
<b>Collaboration</b>	Engaging in open and respectful communication and teamwork both within and beyond our institution Making the best interests of patients, society and the environment of paramount consideration in any decision-making and actions
<b>Compassion</b>	Demonstrating an understanding of and responsiveness to the health and wellbeing needs of both individual and society
<b>Honesty</b>	Upholding transparency and integrity as the basis for trust in our personal and professional relationships Striving to achieve and consistently demonstrate the highest levels of knowledge, judgement and ability in the pursuit of excellence

<b>Inclusion</b>	Fostering and participating in an intentionally inclusive learning, working, and living environment that is equitable and free from discrimination, harassment, and bullying for all members of our community
<b>Leadership</b>	Striving to be leaders through our passion, work ethic, advocacy, and integrity
<b>Respect</b>	Honouring the inherent dignity and value of every individual by recognizing their right and freedom to make personal choices without judgement
<b>Service to Humanity and Planetary Health</b>	Dedicating our time, skills, and knowledge towards enhancing the welfare of society, protecting the environment, and supporting the community's health
<b>Self-Development</b>	Committing to the continuous enhancement of ourselves, our institution, and the naturopathic profession through critical self-reflection, education, and action



# Dispute Resolution

To resolve disputes equitably and expeditiously, the College has adopted a dispute resolution policy to enshrine the principles of natural justice into all College policies that involve disputes between members of the CCNM community.

Unless otherwise stated under the applicable policy, individuals are entitled to know and understand the charges or complaints made against them, and in any matter involving a possible sanction, the individual should be provided with this information in writing. Individuals also have the right to be heard in response to charges or complaints made against them before disciplinary action is taken. The onus is on the College to demonstrate it has acted as expeditiously as reasonably possible in the circumstances. This policy applies to all students, staff, faculty and administration of CCNM.

CCNM students, staff and faculty are required to abide by the College policies applicable to them. View the full policies:

- [Dispute Resolution \(CCNM - Toronto Campus\)](#)
- [Dispute Resolution \(CCNM - Boucher Campus\)](#)
- [Workplace Harassment, and Violence](#)
- [Employee-Student Sexual Misconduct Policy \(CCNM - Toronto Campus\)](#)
- [Sexual Violence & Misconduct Policy \(CCNM - Boucher Campus\)](#)

# Freedom of Expression

## GENERAL PRINCIPLES

The College is committed to fostering an environment that permits freedom of expression while also recognizing that freedom of expression is not an absolute and must sometimes be balanced against other rights. The College affirms the right of students, faculty, researchers, guest speakers, and employees to pursue learning, teaching, research, and the dissemination of knowledge. The purpose of the Freedom of Expression Policy is to fulfill the College's commitment to open discussion and free inquiry, and to foster a space where diverse voices and viewpoints can be discussed and explored.

All members of the CCNM community are responsible for ensuring that a climate of mutual respect is maintained at all times. The College may regulate the manner, time, and place of freedom of expression, or even in some circumstances restrict freedom of expression, to ensure that CCNM's operations are not unreasonably disrupted, that the safety of the CCNM community is not endangered, and that no laws, rights, policies, or regulations are violated. Further, there may be additional limitations imposed by employment agreements, and other contracts or agreements.

Under no circumstances will any speech which violates the law, including the applicable human rights codes, be permitted. Further, no speech which constitutes harassment, threat, bullying, or hate speech will be permitted.

## FACULTY

Faculty members are entitled to freedom in research and in the publication of results, subject to the review of the College's Research Ethics Board, all applicable laws, policies, rights, ethics, and regulations, and the adequate performance of their other academic duties. Faculty members are also entitled to freedom in lecturing and conducting demonstrations in their subject or field of competence, subject to all reasonable restrictions and limitations, including those discussed in the previous sentence.

They are entitled, as any other member of the community in which they live, to establish membership in voluntary groups, to seek or hold public office, to express their opinions as individuals on public questions, and to take lawful action in accordance with their views. However, this right is not absolute and is subject to all applicable laws, policies, rights, ethics, and regulations.

It is expected that faculty members will be cognizant of their responsibilities to their profession and to the College. Faculty members have an obligation, when appropriate, to make clear that their actions, statements, and memberships do not necessarily represent the views of the institution. In egregious circumstances, membership in voluntary groups or the public expression of certain views may have consequences.

## STUDENTS

Students are entitled to be taught within an environment in which the exploration of ideas is encouraged, and to have access to all information pertinent to their subjects of study. They have the right to intellectual disagreement with their instructors and associates and to question them without fear of recrimination, punishment, or reprisal. They are also entitled to seek publication of their views, to seek membership in voluntary groups, to seek or hold public office, and to take lawful action in accordance with their views. However, it is important for students to understand that this right to free expression is not absolute and must be balanced with adherence to all applicable laws, policies, regulations, ethics, and other rights. Further, a student's work, statements, and affiliations must not promote harassment, discrimination, bullying, threats or hate. Where necessary, students are responsible for clarifying that their actions, their statements, and their memberships do not necessarily represent the views of the College. However, as students of the College, in egregious circumstances, membership in voluntary groups or the public expression of certain views may have consequences.

# Intellectual Property

The College seeks to encourage innovation among faculty, students, and employees. To achieve this objective, CCNM encourages the creation of scholarly works and the development of useful materials and processes.

As such knowledge and technology has commercial, scientific or scholarly value, this policy intends to provide procedures so that it may be beneficial to CCNM, the creator, and the public.

For the purpose of this policy, intellectual property includes all of the interests and rights to all Canadian and foreign trade names and trademarks, whether registered or not, pending or common law; all Canadian and foreign issued patents and pending or potential applications thereof; all Canadian and foreign copyrights, whether or not registered; rights of publicity; franchises and all technology rights and licenses, including computer software and all proprietary know-how, trade secrets, inventions, discoveries, developments, research and formulae, whether or not patentable; and all other proprietary information, rights, title, and interest, and any improvements, updates, enhancements or modifications related to any of the foregoing or not.

All intellectual property produced at CCNM using CCNM funds, facilities or other resources, by CCNM employees and faculty, and students, or which arises from joint initiatives with outside parties, such as industry or sector partners, are covered by this policy.

All rights to intellectual property shall be owned and controlled by CCNM, including all lectures and other academic works, subject to any exceptions set out in this policy. All staff, faculty and students hereby assign all their rights to such intellectual property to CCNM. Nothing in this policy shall limit the rights of CCNM faculty and staff members to works produced or developed outside the scope of their employment and not involving the use of College facilities or other resources.

Use of College resources shall include, but not be limited to, use of research funding, use of CCNM-paid time within the employment period, use of support staff, use of telecommunication services and the use of facilities other than the library or the individual's office.

Rights to intellectual property resulting from sponsored projects shall be owned and controlled by CCNM subject to the terms of the sponsored project agreement. Collaboration between CCNM faculty, staff or students and individuals not employed by, or associated with, the College may result in the development of intellectual property owned jointly by CCNM and other individuals or their employers.

## GENERAL

In accordance with the Canadian Copyright Act, where work is created by an employee in the course of their employment, the employer is the full and first owner of all rights, title, and interest in that work. These works include, but are not limited to, course materials such as syllabi and manuals as well as instructional items such as videotapes, lecture recordings, telecourses, drawings, slides, models, computer programs, etc.

Traditional products of scholarly activity by students ONLY, are exempt from this policy, unless they are created as "works for hire." Students do not have to disclose such intellectual property, but grant CCNM a non-exclusive, royalty-free, perpetual license to such material.

Students who are employed for the purpose of producing works for instructional or administrative use are deemed to be "works for hire" and are therefore the College's property.

### CONSULTING

Any faculty or staff member engaged in consulting work is responsible for ensuring that any contractual arrangements they make are not in conflict with this policy and that CCNM's rights and the individual's obligations to this College are in no way abrogated or limited by the terms of such agreements.

Faculty, employees and students, who create intellectual property with the use of any College resources, are responsible for disclosure to CCNM. Disclosure must be made significantly in advance of any publication, presentation, or any other public disclosure to the legal counsel at [legal@ccnm.edu](mailto:legal@ccnm.edu).

If there is conflict between this policy and the intellectual property policy included in the Collective Agreement for CCNM union members, the collective agreement intellectual property will govern.

Upon disclosure, the legal counsel shall review the scope of the intellectual property, including a review of its registration, protection, and marketability to prepare a report for the President & CEO and Chief Financial Officer, regarding its protection and commercialization. Where CCNM, in its sole discretion, elects to proceed with the commercialization of intellectual property, a licensing agreement shall be developed to outline the relationship of the nature between the parties.

# Naturopathic Medicine Program

The Naturopathic Medicine program at the Canadian College of Naturopathic Medicine educates students in meeting the six key roles played by naturopathic doctors in the health-care field:

- Naturopathic medical expert
- Health professional
- Communicator and collaborator
- Health scholar
- Naturopathic manager
- Health advocate and leader

The case-based curriculum design is focused and integrated, allowing for students to develop important skills in critical inquiry through the application of evidence informed practice. Through a combination of didactic lectures, self-directed learning, guided inquiry, asynchronous and synchronous learning activities, small group and large group learning, and skills-based training, CCNM provides students with a thorough exposure to increasingly complex theory in biomedical sciences, clinical medicine, naturopathic therapeutics, and the art and practice of naturopathic medicine. Clinical education is a hallmark of this program, allowing for direct and indirect patient management starting in year 1 of the program. This four-year full-time program graduates naturopathic doctors prepared to practise throughout North America.

The case-based curriculum is a single curriculum for both CCNM campuses (the Boucher Campus and the Toronto Campus). The case-based curriculum combines the strengths of both and adopts important advances in educational science. Highlights of the design principles are the following:

- Cased-based and context-based learning approaches to curriculum delivery
- Enhanced integration of naturopathic curriculum content
- Curriculum delivery model that includes a combination of in-person instruction, practicums, asynchronous structured learning experiences, as well as online delivery

## **The principles underlying the practice of naturopathic medicine include:**

- Utilization of therapies that minimize the risk of harm and are the least invasive, in order to restore health. (First, do no harm.)
- Recognition and support of the inherent self-healing ability of the individual. (The healing power of nature.)
- Identification and treatment of the underlying cause of disease. (Treat the cause.)

- The primary role of the naturopathic doctor is to educate and support patients in taking responsibility for their health. (Doctor as teacher.)
- Treatment of the whole person through individualized care.
- Prevention of disease through encouraging a healthy lifestyle and controlling risk factors.

## **GRADUATE COMPETENCIES**

The graduate of the Canadian College of Naturopathic Medicine's (CCNM) naturopathic medicine program is a primary-care professional who draws upon the art and science of natural healing in a patient-centred model of medicine. Utilizing naturopathic principles, naturopathic doctors employ evidence-informed approaches to facilitate patient wellness and promote the body's ability to restore and maintain optimal health. With a focus on whole-person wellness, naturopathic doctors diagnose and manage the treatment of patients with acute and chronic conditions. They are leaders who value relationships, effective communication, and lifelong learning.

### **Naturopathic Medical Expert**

Medical Assessment and Diagnosis:

- Relates biomedical sciences to clinical care.
- Elicits a medical and biopsychosocial history.
- Gathers information from objective investigations.
- Critically applies naturopathic clinical theories and philosophy in assessing and managing patient care by considering risk/benefit, evidence, holism and patient values.
- Formulates an accurate diagnosis.

Patient Management:

- Prescribes a patient-centred management plan consistent with the diagnosis/es, available evidence, intended clinical outcomes, best practices and patient needs.
- Demonstrates effective short and long-term case management skills.
- Attains informed patient consent concerning therapies and wellness options to the treatment plan, including risks, benefits and alternatives to recommended therapies

## Health Professional

- Maintains legal and ethical standards in all forms of public and professional interactions.
- Demonstrates respect and integrity in professional interactions.
- Demonstrates awareness of their strengths and limitations in expertise, and refers patients when appropriate.
- Commits to personal and professional growth.

## Communicator and Collaborator

- Establishes a therapeutic relationship with patients.
- Communicates effectively to optimize patient relationships and patient care.
- Applies effective, context-specific and culturally appropriate and respectful communication strategies that encourage understanding between the naturopathic doctor, their patients, their colleagues, and their health-care team.
- Collaborates as a member of the patient's health care team in order to enhance care to patients.

## Health Scholar

- Demonstrates evidence-informed practices.
- Displays a commitment to reflective practice.
- Engages in continuing education and professional development.

## Naturopathic Manager

- Conducts their naturopathic business practice ethically while maintaining a career growth mindset.
- Develops collaborative, interprofessional relationships that optimize patient care outcomes.
- Practices cost-effective health-care through evidence-informed management, preventive strategies and lifestyle management, with an aim at alleviating the overall health care burden.

## Health Advocate and Leader

- Advocates within the health-care system and to the community at large for health promotion and illness prevention.
- Demonstrates leadership by positively influencing individuals and communities.
- Influences community or population health through advocacy, education, research, community initiatives and other efforts to address the personal, economic, environmental and social determinants of health and shape public and professional health-care policy.
- Influences and promotes the essential role of naturopathic medicine to individuals, policymakers, and the public at large.

## ART AND PRACTICE OF NATUROPATHIC MEDICINE

The history, philosophy and principles of naturopathic medicine are introduced in this course series. Students will apply their developing research literacy skills as they relate to naturopathic practice and management of the weekly case from the Patient-centred Integrated Studies course. Students will demonstrate an understanding of professional competencies and expectations, which includes ethics, jurisprudence, practice management, lifelong learning, public health and leadership roles.

## BIOMEDICINE

Within the biomedical stream of courses, the first term of the program focuses on biomedical concepts which lays a foundation for a comprehensive case-based learning environment within the four-year program. These concepts serve as scaffolding for understanding the biomedical and clinical medicine themes that centre around the patient case. This course is coordinated with the simulated case, and delivers in an integrated fashion, an in-depth study of the human body encompassing the core basic sciences: anatomy, physiology, histology, embryology, immunology, biochemistry, microbiology, genetics, pathology and pharmacognosy.

## CLINICAL EDUCATION

Clinical education runs parallel to each year of the program, with active connections made between the academic and clinical areas made by the student through regular mentored small-group discussions. This series is primarily experiential, and involves preceptorship, internship and mentorship experiences associated with the teaching clinics of CCNM and the naturopathic medical community.

## CLINICAL SCIENCES

This theme includes outcomes associated with clinical medicine such as patient assessment, clinical reasoning, differential diagnosis, laboratory medicine, and primary care. The skills required to assess, manage, and coordinate care of patients in naturopathic medical practice will be taught in these series of courses, and include health assessment, visual, auditory, and tactile recognition, universal precautions, phlebotomy, and sexual health exams.

## NATUROPATHIC THERAPEUTICS

This theme orients the student towards the naturopathic therapeutic disciplines and their integration in patient management. Students will gain competence in the following naturopathic therapeutics: botanical medicine, clinical nutrition, homeopathy, health psychology, prevention and lifestyle counselling, traditional Chinese medicine & acupuncture, pharmacology, and physical medicine. These sets of courses are coordinated with the patient-simulated cases that are offered in the Patient-centred Integrated Studies course.

## PATIENT-CENTRED INTEGRATED STUDIES (PCIS)

Central to the design of the curriculum, is case-based learning. The Patient-centred Integrated Clinical Studies courses are designed to anchor and integrate the curriculum delivered concurrently throughout the term and support case-based learning. The weekly simulated patient experience provides students an opportunity to integrate, practice, and refine core clinical skills. Students engage actively through small group work and the case-based guided inquiry assignment to support cognitive integration of the learning outcomes.



# Course Listing for Year 1

## HOW TO READ COURSE CODES

The following legend will assist you in understanding the course codes. The first three letters in the enhanced curriculum (BMS = Biomedical Sciences) indicate the

subject area/theme. The first number of the three digits indicates the academic year in which the course is delivered.

Subject Areas			
ANM	Art and Practice of Naturopathic Medicine	CMS	Clinical Medicine
BMS	Biomedical Sciences	NMT	Naturopathic Medicine Therapeutics
CLE	Clinic Education	PCS	Patient-centred Integrated Clinical Studies

FIRST Year Required Courses		
Course Code	Course Name	Credit Hours
ANM100	Introduction to Naturopathic Medicine	3.0
ANM150	Art & Practice of Naturopathic Medicine I	3.0
BMS100	Introduction to Biomedical Sciences	14.25
BMS150	Biomedicine I	8.75
CLE100	Clinic I	1.5
CLE150	Clinic II	1.5
CMS100	Foundations of Clinical Medicine	4.75
CMS150	Clinical Medicine I	4.75
NMT100	Introduction to Naturopathic Therapeutics	5.5
NMT150	Naturopathic Therapeutics I	8.75
PCS150	Patient-centred Integrated Studies	5.0
		<b>TOTAL YEAR ONE: 60.75</b>

One credit hour is defined as the credit for one lecture hour per week for one term. A full-year course will earn two credit hours for each hour of lecture per week. Lab and practicum hours are credited at a one-half rate (e.g., two hours per week for a term is required to earn one credit hour) and clinic time is credited at a two-thirds rate.

# Course Listing for Year 2

## HOW TO READ COURSE CODES

The following legend will assist you in understanding the course codes. The first three letters in the enhanced curriculum (BMS = Biomedical Sciences) indicate the

subject area/theme. The first number of the three digits indicates the academic year in which the course is delivered.

Subject Areas			
ANM	Art and Practice of Naturopathic Medicine	CMS	Clinical Medicine
BMS	Biomedical Sciences	NMT	Naturopathic Medicine Therapeutics
CLE	Clinic Education	PCS	Patient-centred Integrated Clinical Studies

SECOND Year Required Courses		
Course Code	Course Name	Credit Hours
ANM200	Art & Practice of Naturopathic Medicine II	3.0
ANM250	Art & Practice of Naturopathic Medicine III	3.0
BMS200	Biomedicine II	8.0
BMS250	Biomedicine III	8.0
CLE200	Clinic III	1.5
CLE250	Clinic IV	1.5
CMS200	Clinical Medicine II	4.75
CMS250	Clinical Medicine III	4.75
NMT200*	Naturopathic Therapeutics II	8.5
NMT250	Naturopathic Therapeutics III	8.5
PCS200	Patient-centred Integrated Studies II	5.0
PCS250	Patient-centred Integrated Studies III	5.0
		<b>TOTAL YEAR TWO: 61.5</b>

One credit hour is defined as the credit for one lecture hour per week for one term. A full-year course will earn two credit hours for each hour of lecture per week. Lab and practicum hours are credited at a one-half rate (e.g., two hours per week for a term is required to earn one credit hour) and clinic time is credited at a two-thirds rate.

**Please note:** refer to Graduation Requirements in the Office of the Registrar section for more information about ETP275 Entry-to-Practice Preparation Exam.

# Course Listing for Year 3

## HOW TO READ COURSE CODES

The following legend will assist you in understanding the course codes. The first three letters in the enhanced curriculum (BMS = Biomedical Sciences) indicate the

subject area/theme. The first number of the three digits indicates the academic year in which the course is delivered.

Subject Areas			
ANM	Art and Practice of Naturopathic Medicine	CMS	Clinical Medicine
BMS	Biomedical Sciences	NMT	Naturopathic Medicine Therapeutics
CLE	Clinic Education	PCS	Patient-centred Integrated Clinical Studies

THIRD Year Required Courses		
Course Code	Course Name	Credit Hours
ANM300	Art & Practice of Naturopathic Medicine IV	2.0
ANM350	Art & Practice of Naturopathic Medicine V	2.0
CLE300	Clinic V	4.0
CLE350	Clinic VI	8.0
NMT300	Naturopathic Therapeutics IV	10.0
NMT350	Naturopathic Therapeutics V	10.0
PCS300	Patient-centred Integrated Studies IV	5.0
PCS350	Patient-centred Integrated Studies V	5.0
TOTAL YEAR THREE (with one elective): 49.0		

One credit hour is defined as the credit for one lecture hour per week for one term. A full-year course will earn two credit hours for each hour of lecture per week. Lab and practicum hours are credited at a one-half rate (e.g., two hours per week for a term is required to earn one credit hour) and clinic time is credited at a two-thirds rate.

# Course Listing for International Medical Graduate (IMG) Bridge

## HOW TO READ COURSE CODES

The following legend will assist you in understanding the course codes. The first three letters in the enhanced curriculum (BMS = Biomedical Sciences) indicate the

subject area/theme. The first number of the three digits indicates the academic year in which the course is delivered.

Subject Areas			
ANM	Art and Practice of Naturopathic Medicine	CMS	Clinical Medicine
BMS	Biomedical Sciences	NMT	Naturopathic Medicine Therapeutics
CLE	Clinic Education	PCS	Patient-centred Integrated Clinical Studies

IMG FIRST Year Required Courses		
Course Code	Course Name	Credit Hours
ANM175	Art & Practice of Naturopathic Medicine I – IMG	2.5
ANM275	Art & Practice of Naturopathic Medicine II – IMG	2.5
ANM350	Art & Practice of Naturopathic Medicine V	2.0
CLE175	Clinic – IMG	5.0
CLE300	Clinic V	4.0
CLE350	Clinic VI	8.0
CMS175	Clinical Medicine I – IMG	1.75
CMS275	Clinical Medicine II – IMG	2.5
NMT175	Naturopathic Therapeutics I – IMG	17.75
NMT275	Naturopathic Therapeutics II – IMG	17.75
NMT325	Naturopathic Therapeutics III – IMG	4.0
NMT350	Naturopathic Therapeutics V	10.0
PCS175	Patient-centred Integrated Studies I – IMG	3.0
PCS275	Patient-centred Integrated Studies II – IMG	3.0
PCS350	Patient-centred Integrated Studies V	5.0
TOTAL YEAR ONE (with one elective):		91.75

## Course Listing for IMG Bridge cont'd

IMG SECOND Year Required Courses		
Course Code	Course Name	Credit Hours
ANM400	Art & Practice of Naturopathic Medicine VI	2.0
ANM450	Art & Practice of Naturopathic Medicine VII	2.0
ANM450	Art & Practice of Naturopathic Medicine VIII	2.0
CLE400	Clinic VII	12.0
CLE450	Clinic VIII	12.0
CLE500	Clinic IX	12.0
NMT400	Naturopathic Medicine Therapeutics VI	4.0
NMT450	Naturopathic Medicine Therapeutics VII	4.0
NMT500	Naturopathic Medicine Therapeutics VIII	4.0
TOTAL YEAR TWO (with three electives): 63.0		

Electives		
Course Code	Course Name	Credit Hours
ECE301	Naturopathic Integrative Fertility	3.0
ECE311	Fibromyalgia and Myalgic Encephalomyelitis	3.0
ECE321	Naturopathic Integrative Oncology	3.0
ECE331	Pediatrics	3.0
ECE341	Sports Medicine	3.0
ECE351	Mental Health	3.0

The standard load of electives in Year 1 for IMG students is two. To graduate, students must complete a minimum number of four electives. Students can take more than four electives if schedule permits.

# Course Listing for Year 4

## HOW TO READ COURSE CODES

The following legend will assist you in understanding the course codes. The first three letters in the enhanced curriculum (BMS = Biomedical Sciences) indicate the

subject area/theme. The first number of the three digits indicates the academic year in which the course is delivered.

Subject Areas			
ANM	Art and Practice of Naturopathic Medicine	CMS	Clinical Medicine
BMS	Biomedical Sciences	NMT	Naturopathic Medicine Therapeutics
CLE	Clinic Education	PCS	Patient-centred Integrated Clinical Studies

FOURTH Year Required Courses		
Course Code	Course Name	Credit Hours
ANM400	Art & Practice of Naturopathic Medicine VI	2.0
ANM450	Art & Practice of Naturopathic Medicine VII	2.0
ANM450	Art & Practice of Naturopathic Medicine VIII	2.0
CLE400	Clinic VII	12.0
CLE450	Clinic VIII	12.0
CLE500	Clinic IX	12.0
NMT400	Naturopathic Medicine Therapeutics VI	4.0
NMT450	Naturopathic Medicine Therapeutics VII	4.0
NMT500	Naturopathic Medicine Therapeutics VIII	4.0
TOTAL YEAR FOUR (with three electives): 63.0		

## Course Listing for Year 4 cont'd

Electives		
Course Code	Course Name	Credit Hours
ECE301	Naturopathic Integrative Fertility	3.0
ECE311	Fibromyalgia and Myalgic Encephalomyelitis	3.0
ECE321	Naturopathic Integrative Oncology	3.0
ECE331	Pediatrics	3.0
ECE341	Sports Medicine	3.0
ECE351	Mental Health	3.0

**Note:** One credit hour is defined as the credit for one lecture hour per week for one term. A full-year course will earn two credit hours for each hour of lecture per week. Lab and practicum hours are credited at a one-half rate (e.g., two hours per week for a term is required to earn one credit hour) and clinic time is credited at a two-thirds rate.



# Course Descriptions for Years 1-4, IMG1 and IMG2

## YEAR 1

### **ANM100: Introduction to Naturopathic Medicine**

The primary purpose of this course is for students to be oriented to the naturopathic profession through an understanding of the history and philosophy that underpin the modern profession of naturopathic medicine. The identity of the naturopathic profession will be explored in both historical context and within the contemporary health-care model, examining the historical evolution of medicine and the naturopathic profession. The course engages students in an exploration of the basic underlying principles of naturopathic medicine which are understood through philosophical discussion of concepts such as holism, vitalism, and health. Students will engage in self-reflection and critical appraisal of commonly held naturopathic theories, principles and practice to gain greater self-awareness and insight into their own personal approach to future practice. Students will begin to develop research literacy skills as they relate to naturopathic practice. Students will also develop an understanding of cultural safety and develop skills to increase self-awareness and reduce bias. The curriculum supports students in acquiring an efficient, critical approach to making clinical decisions based on an objective assessment of medical literature.

### **ANM150: Art and Practice of Naturopathic Medicine I**

This course explores the professional role of the naturopathic doctor. Qualities and skills desired for an effective naturopathic doctor will be discussed and cultivated in the context of clinical practice for each of the modules. This course is designed to help naturopathic medical students apply the principles and philosophical foundation discussed in Introduction to Naturopathic Medicine (ANM100) to the framework of naturopathic practice. The aim of this course is to explore the art of naturopathic medicine and develop appreciation for the nuances involved in the application of naturopathic principles to clinical practice with awareness of the diversity in therapeutic approaches to care. Students will engage in self-reflection and critical appraisal of commonly held naturopathic theories, principles and practice to gain greater self-awareness and insight into their own personal approach to future practice. The goal of this course is to go beyond the one-on-one patient encounter to explore the professional identity and current situation of naturopathic physicians in the greater field of health care. Students will have the opportunity to explore and develop their own professional identity. The major qualities and skills required for naturopathic medicine are addressed in the context of the program, as well as the ongoing experience necessary to cultivate those skills and qualities. (Prerequisite: ANM100)

### **BMS100: Introduction to Biomedical Sciences**

Biomedicine provides a basis for understanding the human body in health and disease. The course synthesizes the disciplines of biochemistry, anatomy, physiology, histology, embryology, pathology, microbiology, pharmacology, and laboratory diagnosis to promote an integrative and holistic view of medicine. This course will introduce biomedical concepts; a concept is a theme that broadly explains many entities and allows students to address multiple biomedical situations. Students will demonstrate competency by applying these concepts to solve real-world, clinically relevant questions. The student will accrue foundational knowledge in biomedicine using a concept- and case-based format that encourages critical thinking and an analytic approach to problem solving. This course will set the stage for the case-based design used in subsequent terms to reinforce robust clinical reasoning.

### **BMS150: Biomedicine I**

Biomedicine provides a basis for understanding the human body in health and disease. As a synthesis of several fields of study, the biomedicine program sets out to promote an integrative and holistic view of them. The concepts that were introduced in the Introduction to Biomedical Sciences course (BMS100) are further explored and expanded upon in Biomedicine I. The course includes contributions from physiology, biochemistry, pathology, histology, microbiology, immunology, embryology, anatomy, pharmacology, and laboratory diagnosis. It provides a comprehensive coverage of these topics to describe the structure, organization, function, and dysfunction of the human body and ways in which we measure and manipulate these parameters. A biomedicine foundation will allow for case study and analysis which are central to the case-based design and is highly integrated with the Patient-centred Integrated Studies course and the Clinical Medicine I course. (Prerequisite: BMS100; Corequisite: PCS150)

### **CLE100: Clinical Education I**

This course introduces students to the professional roles and competencies expected of naturopathic doctors. Students are introduced to medical record-keeping, including the writing of medical notes. Students have the opportunity to shadow senior clinic interns as they treat patients under supervision of a clinic faculty member. This course will assist students in acquiring the knowledge, skills and attitudes expected of professional naturopathic doctors in private practice and as part of a larger health-care community.

## YEAR 1 cont'd

### **CLE150: Clinic II**

Clinic II provides an opportunity for first year students to continue to develop their clinical skills aligned with Clinical Medicine I (CMS150) and Patient-centred Integrated Clinical Studies (PCS150) through their participation within the CCNM teaching clinics. As secondary interns, students will observe the clinical encounter conducted by the patient, clinician and supervising naturopathic doctor, and reflect upon observed behaviours and activities. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician with their patients including: professionalism, communication, clinical medical proficiency, and record-keeping, and reflect upon their burgeoning identity as a student of naturopathic medicine. (Prerequisite: CLE100)

### **CMS100: Foundations of Clinical Medicine**

Foundations of Clinical Medicine introduces students to the key clinical thinking concepts and basic clinical skills that naturopathic doctors employ through each stage of the clinical encounter and prepares the learner toward competent clinical reasoning. The student in this course will learn and apply skills in performing physical examinations, while relating them to the concepts described in the corequisite course Introduction to Biomedical Sciences (BMS100). The course will prepare students with the core skills and knowledge foundational for success through the integrated case-based format of term 2. Teaching methods include lectures, practicums, and TA guided small group tutorials. (Prerequisite/ Corequisite: BMS100)

### **CMS150: Clinical Medicine I**

Clinical Medicine I builds on Foundations of Clinical Medicine (CMS100). Educational goals align with patient cases presented in the Patient-centred Integrated Clinical Studies course (PCS150). Through lectures (live and asynchronous), practicums, and direct integration with the weekly case, students will develop and practice clinical knowledge and skills relevant to naturopathic clinical practice. Curricular integration with Biomedical Sciences I (BMS150) promotes relational learning of the biomedical sciences with clinical medicine in a contextualized and authentic learning experience. (Prerequisite: CMS100; Prerequisite/Corequisite: BMS150; Corequisite: PCS150)

### **NMT100: Introduction to Naturopathic Therapeutics**

This course introduces the theory and application of the major therapeutic disciplines of naturopathic medical practice, and the manner that they may be incorporated into a unified approach to patient care. They include counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, and physical medicine. Students will learn to apply specific hands-on techniques associated with the naturopathic therapeutics. (Prerequisite/ Corequisite: BMS100)

### **NMT150: Naturopathic Therapeutics I**

This course follows the Introduction to Naturopathic Therapeutics (NMT100) course in Term 1. Each of the naturopathic therapeutics will be explored in the context of the case-based learning design for each of the modules of the term. The theory, application and skills development of the major therapeutic disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics will be explored in addition to their utility in prevention and health promotion. The course will be delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning. (Prerequisite: BMS100, NMT100)

### **PCS150: Patient-centred Integrated Studies I**

Patient-centred Integrated Clinical Studies is designed to anchor and integrate the concurrent courses in the term. The weekly simulated patient experience provides students an opportunity to integrate, practice, and refine core clinical skills. Through small group work, and the case-based guided inquiry assignment, students engage actively to support cognitive integration of the learning outcomes of the supporting courses. Patient-centred Integrated Studies I introduces students to common and usual clinical manifestations aligned with the systems-based curriculum structure. (Prerequisite/Corequisite: BMS150; Corequisites: CMS150)

## YEAR 2

### **ANM200: Art & Practice of Naturopathic Medicine 2**

The ANM series of courses supports the development of skills, behaviours, attitudes and knowledge associated with the more non-clinical aspects of naturopathic medicine: health professional, communicator/collaborator, health scholar, manager, health advocate and leader. ANM200 reflects upon and builds on the curriculum of the 100 and 150 series, and now applies these developing skills to clinical scenarios (simulation, preceptorships, as a clinical secondary intern and/or as a patient). Thematic content includes: evidence-informed medicine, social determinants of health, cultural safety, planetary health, professionalism, practice-building, communication skills, and interprofessional collaboration. Themes are explored in the context of featured case studies. Students will engage in self-reflection and critical appraisal to gain greater self-awareness and insight into their own personal approach to future practice. (Prerequisite: ANM150)

### **ANM250: Art & Practice of Naturopathic Medicine 3**

Art & Practice of Naturopathic Medicine 3 is a continuation of the exploration of the naturopathic doctor roles: health professional, communicator/collaborator, health scholar, manager, health advocate and leader. ANM250 applies these developing skills to clinical scenarios (simulation, preceptorships, as a clinical secondary intern and/or as a patient). Thematic content includes: evidence-informed medicine, social determinants of health, cultural safety, planetary health, professionalism, practice-building, communication skills, and interprofessional collaboration. Themes are explored in the context of featured case studies. Students will engage in self-reflection and critical appraisal to gain greater self-awareness and insight into their own personal approach to future practice. (Prerequisite: ANM200)

### **BMS200: Biomedicine 2**

Biomedicine 2 is a continuation of the Biomedicine series, providing a basis for understanding the human body in health and disease. The course incorporates and integrates the disciplines of physiology, biochemistry, pathology, microbiology, histology, anatomy, embryology, pharmacology, and laboratory diagnosis to establish a strong foundational knowledge for conditions that present to the naturopathic doctor. Biomedicine knowledge allows students to analyze clinical cases and approach them in a scientific, evidence-

based fashion. The concepts that were introduced in the Introduction to Biomedical Sciences course are further explored and applied here. It is highly integrated with Clinical Medicine 200 and the exploration of cases presented during the Patient-centred Integrated Studies (PCIS) course. (Prerequisite: BMS150)

### **BMS250: Biomedicine 3**

Biomedicine 3 is a continuation of the Biomedicine series in the second year of the program, providing a basis for understanding the human body in health and disease. The course incorporates and integrates the disciplines of physiology, biochemistry, pathology, microbiology, histology, anatomy, embryology, pharmacology, and laboratory diagnosis to establish a strong foundational knowledge for conditions that present to the naturopathic doctor. Biomedicine knowledge allows students to analyze clinical cases and approach them in a scientific, evidence-based fashion. The concepts that were introduced in the Introduction to Biomedical Sciences course are further explored and applied here. It is highly integrated with Clinical Medicine 200 and the exploration of cases presented during the Patient-centred Integrated Studies (PCIS) course. (Prerequisite: BMS200)

### **CLE200: Clinical Education 3**

Clinic 3 provides an opportunity for second year students to continue to develop and practice their clinical skills that have been developed over the Year 1 program through their participation within the CCNM teaching clinics. As second year students they will observe the clinical encounter conducted by the patient, clinician, and supervising naturopathic doctor, and reflect upon observed behaviours and activities. In addition, they will be able to practice their clinical skills within the teaching clinics. They may also have the experience of preceptoring with medical professionals in the community in an observation capacity only. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the medicine and their patients. Including: professionalism, communication, clinical medical proficiency, and record-keeping, and reflect upon their burgeoning identity as a student of naturopathic medicine. (Prerequisite: CLE150)

## YEAR 2 cont'd

### **CLE250: Clinic Education 4**

Clinic 4 is a continuation of the clinical education stream of the naturopathic program. Second year students continue to develop and practice their clinical skills in patient clinical encounters through their participation within the CCNM teaching clinics. As secondary interns, students will observe the clinical encounter conducted by the patient, clinician, and supervising naturopathic doctor, and reflect upon observed behaviours and activities. They will also reflect upon the preceptorship opportunities they have had with medical professionals in the community, of which students participate in an observation capacity only. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the medicine and their patients including: professionalism, communication, clinical medical proficiency, and record-keeping. (Prerequisite: CLE200)

### **CMS200: Clinical Medicine 2**

Clinical Medicine 2 builds on Clinical Medicine 1 (CMS150). Educational goals align with the case-based structure of term 1 and are anchored by patient cases presented in the Patient-centred Integrated Clinical Studies course (PCS200). Through lectures (live and asynchronous), practicums, and direct integration with the weekly case, students will develop and practice clinical knowledge and skills relevant to naturopathic clinical practice. Curricular integration with Biomedical Sciences II (BMS200) promotes relational learning of the biomedical sciences with clinical medicine in a contextualized and authentic learning experience. (Prerequisite: CMS150; Corequisite: BMS200, PCS200)

### **CMS250: Clinical Medicine 3**

Clinical Medicine 3 builds on Clinical Medicine 2 (CMS200). Educational goals align with the case-based structure of term 2 and are anchored by patient cases presented in the Patient-centred Integrated Clinical Studies course (PCS250). Through lectures (live and asynchronous), practicums, and direct integration with the weekly case, students will develop and practice clinical knowledge and skills relevant to naturopathic clinical practice. Curricular integration with Biomedical Sciences III (BMS250) promotes relational learning of the biomedical sciences with clinical medicine in a contextualized and authentic learning experience. (Prerequisite: CMS200; Corequisite: BMS250, PCS250)

### **NMT200: Naturopathic Therapeutics 2**

This course follows Naturopathic Therapeutics I (NMT150). Each of the naturopathic therapeutics will be explored in the context of the case-based learning design for each of the modules of the term. The theory, application and skills development of the major therapeutic disciplines of naturopathic medical practice including naturopathic counselling as part of health psychology, botanical medicine, homeopathy, clinical nutrition, Traditional Chinese Medicine, physical medicine, and prescribing/drug therapeutics, will be explored in addition to their utility in prevention and health promotion. Case-based learning will evolve with more complex case presentations supporting development of more advanced case management strategies. Orthopedic testing and other physical assessments will be integrated with application of physical medicine modalities. Safe and effective acupuncture skills will be developed as part of case management strategies. (Prerequisite: NMT150)

### **NMT250: Naturopathic Therapeutics 3**

This course follows Naturopathic Therapeutics 2 (NMT200). Each of the naturopathic therapeutics will continue to be explored in the context of the case-based learning design for each of the modules of the term. The theory, application and skills development of the major therapeutic disciplines of naturopathic medical practice including naturopathic counselling (as part of health psychology), botanical medicine, homeopathy, clinical nutrition, Traditional Chinese Medicine, physical medicine, and prescribing/drug therapeutics, will be explored in addition to their utility in prevention and health promotion. Case-based learning will evolve with more complex case presentations supporting development of more advanced case management strategies. Orthopedic testing and other physical assessments will be integrated with application of physical medicine modalities. Safe and effective acupuncture skills will be developed as part of case management strategies. (Prerequisite: NMT200)

### YEAR 2 cont'd

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#### **PCS200: Patient-centred Integrated Studies 2**

Patient-centred Integrated Clinical Studies (PCIS) is designed to anchor and integrate the concurrent curriculum. The weekly simulated patient experience provides students an opportunity to integrate, practice, and refine core clinical skills. Through small group work, and the case-based guided inquiry assignment, students engage actively to effect cognitive integration of the supporting concurrent curriculum. Building on the knowledge and skills of PCIS 1, this course supports reinforcement of new and previous clinical knowledge and skills, applied to increasingly complex clinical presentations at an intermediate level of proficiency. It prepares students to approach the increasingly complex clinical presentations expected of subsequent PCIS courses. PCIS 2 supports continued development of subsequent PCIS course material, but therapeutic management is emphasized. (Prerequisite: PCS150; Prerequisite/Corequisites: BMS200; Corequisite: CMS200)

#### **PCS250: Patient-centred Integrated Studies 3**

Building on the knowledge and skills of PCIS 2, this course supports new and reinforces previous clinical knowledge and skills which are applied to increasingly complex clinical presentations at an intermediate level of proficiency. It prepares students to approach the increasingly complex clinical presentations expected of subsequent PCIS courses. PCIS 3 supports continued development of subsequent PCIS course material, but therapeutic management is emphasized. (Prerequisite/Corequisites: BMS250, Corequisite: CMS250)

## YEAR 3

### **ANM300: Art & Practice of Naturopathic Medicine IV**

The ANM series of courses supports the development of skills, knowledge, behaviours, and attitudes associated with the roles of being a naturopathic doctor. In ANM300, the roles of medical expert, health professional, communicator/ collaborator, health scholar, manager, health advocate and leader continue to be explored.

In the role of Health Professional, students will demonstrate competence in maintaining legal and ethical standards as well as respect and integrity in professional interactions. As a communicator and collaborator, this course will foster students' development of constructive relationships with patients, their health-care team and the health-care system, including the elements necessary in collaborative approaches with colleagues, staff and other health-care providers. As Health Scholar, students will demonstrate evidence-informed practices, and display a commitment to reflective practice. As Naturopathic Manager, students will be nurtured to conduct their naturopathic business practice ethically while maintaining a career growth mindset. As Health Advocate and Leader, students will demonstrate leadership and advocate within the health-care system and to the community at large for health promotion and illness prevention.

The course is structured to apply competence in ANM domains to professional scenarios, and as such, will integrate learning outcomes with the intern experience within the CLE300 (Clinic V) course. Students will engage in self-reflection and critical appraisal to gain greater self-awareness and insight into their personal approach to practice as a secondary intern. The domains of health systems and regulation; history and philosophy; ways of knowing; models of practice; professional success; and anti-oppression are integrated to prepare students for the complexities of naturopathic medicine. (Prerequisite: ANM250; Corequisite: CLE300)

### **ANM350: Art & Practice of Naturopathic Medicine V**

In ANM350, the roles of medical expert, health professional, communicator/ collaborator, health scholar, manager, health advocate and leader continue to be explored. Students will engage in self-reflection and critical appraisal to gain greater self-awareness and insight into their personal approach to practice as they take on more primary intern responsibilities

within the teaching clinic. The art & practice curriculum integrate the domains of health systems and regulation, history and philosophy, ways of knowing, models of practice, professional success, and anti-oppression to prepare students for the complexities of naturopathic medicine. (Prerequisite: ANM300; Corequisite: CLE350)

### **CLE300: Clinic V**

Clinic V (CLE300) is a continuation of the clinical education stream of the naturopathic program. While the focus of the first two years of the clinical education program centred on observation, more responsibility is given to the third year student within the teaching clinic. As secondary interns, students are mentored by primary interns in their clinical interactions with patients. Clinic V sets expectations for students to observe, and actively engage in live patient encounters through clinical interviewing, physical examination, record-keeping, as well as case analysis, diagnosis and management planning. Students are also expected to document the clinical encounter, and provide a case presentation to their peers. Art and Practice of Naturopathic Medicine V (ANM300) is a corequisite to this course, as teaching assistants will support students' learning based on clinical observation and participation in patient care. In addition, they will also report on their reflective learning from the intern-doctor-patient dynamic they observe and participate in. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the practice of medicine within a patient-centred care model including professionalism, communication, clinical medical proficiency, and record-keeping. (Prerequisite: CLE250; Corequisite: ANM300)

### **CLE350: Clinic VI**

Clinic VI (CLE350) provides the twice-weekly clinical shift opportunities for students to take on more primary intern responsibilities at the teaching clinic, in preparation for the fourth and final year of their clinical training. As secondary interns, students provide active support to primary interns in their clinical interactions with patients, while observing and engaging in live patient encounters through clinical interviewing, physical examination, record-keeping, as well as case analysis, diagnosis and management planning. Students will be supervised and mentored by their near-peer assessors and clinical supervisors. Students are also expected to



## YEAR 3 cont'd

document the clinical encounter in the electronic medical record and provide a case presentation to their peers. Art and Practice of Naturopathic Medicine V (ANM350) is a corequisite to this course, as teaching assistants will support students' learning based on clinical observation and participation in patient care. In addition, they will also report on their reflective learning from the intern-doctor-patient dynamic they observe and participate in. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the practice of medicine within a patient-centred care model including professionalism, communication, clinical medical proficiency, and record-keeping. (Prerequisite: CLE300, ANM300, BMS250, CMS250, PCS300; Corequisite: ANM350)

### **NMT300: Naturopathic Medicine Therapeutics IV**

In Naturopathic Therapeutics IV, each of the naturopathic therapeutic disciplines will continue to be explored individually and in combination. Students will apply judgement when discerning the best management approaches for commonly seen patient presentations, as well in support of prevention and health promotion in a patient-centred model. Students will develop confidence and competence in applying their skills in patient management in the major therapeutic disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics. The course is delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning. (Prerequisite: NMT250)

### **NMT350: Naturopathic Medicine Therapeutics V**

Naturopathic Therapeutics V is a continuation of the Naturopathic Therapeutics series, consisting of two areas: focus on each of the naturopathic therapeutic disciplines and their application to patient care, and patient assessment and management of the pediatric patient base. Students will continue to discern the best management approaches for commonly seen patient presentations while developing confidence and competence in applying effective skills in patient management, as they relate to the major therapeutic

disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics. The course is delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning.

This course also examines the growth, development and health promotion of pediatric patients. It also examines common and critical pediatric conditions with respect to case management. Students learn how to apply naturopathic principles and therapies to pediatric practice, and how to engage in effective parent education. Emphasis is placed on developing a creative and flexible approach to pediatric care and the importance of referral and contraindications to treatment. (Prerequisite: NMT300)

### **PCS300: Patient-centred Integrated Clinical Studies IV**

Patient-centred Integrated Clinical Studies (PCIS) IV is a continuation of the case-based program for Year 3, where students have an opportunity to explore clinical assessment and management of undifferentiated clinical presentations. Students will practice their skills in gathering relevant patient information, selecting, performing and analyzing physical exam and laboratory findings, determining the working diagnosis, communicating with the patient the diagnosis, and managing patient care. Students will integrate, practice and refine clinical skills, with emphasis placed on patient assessment and management, and will culminate in a final OSCE /clinical exam. (Prerequisites: BMS250, CMS250, NMT250, PCS250)

### **PCS350: Patient-centred Integrated Clinical Studies V**

Patient-centred Integrated Clinical Studies (PCIS) V shifts the focus from the case-based curriculum pedagogy to learning and applying skills required in providing patient-centred care within naturopathic medical practice. The following modules will be covered throughout the term: emergency medicine, in-office procedures including sexual health exams, and pregnancy, labour and newborn care. (Prerequisite: PCS300)



## IMG1

### **ANM175: Art & Practice of Naturopathic Medicine I – IMG**

The primary purpose of this course is for students to be oriented to the naturopathic profession through an understanding of the history and philosophy that underpin the modern profession of naturopathic medicine and by exploring the Art and Practice themes of professionalism, social determinants of health and planetary health, and jurisprudence and ethics. The identity of the naturopathic profession will be explored in both historical context and within the contemporary health-care model, examining the historical evolution of medicine and the naturopathic profession. Students will explore the basic underlying principles of naturopathic medicine which are understood through philosophical discussion of concepts such as holism, vitalism, and health. They will apply the principles, philosophical foundation, and skills to the framework of naturopathic practice and in the context of featured case studies, with an awareness of the diversity in therapeutic approaches to care. Qualities and skills desired for an effective naturopathic doctor will be discussed and cultivated in the context of clinical practice for each of the modules. Students will engage in self-reflection and critical appraisal of commonly held naturopathic theories, principles and practice to gain greater self-awareness and insight into their own personal approach to future practice. Students will begin to develop research literacy skills as they relate to naturopathic practice. Students will also develop an understanding of cultural safety and develop skills to increase self-awareness and reduce bias. The curriculum supports students in acquiring an efficient, critical approach to making clinical decisions.

### **ANM275: Art & Practice of Naturopathic Medicine II – IMG**

The ANM series of courses supports the development of skills, knowledge, behaviours, and attitudes associated with the roles of being a naturopathic doctor. In ANM275, the roles of medical expert, health professional, communicator/ collaborator, health scholar, manager, health advocate and leader are explored.

ANM275 continues to build on the curriculum. The course is structured to apply developing competence in ANM domains to professional scenarios (e.g., simulation, preceptorship, current events, clinical exposure as observer or patient). Domains are explored in the context of featured clinical topics. Students will engage in self-reflection and critical

appraisal to gain greater self-awareness and insight into their personal approach to future practice. The domains of health systems and regulation; history and philosophy; ways of knowing; models of practice; professional success; and anti-oppression are integrated to prepare students for the complexities of naturopathic medicine. By applying their developing competence to professional scenarios and engaging in self-reflection, students gain insight into their personal approach to future practice. (Prerequisite: ANM175)

### **ANM350: Art & Practice of Naturopathic Medicine V**

In ANM350, the roles of medical expert, health professional, communicator/ collaborator, health scholar, manager, health advocate and leader continue to be explored. Students will engage in self-reflection and critical appraisal to gain greater self-awareness and insight into their personal approach to practice as they take on more primary intern responsibilities within the teaching clinic. The art & practice curriculum integrate the domains of health systems and regulation, history and philosophy, ways of knowing, models of practice, professional success, and anti-oppression to prepare students for the complexities of naturopathic medicine. (Prerequisite: ANM300; Corequisite: CLE350)

### **CLE175: Clinic I – IMG**

This course is designed for the IMG student, as they participate in the student naturopathic clinic, observing and reflecting on the professional roles and competencies expected of naturopathic doctors. The IMG student observes and participates in patient interactions in the CCNM teaching clinics. Emphasis is placed on reflective learning, facilitated through group clinical discussions and individual reflective exercises. Students will analyze the roles and responsibilities of the naturopathic clinician with their patients, including professionalism, communication, clinical medical proficiency, and record-keeping. They will conduct portions of the patient-centered interview and physical examination, to the level of their training and with patient consent. The course cultivates skills in patient communication, diagnostic examinations, patient records, case communication, scope of care decisions, and EDI (Equity, Diversity and Inclusion) in health care. It encourages continuous engagement in clinical interviewing, physical examination, record-keeping, and case analysis, diagnosis, and management planning.

## IMG1 cont'd

The learning environment fosters a safe, inclusive, and private learning space. It promotes professional dialogue and unpacks preconceived ideas about naturopathic medicine, clinical care, and interpersonal interactions.

### **CLE300: Clinic V**

Clinic V (CLE300) is a continuation of the clinical education stream of the naturopathic program. While the focus of the first two years of the clinical education program centred on observation, more responsibility is given to the student within the teaching clinic. As secondary interns, students are mentored by primary interns in their clinical interactions with patients. Clinic V sets expectations for students to observe, and actively engage in, live patient encounters through clinical interviewing, physical examination, record-keeping, as well as case analysis, diagnosis and management planning. Students are also expected to document the clinical encounter, and provide a case presentation to their peers. Art and Practice of Naturopathic Medicine V (ANM300) is a corequisite to this course, as teaching assistants will support students' learning based on clinical observation and participation in patient care. In addition, they will also report on their reflective learning from the intern-doctor-patient dynamic they observe and participate in. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the practice of medicine within a patient-centred care model including professionalism, communication, clinical medical proficiency, and record-keeping. (Prerequisite: CLE175 or CLE250; Corequisite: ANM300)

### **CLE350: Clinic VI**

Clinic VI (CLE350) provides the twice-weekly clinical shift opportunities for students to take on more primary intern responsibilities at the teaching clinic, in preparation for the fourth and final year of their clinical training. As secondary interns, students provide active support to primary interns in their clinical interactions with patients, while observing and engaging in live patient encounters through clinical interviewing, physical examination, record-keeping, as well as case analysis, diagnosis and management planning. Students will be supervised and mentored by their near-peer assessors and clinical supervisors. Students are also expected to document the clinical encounter in the electronic medical record and provide a case presentation to their peers. Art and Practice of Naturopathic Medicine V (ANM350) is a corequisite to this course, as teaching assistants will

support students' learning based on clinical observation and participation in patient care. In addition, they will also report on their reflective learning from the intern-doctor-patient dynamic they observe and participate in. Students will be encouraged to analyze the roles and responsibilities of the naturopathic clinician in relation to the practice of medicine within a patient-centred care model including professionalism, communication, clinical medical proficiency, and record-keeping. (Prerequisites for 4-year cohort: ANM300, CLE300, NMT300, PCS300, all Year 1 & 2 courses; Corequisite: ANM350. Prerequisites for IMG cohort: CLE300, ANM275, CMS275, NMT275, PCS275 or all Year 1 & 2 courses for the 4-year cohort; Corequisite: ANM350)

### **CMS175: Clinical Medicine I – IMG**

Clinical Medicine I for IMG students reinforces the clinical skills and knowledge in physical and clinical diagnosis from an evidence-based perspective. Educational goals align with the systems-based/complaint-based structure of the term and are anchored by patient cases presented in the Patient-centred Integrated Clinical Studies course (PCS175), practicums, and direct integration with the weekly case, students practice clinical knowledge and skills relevant to naturopathic clinical practice, demonstrating greater proficiency. (Corequisite: PCS175)

### **CMS275: Clinical Medicine II – IMG**

Clinical Medicine 2 for IMG discusses and reviews key clinical thinking concepts and clinical skills that naturopathic doctors employ through each stage of the clinical encounter and articulates to the learner the process of competent clinical reasoning. The student in this course will continue to review skills in performing physical examinations. The course will prepare students with the core skills and knowledge foundational for success through the integrated case-based format. Teaching methods include lectures, practicums, and TA-guided small group tutorials. (Prerequisite: CMS175; Corequisite: PCS275)

### **NMT175: Naturopathic Therapeutics I – IMG**

This course explores Naturopathic Therapeutics in the context of the case-based learning design for each of the modules of the term, which follow a systems-based and/or complaint-based sequence. The theory, application and skills development of the major therapeutic disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional

### IMG1 cont'd

Chinese medicine, physical medicine, and prescribing/drug therapeutics will be explored in the context of patient-centred care, in addition to their utility in prevention and health promotion. The course is delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning.

#### **NMT275: Naturopathic Therapeutics II – IMG**

The Naturopathic Therapeutics II – IMG, course is designed for the IMG student. The theory, application and skills development of the major therapeutic disciplines of naturopathic medical practice including naturopathic counselling (as part of health psychology), botanical medicine, homeopathy, clinical nutrition, Traditional Chinese Medicine, physical medicine, and prescribing/drug therapeutics, will be explored in addition to their utility in prevention and health promotion. Case-based learning will evolve with more complex case presentations supporting development of more advanced case management strategies. (Prerequisite: NMT175; Corequisite: NMT300, PCS275)

#### **NMT300: Naturopathic Therapeutics**

In Naturopathic Therapeutics IV, each of the naturopathic therapeutic disciplines will continue to be explored individually and in combination. Students will apply judgement when discerning the best management approaches for commonly seen patient presentations, as well in support of prevention and health promotion in a patient-centred model. Students will develop confidence and competence in applying their skills in patient management in the major therapeutic disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics. The course is delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning. (Prerequisite: NMT175 or NMT250; Corequisite: NMT325)

#### **NMT325: Naturopathic Therapeutics III – IMG**

In Naturopathic Therapeutics III – IMG, there is a continued exploration of the naturopathic therapeutic approaches to patient conditions and presentations. The therapeutic disciplines of counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics are discussed within the case-based design, in preparation for supervised naturopathic medical care within the clinical space.

Prerequisite: NMT275, Corequisite: NMT300)

#### **NMT350: Naturopathic Medicine Therapeutics V**

Naturopathic Therapeutics V is a continuation of the Naturopathic Therapeutics series, consisting of two areas: focus on each of the naturopathic therapeutic disciplines and their application to patient care, and patient assessment and management of the pediatric patient base. Students will continue to discern the best management approaches for commonly seen patient presentations while developing confidence and competence in applying effective skills in patient management, as they relate to the major therapeutic disciplines of naturopathic medical practice including counselling, botanical medicine, homeopathy, clinical nutrition, traditional Chinese medicine, physical medicine, and prescribing/drug therapeutics. The course is delivered through a combination of lecture, flipped classroom, small group activity, hands-on practicum, and self-directed learning.

This course also examines the growth, development and health promotion of pediatric patients. It also examines common and critical pediatric conditions with respect to case management. Students learn how to apply naturopathic principles and therapies to pediatric practice, and how to engage in effective parent education. Emphasis is placed on developing a creative and flexible approach to pediatric care and the importance of referral and contraindications to treatment. (Prerequisite: NMT275 or NMT300, Corequisite: NMT325)

## IMG1 cont'd

### **PCS175: Patient-centred Integrated Studies I – IMG**

The Patient-centred Integrated Clinical Studies I for IMG (PCIS) is a case-based simulation course designed for the IMG student to actively engage in integrating, practicing and refining core clinical skills to manage patient presentations. The course is designed to provide a case-based simulation design that anchors and integrates the concurrent curriculum for the IMG student. Case simulations focus on commonly seen clinical presentations seen in generalist naturopathic medical practice in North America. (Corequisite: CMS175)

### **PCS275: Patient-centred Integrated Studies II – IMG**

PCIS II (PCS275) builds on the knowledge and skills of subsequent PCIS course material, supporting reinforcement of new and previous clinical knowledge and skills, with an added focus on therapeutic management. All components of the clinical encounter are integrated and applied to increasingly complex clinical presentations designed to reflect real-world clinical complexity across a variety of naturopathic settings. This course would support the IMG student transition from case-based learning to a more primary role in clinical learning environments. (Prerequisite: PCS175; Corequisite: CMS275, NMT275)

### **PCS350: Patient-centred Integrated Clinical Studies V**

Patient-centred Integrated Clinical Studies (PCIS) V shifts the focus from the case-based curriculum pedagogy to learning and applying skills required in providing patient-centred care within naturopathic medical practice. The following modules will be covered throughout the term: emergency medicine, in-office procedures including sexual health exams, and pregnancy, labour and newborn care.

The emergency medicine module will enable students to assess any emergency situation and respond immediately using appropriate basic life support skills. In particular, the course will: 1) impart the basic emergency medicine knowledge necessary to prepare students to handle

emergency situations when they arise, 2) provide students with the ability to effectively respond to emergencies that may occur in general (i.e., public) and specific (i.e., Boucher and Schad Naturopathic Clinic environments, 3) develop the students' first aid skills through supervised practical sessions, 4) prepare students for the emergency medicine entry-to-practice requirements, and 5) ensure the promotion of high patient care standards by enabling students to provide appropriate and effective emergency care when required by their patients.

The In-Office Procedures module provides students the opportunity to learn the procedures needed to obtain a good quality specimen (i.e., blood, hair, skin, throat and urine) for testing, which include patient preparation, collection of the specimen, processing the specimen, and storing and/or transporting the specimen. Students develop an appreciation for the clinical utility of parenteral therapies by naturopathic doctors, and learn how to administer intramuscular injections. The course also covers the administration of naturopathic parenteral preparations of therapeutic benefit to patients. Topics include vitamins, minerals, and evidence supporting the use of outpatient intravenous therapy. In addition, students will be building competence in performing sexual health exams: external genitalia, digital rectal exam, and gynecological pelvic exams.

The other area of focus entails lecture-based instruction with the fundamental knowledge of prenatal, labour, birth, and postpartum physiological processes. An emphasis is placed on birth being a normal physiological process rather than a pathological one. The diagnosis and treatment of common complaints of pregnancy and postpartum periods are addressed including both allopathic and integrative approaches. Complications that can arise in the childbearing year are also discussed to give students a foundation in understanding when referral is necessary. (Prerequisites: PCS275 or PCS300)

## ELECTIVES

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### **ECE301: Naturopathic Integrative Fertility**

The fertility elective examines the various etiologies, diagnostic tests and procedures, and management of individuals or couples seeking to conceive. Conventional and naturopathic treatments will be reviewed so students understand the full range of treatment options available to the couple/individual at pre-conception, conception, and pregnancy. Naturopathic treatment plans will be outlined using evidence-informed medicine. (Prerequisite or Corequisite: PCS300, NMT300)

### **ECE311: Fibromyalgia and Myalgic Encephalomyelitis**

The fibromyalgia elective is designed to enhance knowledge in assessing, diagnosing, and treating complex chronic illnesses, in particular myalgic encephalomyelitis (ME) and fibromyalgia (FM). Students will develop clinical skills and academic knowledge required for best practices in naturopathic ME and FM care. The treatments used will rely on evidence-based medicine as well as functional medicine and traditional healing methods. The main goal of the course is to achieve the integration and enhancement of academic knowledge with naturopathic clinical skills in working with this patient population. (Prerequisite or Corequisite: PCS300)

### **ECE321: Naturopathic Integrative Oncology**

This course examines the etiology, diagnosis, natural history, and management of the most commonly occurring cancers. Naturopathic integrative approaches and innovative therapeutics are discussed and a comprehensive approach to patient management is emphasized. Conventional treatments will be reviewed to understand the full range of treatment options for individuals living with cancer. Naturopathic treatment plans will be outlined using evidence-based, empirical, and case-based medicine. Students will learn the necessary research skills to assess oncology cases and cancer therapeutics to create a comprehensive integrative management plan. The fundamental goal of this course is to provide clinically relevant information to allow interns to more effectively support patients with cancer. (Corequisite: PCS300)

### **ECE331: Pediatrics**

The Pediatrics elective is designed to enhance the knowledge gained by students in CLS302 (Pediatrics) with a focus on selected topics that are of significance to the naturopathic doctor when treating children. The range of topics will include evidence-based therapeutics for more complex pediatric conditions, while traditional healing methods will be discussed. (Corequisite: NMT300)

### **ECE341: Sports Medicine**

The Sports Medicine elective course provides students an opportunity to acquire knowledge, learn and practice skills as they relate to sports medicine. Special emphasis is given to evidence-based performance-nutrition strategies that range from daily nutrition requirements to very specific ergogenic sport supplementation. Soft/connective tissue injury assessment and rehabilitation strategies are taught to treat conditions regularly experienced by a vast array of athletes, from "weekend warriors" to world champions. (Prerequisite: NMT300)

### **ECE351: Mental Health**

The mental health elective course will examine naturopathic care in the treatment of chronic mental illness with an emphasis on clinical nutrition and botanical medicine from an evidence-informed perspective. Students will further develop their skills in establishing effective clinician-patient relationships, practical counselling techniques, completing a thorough intake from a mental health perspective, conducting a mental status examination, understanding mental disorder diagnoses, critically assessing the current biomedical model, and learning about other mental health resources. (Prerequisites: NMT250)

## YEAR 4 AND IMG2

### **ANM400: Art & Practice of Naturopathic Medicine VI**

This course supports student interns with an understanding of their evolving professional identity as a naturopathic practitioner, exploring key topics including clinic promotion, managing ethical dilemmas, and the interprofessional collaboration within a clinical setting. Personal and professional marketing strategies will support students in establishing themselves as interns. Practice management will introduce essential skills such as documentation, record-keeping, and financial literacy. Leadership development will focus on mentorship, guiding students in their roles as peer supporters within a clinical and professional context. The integration of artificial intelligence (AI) in health care will be explored, including ethical considerations and applications in clinical decision-making. Research skills will be introduced with an emphasis on preparing for case reports. (Prerequisite: ANM350)

### **ANM450: Art & Practice of Naturopathic Medicine VII**

Expanding upon the skills introduced in ANM400, this course deepens students' competencies in clinical practice and professional development. Students will refine their practice management skills, with a focus on financial literacy, business planning, and strategies for sustainable practice post-graduation. Students will also advance their leadership skills through continued mentorship training, self-reflection, and coaching. AI in health care will be examined in greater depth, with applications in patient communication and clinical reasoning. Ethical and jurisprudence topics will include preparation for board exams and understanding regulatory expectations for licensure. Research competencies will be strengthened through the preparation of poster presentations for Research Day. Additionally, interprofessional education (IPE) and collaboration will be emphasized, ensuring students develop structured referral processes and effective communication with other health-care providers. (Prerequisite: ANM400)

### **ANM500: Art & Practice of Naturopathic Medicine VIII**

The final course in this sequence prepares students for the transition to independent clinical practice, integrating key aspects of patient care, leadership, and business management. Students will finalize their practice management strategies, focusing on business planning, self-care strategies to prevent burnout, and ethical decision-

making within clinical and professional practice. Leadership development will shift toward peer mentorship within health-care teams and interprofessional education (IPE), solidifying students' ability to collaborate effectively across disciplines. Advanced AI applications will be critically analyzed, including the limitations of AI-generated information in clinical settings. Ethics and jurisprudence discussions will further explore professionalism and regulatory case analyses. Students will refine their ability to advocate for naturopathic medicine in diverse health-care and policy settings. (Prerequisite: ANM450)

### **CLE400: Clinic VII**

Clinic VII (CLE400) provides the student with three times weekly clinical shift rotations, taking on the role of primary intern at the teaching clinic under the supervision of registered NDs. As primary interns, 4th year and IMG Year 2 interns are responsible for managing the care of patients at the CCM teaching clinics. Students are required to demonstrate the competencies outlined in the Primary Intern Manual and to complete all relevant requirements. Student performance will be assessed based on competencies defined by CCM's entrustable professional activities (EPA) which include patient interview, physical exam, diagnosis and treatment. Providing patient care under the supervision of naturopathic doctors while receiving regular feedback is the cornerstone of the pedagogical approach to learning in the clinical internship year. (Prerequisites: All Y1-Y3 or IMG1 courses)

### **CLE450: Clinic VIII**

Clinic VIII (CLE450) is a continuation of the primary internship in the final year of the program and provides the student with three times weekly clinical shift rotations. Fourth year interns are responsible for managing the care of patients at the CCM teaching clinics under the supervision of clinic faculty. Students are required to demonstrate the competencies outlined in the Primary Intern Manual and to complete all relevant requirements. Student performance is assessed based on behaviours defined by CCM's entrustable professional activities (EPA) which includes all aspects of the clinical encounter. These primary interns also provide mentorship to students that are observing from Years 1-3, and IMG1. (Prerequisites: CLE400)



## YEAR 4 AND IMG2 cont'd

### **CLE500: Clinic IX**

Clinic IX is the final term for students to demonstrate entrustability of all clinical professional activities outlined in the graduate competencies. While they continue to apply their clinical skills to patient care by performing physical examinations on patients and information gathering through the patient interview, they are also mentoring secondary interns (Year 3 students and IMG – Y1 students), observing and providing feedback to them as they participate in patient care. Primary interns maintain patient records, present cases to the clinic team, and perform analysis, diagnosis and management of patient care while collaborating with Year 3 students. Students in CLE500 serve as near-peer mentors for students that are orienting themselves to become primary interns, providing mentorship and formative feedback based on clinical activity. (Prerequisite: CLE450)

### **NMT400: Naturopathic Medicine Therapeutics VI**

This course offers a clinic application-based approach to naturopathic therapeutic disciplines learned in Years 1-3, ensuring students are prepared for clinical practice. Emphasis is placed on reviewing and reinforcing core concepts in homeopathy and physical medicine, while also introducing advanced applications such as motivational interviewing, nutritional lab analysis, medical acupuncture, and prescribing. Students will develop competency in essential clinical skills, including IV therapy preparation (e.g., Meyer's cocktail, needle insertion) and laboratory diagnostics. Key therapeutic focus areas include geriatric health, autoimmune disease, gastroenterology, oncology, and environmental medicine. Special attention is given to clinical decision-making and application of therapeutic modalities within these populations. (Prerequisite: NMT350)

### **NMT450: Naturopathic Medicine Therapeutics VII**

Building on the foundation of NMT400, this course deepens students' clinical expertise by exploring advanced therapeutic applications and refining clinical skills. Advanced clinical conditions such as autoimmune disease, vaccines, and environmental medicine will be explored with an emphasis on naturopathic interventions. Additionally, students will engage in homeopathic first-aid applications and diet therapy interventions. This term also strengthens students' understanding of prescribing competencies in preparation for clinical practice and licensure exams. (Prerequisite: NMT400)

### **NMT500: Naturopathic Medicine Therapeutics VIII**

The final course in the NMT series is designed to prepare students for the transition to independent practice and success in board exams. There will be modules on minor surgery, diagnostic imaging, and other clinical topics. Emphasis is placed on practical and oral review for the Entry-to-Practice (ETP) Preparation Exam, covering key naturopathic disciplines such as traditional Chinese medicine/ acupuncture and physical medicine, emergency medicine and orthopedic assessments. This course ensures students have the confidence and competency needed to excel in both clinical practice and licensure examinations. (Prerequisite: NMT450)



# Clinical Requirements

Students must achieve a certain number of clinical hours and patient contacts throughout the program to graduate. The following terms describe aspects of the clinical program and its requirements:

**Primary Contact** is defined as assessment and/or treatment of patients, performed by the student clinician primarily responsible for patient care while under the supervision of a registered naturopathic doctor acting as clinical faculty. Primary contacts are accrued at CCNM teaching clinics and externship postings.

**Secondary Contact** is defined as a patient interaction or observation by a student or clinical intern that is limited to patient observation or a limited clinical activity under the direction of a primary intern, supervising clinical faculty, or preceptor/externship host. Secondary contacts may be accumulated at CCNM teaching clinics, external clinic observation, and externship postings.

**External Clinic Observation (formerly Preceptorship)** is a period of practical experience where students observe the delivery of patient care by a regulated health-care provider. External clinic observation may be done in all years of the program. For more information on the external clinic observation requirements, please see the section of the academic calendar titled External Clinic Observation.

**Externship** is a period of practical experience where students are responsible for the assessment and/or treatment of patients under the supervision of an approved externship host (licensed and registered naturopathic doctor).

Externships may only be performed during the terminal clinical internship period, with approval from the Office of Clinical Education (OCE).

## Clinical Requirements cont'd

Students will achieve their clinical requirements through activities linked to specific clinical courses. The minimum

clinical requirements are listed below for the case-based curriculum, and IMG programs, respectively:

Four-year Program			
Academic Year	Clinical Education Course	Clinical Hours/ Patient Contacts in Teaching Clinics	External Clinic Observation* Hours/Patient Contacts
Year 1	CLE100 CLE150	24 hrs./10 secondary contacts 24 hrs./10 secondary contacts	-
Year 2	CLE200 CLE250	24 hrs./10 secondary contacts 24 hrs./10 secondary contacts	-
Year 3	CLE300 CLE350	78 hrs./24 secondary contacts 156 hrs./24 secondary contacts	50 hrs./50 contacts Required for CLE350
Year 4	CLE400/CLE450/ CLE500	792 hrs./225 primary contacts/ 42 secondary contacts	50 hrs./50 contacts Required at end of clinical year
Totals for all Minimum Clinical Requirements	-	1122 Clinic Hrs/Minimum 225 Primary Contacts/125 Secondary Contacts	100 hrs/100 Secondary Contacts

IMG Program			
Academic Term	Clinical Education Course	Clinical Hours/ Patient Contacts in Teaching Clinics	External Clinic Observation* Hours/Patient Contacts
Term 1	CLE175	96 hrs/40 Secondary Contacts	Required at end of CLE350
Term 2	CLE300	78 hrs./24 Secondary Contacts	Required at end of CLE350
Term 3	CLE350	156 hrs./24 Secondary Contacts	30 hrs/30 Secondary Contacts
Term 4	CLE400/CLE450/ CLE500	792 hrs./225 Primary Contacts/ 42 Secondary Contacts	70 hrs/70 Secondary Contacts
Totals for all Minimum Clinical Requirements	-	1122 Clinic Hrs/ Minimum 225 Primary Contacts/ 125 Secondary Contacts	100 hrs/100 Secondary Contacts

\* External Clinic Observation was termed "Preceptorship" prior to 2024-25.

The listed targets for clinical hours and patient contacts are specific to the course with which they are associated. Clinical hours or contacts collected during a clinical course that are in excess of individual course targets will be added to the total number of clinic credits required for program completion but will not contribute directly to subsequent clinical course requirements.

External clinic observation activity should be arranged by students throughout the naturopathic program and must meet the prescribed targets requirements outlined in the associated clinical courses. Failure to meet the minimum targets for external clinic observation requirements in their designated courses will result in a failed course grade. External clinic observation hours and contacts accumulated beyond minimum targets will contribute to future course requirements for external clinic observation.

Details of the External Clinic Observation program may be found in that section of the Academic Calendar.

# External Clinic Observation Program (formerly the Preceptor Program)

External clinic observation is a component of the naturopathic medicine program that engages students in observing with and learning from health-care practitioners in the community. The goal of the external clinic observation program is to provide CCNM students with a variety of experiences in different health-care settings to develop the clinical knowledge, attitudes and skills relevant to the role of a naturopathic doctor.

Students are oriented to the self-directed engagement with external clinic observation beginning in Year 1 of the program. External clinic observation activity may be achieved by working with registered naturopathic doctors and other regulated health-care practitioners. The Office of Clinical Education (OCE) must pre-approve all external clinic observation requests with health-care practitioners not already registered with the CCNM External Clinic Observation Program.

## EXTERNAL CLINIC OBSERVATION PROGRAM REQUIREMENTS

1. Students are required to complete 100 hours of external clinic observation and observe 100 patient interactions before graduation.
2. External clinic observation hours and patient contacts may be completed with any approved health-care practitioner. External clinic observation with naturopathic doctors and other health-care practitioners may occur at any time during the program. To qualify as a host for external clinic observation (henceforth referred to as "host"), a health-care practitioner should be a member of a regulated profession or a profession in transition towards regulation in the jurisdiction in which they practise and must be registered and in good standing with their regulatory body. For health-care practitioners working in unregulated jurisdictions or for non-traditional health-care practitioners, suitability as a host will be determined by the OCE and/or the Associate Dean, Clinical Education. Naturopathic doctors and other health-care practitioners must have at least one year of practice experience to qualify as a host.
3. Students are expected to contact potential hosts independently. CCNM provides a list of active hosts (located in [MYCCNM-Toronto > Clinical Education > External Clinic Observation](#) and [MYCCNM-Boucher > Clinic > External Clinic Observation](#)). However, since practitioners on the CCNM list may be contacted frequently, students should also consider contacting practitioners not found on the active External Clinic Observation host list.
4. If a health-care practitioner is not already listed on the CCNM host list, the student should forward the practitioner an External Clinic Observation Registration Form and an External Clinic Observation Information Package prior to the start of student observation (External Clinic Observation Program documents may be found on [MYCCNM-Toronto > Clinical Education > External Clinic Observation](#) or [MYCCNM-Boucher > Clinic > External Clinic Observation](#)).
5. A completed registration form should be submitted to the OCE for approval at least five (5) business days prior to the planned external clinic observation dates. The OCE reserves the right to reject any external clinic observation request not submitted accordingly and/or any external clinic observation credits submitted without prior approval of the host. Students will only be contacted if a host is not accepted.
6. On the dates of external clinic observation, the student must bring the Student External Clinic Observation Record to the clinic location for authorization by the host.
7. Submission of external clinic observation records: observation records may be submitted to the OCE at any time during the program for recording in the CCNM clinical activity tracking system. Only the original, signed observation record or an electronically signed record will be accepted. Paper documents may be submitted directly to the Clinical Education Office and electronic forms should be emailed to the OCE Administrative email address at the appropriate campus. Students are advised to keep a copy of all records for their personal tracking. Additional information about the program, as well as external clinic observation documents and forms, are available online through [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#).
8. Students are representing not only themselves, but CCNM and the profession and, as such, are expected to always demonstrate professional attitudes and behaviours when contacting potential hosts and while at the external clinic sites. Reports of unprofessional behaviour will be reviewed as CCNM Code of Conduct issues and may result in penalties.
9. External clinic observation program policies and procedures may be subject to change. Students should note that they are also required to comply with the external clinic's operational policies and procedures.

# External Clinic Observation Program (formerly the Preceptor Program) cont'd

## GLOBAL EXTERNAL CLINIC OBSERVATIONS

**Please note that global external clinic observation opportunities are only available to students at the CCNM – Toronto Campus.**

In addition to the standard external clinic observation program, CCNM allows for the opportunity of students being exposed to health-care delivery in other countries. To encourage the development of clinical skills and greater appreciation of global health issues, students at CCNM may apply for a global external clinic observation opportunity during the program.

Students applying to a global external clinic observation opportunity during an academic term need to demonstrate:

1. that the opportunity will strengthen their clinical knowledge, skills and behaviours
2. that the opportunity will develop enhanced skills in cultural competency and communication
3. that the precepting opportunity is only available during the academic term and not during non-academic time (i.e., summer)
4. that they are in good academic standing

**Please note that global external clinic observations are approved through the Office of Clinical Education and the Office of Academic Affairs** and, if approved, students will be allowed to miss up to one week of academic class time. The absence time does not include exam periods or the week preceding exam periods (midterms or finals). Any academic/course-based learning missed will be the students' responsibility to complete.

Students participating in a global external clinic observation opportunity will be required to abide by the laws governing the delivery of medical services in the jurisdiction. Students are also prohibited from engaging in any medical services for which they have not been fully trained and/or permitted to perform in CCNM teaching clinics.

# Clinical Education and Clinic Operations

This section provides an outline of the clinical curriculum, policies and procedures. Complete details of the final year curriculum can be found in the Primary Intern Manuals for Clinical Education and Clinical Operations, which are available on [MYCCNM-Toronto](#) and [MYCCNM-Boucher](#).

## CLINICAL CURRICULUM

At the core of the 2025-26 clinical curriculum is the application of the knowledge, skills, and behaviours learned in the academic program to clinical practice. The curriculum is designed to provide a progression of clinical responsibility as students advance through the program. The clinical learning experience is based in a progression of clinical observations and activities that allow for practice and demonstration of the knowledge, skills, and behaviours taught in the academic components of the program. The philosophy and principles of naturopathic medicine are integrated with evidence-informed best practices in health care and applied to clinical practice and patient care. All clinical education courses are designed around clearly outlined objectives and clinical competencies.

**Clinic I and II (CLE100, CLE150):** In the first year of the naturopathic medicine program, students participate in clinic shifts by observing clinic interns and/or faculty supervisors while learning core concepts such as professionalism, collaboration, informed consent, clinic safety protocols and universal precautions, medical record-keeping, privacy legislation, and reflective learning.

**Clinic III and IV (CLE200, CLE250):** In the second year of the naturopathic medicine program, students observe clinic interns, and participate in elements of patient care, such as the patient intake and physical examination. Clinical skills development is encouraged through the observation of and engagement with clinical interns attending to patient care. Students continue the practice of self-reflection and self-directed professional development. Observation, practice, analysis, and reflection on clinical experiences – during clinic observation, small group discussion, and independently – provide opportunities for accomplishing the learning objectives of these courses.

**Clinic I – IMG (CLE175):** This course is designed for the IMG student as they participate in the student naturopathic clinic, observing and reflecting on the professional roles and competencies expected of naturopathic doctors. The IMG student observes and participates in patient interactions in the CCNM teaching clinics. Emphasis is placed on reflective learning, facilitated through group clinical discussions and individual reflective exercises. Students will analyze the roles and responsibilities of the naturopathic clinician with their patients, including professionalism, communication, clinical medical proficiency, and record-keeping. Students in this course conduct portions of the patient-centered interview and physical examination. The course cultivates skills in patient communication, diagnostic examinations, patient records, case communication, scope of care decisions, and EDI (Equity, Diversity and Inclusion) in health care.

**Clinic V and VI (CLE300, CLE350):** The Clinic V and VI courses transition Year 3 and IMG students to their future clinic intern roles through a mentored program of clinical activity. Together with clinic interns, and supervised by naturopathic doctors, students contribute to the management of patient care. Students will actively engage in live patient encounters through clinical interviewing, physical examination, record-keeping, and case presentations. Students will also participate in case analysis, diagnosis and management planning, in assistance to clinic interns. The courses utilize reflective practices that allow students to develop self-directed learning goals with the support of course teaching assistants. Monthly small group sessions are programmed to provide time for discussion about clinical experience, topics relevant to clinical practice, and support ongoing student learning activities.

In the final year of the program, students act as Primary Interns, delivering patient care under the supervision of licensed and registered naturopathic doctors. Students must fulfill the requirements and expectations outlined in the Primary Intern Manual: Clinical Education to successfully complete the naturopathic medicine program.

Full-time, primary interns (those enrolled in CLE400, 450 and 500) are scheduled for three shifts per week in CCNM Teaching Clinics at their respective campuses.

# Clinical Education and Clinic Operations

## ACCOMMODATIONS FOR CLINIC SHIFTS

This policy applies to students at both the CCNM – Toronto and CCNM – Boucher campuses.

Students in the clinical internship portion of their education who have child or parental care responsibilities, religious requirements, or medical issues that restrict the times they may participate on clinic shifts will be provided reasonable schedule accommodations in accordance with the requirements of human rights legislation. Students must request accommodations through the Accessibility Services Department and provide evidence in support of their request. Requests for clinic shifts scheduling accommodations must be submitted well in advance of the clinic scheduling process.

If the requirement for a student to be present for a clinic shift at a specified time violates the tenets of their faith regarding religious observance, they will be accommodated with appropriate documentation.

*The Ontario Human Rights Code* defines family status in terms of a parent-child relationship and prohibits discrimination on the basis that an individual is a caregiver. The care may be that of a parent caring for a child or

a child caring for a parent. CCNM will accommodate caregivers with specific restrictions for clinic work hours. Evidence of absolute restrictions for specific work hours must be provided to Accessibility Services with the accommodation request.

If the requirement for a student to be present for a clinic shift at a specified time violates the tenets of their faith regarding religious observance, they will be accommodated with appropriate documentation.

Individuals with medical issues or disabilities that affect the ability to meet clinic shift schedule requirements should first register for accommodation with Accessibility Services. See “Accommodating Students with Disabilities” for details. Requests for medical accommodations must be accompanied by medical evidence of functional restriction.

Please note that there is no legal obligation for the College to accommodate a student who has conflicts with their work schedule, athletic training, or other educational courses or activities.

## Other College Policies with Potential Application to Students and Applicants

### DRUG-FREE POLICY

CCNM will not tolerate, and will take action against, the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance on College premises by any employee or student, or by any employee or student conducting College business.

As a condition of College employment or enrolment, all employees and students agree to abide by the prohibition against controlled substances and to notify the College of any criminal drug statute conviction for a violation occurring in a location in which the College operates no later than five days after such a conviction.

### FRAGRANCE-FREE POLICY

Due to health concerns arising from exposure to scented products, CCNM is committed to providing a fragrance-free environment to all employees, students, residents, patients and visitors. Fragrances are defined as any product that produces a scent strong enough to be perceptible by others, including but not limited to cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented oils and/or similar products. Any student who is found in violation of this policy on CCNM property will be issued a warning, and any further violation of this policy will result in progressive discipline up to and including suspension or expulsion from CCNM.

Please be aware that we have a number of students who have serious chemical sensitivities and anaphylactic allergies that can be life threatening. The College tries its best to provide a safe environment for these students. We expect the student body to support us in these efforts. Please be aware of those around you and do not consume food items that you know are sensitive to other students. [View full policy.](#)

### SMOKE-FREE POLICY

The smoking of any substance is prohibited anywhere in the building and on the grounds of the College.

### ACCESSIBILITY

CCNM is committed to the principles of the *Accessibility for Ontarians with Disabilities Act* (AODA) and the *Accessible British Columbia Act* (ABCA), and to providing a barrier-free environment that allows all people to maintain their independence and dignity.

In Ontario, CCNM must comply with the *Accessibility for Ontarians with Disabilities Act* (AODA) and adhere to the Integrated Accessibility Standards Regulation. All customer service, information and communication, and employment provided by CCNM, as well as the design of campuses spaces shall follow the ideals of dignity, independence, integration and equal opportunity.

CCNM will meet or exceed all applicable legislation regarding the provision of the five standards of AODA for people with disabilities.

This policy applies to every person who deals with members of the public or other third parties on behalf of CCNM, whether the person does so as an employee, student, agent, volunteer or otherwise. An employee, student, agent, volunteer or otherwise is defined as anyone who interacts with the public, CCNM students, patients at any CCNM teaching clinic, CCNM employees, students, agents and volunteers working at non-CCNM sites should be aware that the AODA policy at that site will apply.

CCNM will provide training about the provision of accessible goods, programs and services to its employees, students and others who interact with persons who wish to obtain goods, programs and services provided by CCNM. [View full policy.](#)



## WORKPLACE HARASSMENT AND VIOLENCE

In compliance with the Occupational Health and Safety Act (OHSA), CCNM is committed to providing a safe work environment for all employees, students, and visitors. The College proclaims “zero-tolerance” for violence and therefore will not tolerate any acts of violence by or against any employee, contractor, student, patient, resident, or visitor.

Each member of the CCNM community is responsible for creating an environment that is free from workplace violence. Employees are required to report any violence or any serious potential of a violent situation immediately to management, security, or the Human Resources department. The Human Resources department is responsible for providing training to all workers on the harassment and violence policies.

[View full policy.](#)

## SEXUAL MISCONDUCT

CCNM strives to provide a safe and respectful learning and working environment free from sexual misconduct and to ensure that all community members approach cases of employee-student sexual misconduct in a consistent, fair, and timely manner.

[View full policy for CCNM – Boucher Campus](#)

[View full policy for CCNM – Toronto Campus](#)

## EQUAL OPPORTUNITY

The Canadian College of Naturopathic Medicine (CCNM) is committed to providing an intentionally inclusive learning, teaching, and working environment and providing equal opportunities for all individuals and strives to create an inclusive and diverse community.

This applies to all matters of the College.

[View full policy.](#)

## DISCRIMINATION

Please note that in addition to reporting harassment and discrimination, CCNM students, employees and faculty have a legal obligation to report to the Children's Aid Society when he or she believes on reasonable grounds that a child is or may be in need of protection.

In compliance with the Ontario Human Rights Code and the British Columbia Human Rights Code, CCNM is committed to providing an intentionally inclusive learning, teaching,

and working environment that is respectful and free from discrimination and harassment for all members of the CCNM community. Any discriminatory and harassing action and/or conduct will not be tolerated, condoned, or ignored at the CCNM.

Incidents of discrimination and harassment refers to action and/or conduct that occurs between members of the CCNM community both on and off college premises, including, but not limited to:

- While engaging or participating in academic- or work-related activities, placements, assignments, and travel;
- At College-related social events;
- When representing CCNM; and
- All forms of communication between community members, including within cyberspace.

All members of the CCNM community are expected to uphold and abide by the College's Discrimination Policy and are responsible for ensuring that their learning and working environment is respectful and free from discrimination and harassment.

[View full policy.](#)

## INCLUSIVE LANGUAGE POLICY

To ensure and maintain an intentionally inclusive learning, teaching, and working environment that is respectful and free from discrimination and harassment, all students and employees are expected to use inclusive language and avoid the use of discriminatory, exclusionary, and stereotyping images, expressions, and language in all College communications, documents, publications, and academic materials.

[View full policy.](#)

[View Inclusive Language Guidelines.](#)

## COVID-19

The purpose of these policies is to safeguard the health and well-being of the CCNM community by mitigating the risks associated with the COVID-19 pandemic.

[View full policy for CCNM – Boucher Campus](#)

[View full policy for CCNM – Toronto Campus](#)

### INSTITUTIONAL CLOSURE

In the unlikely event that CCNM is required to close, to ensure that the needs of students and graduates are met, CCNM would:

1. Provide a “teach out” for existing cohorts;
2. Arrange with sister institutions across North America for the transfer of students who for personal reasons did not feel they could complete the program in the schedule associated with the “teach out”; and
3. Contract with a third party so that academic records would be maintained, and could be accessed by graduates, for a period of not less than 75 years.

### FORMAL COMPLAINT POLICY

CCNM maintains a formal process for receiving, reviewing, and responding to significant student complaints related to the naturopathic program.

1. Students with a serious complaint about the naturopathic program are to submit their concerns in writing, specifying that the submission represents a “Formal Complaint.” The submission shall be directed to the President’s Office.
2. A Formal Complaint can be pursued only after all other avenues under CCNM’s policies have been exhausted, including CCNM’s Dispute Resolution Process.
3. A Formal Complaint must be based on valid grounds, reflecting significant issues that may affect one or more students within the program, and substantiated with relevant evidence. Frivolous or unsubstantiated complaints will be reviewed and dismissed accordingly.
4. The President or their designate will review all submitted Formal Complaints, assess the validity of the claim, initiate an investigation where warranted, ensure that necessary parties are consulted, and attempt to resolve any matters in dispute.
5. Formal Complaints may be dismissed where the claim is found not to be valid. This dismissal is final and cannot be appealed. This dismissal, including reasons for the dismissal, must be communicated in writing within thirty (30) days of receipt of the Formal Complaint.
6. All Formal Complaint decisions will be delivered in writing back to the student complainant(s) within thirty (30) days of receipt of the Formal Complaint.

Where a complaint does not fall within the scope of this policy, the students will be directed to the correct process for filing their complaint.

# Regulation and Licensure

## CANADA

Naturopathic practice is regulated under provincial law in five provinces: British Columbia, Alberta, Manitoba, Saskatchewan and Ontario. Nova Scotia has legislation which provides Title Protection. Naturopathic doctors are required to complete an undergraduate degree with prerequisite medical studies at a recognized university, four years of full-time naturopathic education at a CNME-accredited naturopathic medical program, and pass rigorous regulatory board examinations that are standardized for North America.

For information on the practice of naturopathic medicine in Canada, contact the Canadian Association of Naturopathic Doctors.

[www.cand.ca](http://www.cand.ca)

## ONTARIO

The profession of naturopathic medicine has been regulated since 1925 in Ontario. On July 1, 2015, the *Naturopathy Act* was proclaimed in force bringing the profession into the same legislative structure as other regulated health professions in Ontario and granting members of the profession the authority to prescribe certain drugs. The provincial regulatory authority is the College of Naturopaths of Ontario (CoNO).

### CoNO

[www.collegeofnaturopaths.on.ca](http://www.collegeofnaturopaths.on.ca)

### Ontario Association of Naturopathic Doctors (OAND)

[www.oand.org](http://www.oand.org)

## BRITISH COLUMBIA

Naturopathic doctors have been licensed in BC since 1936 under the *Naturopathic Physicians Act*. Changes to legislation in 2009 resulted in the granting of prescribing authority for NDs. As of June 28, 2024 the provincial regulatory authority has changed from the College of Naturopathic Physicians of British Columbia (CNPBC) to the College of Complimentary Health Professionals of BC (CCHPBC)..

### CCHPBC

[cchpbc.ca](http://cchpbc.ca)

### British Columbia's Naturopathic Doctors

[bcnd.ca](http://bcnd.ca)

## ALBERTA

As of August of 2012, the naturopathic profession in Alberta is regulated under Schedule 14 of the *Health Professions Act* of Alberta. Naturopathic doctors must meet the requirements for the restricted activities they perform in their practice and must maintain competence for them. Upon proclamation of the legislation, the Alberta Association of Naturopathic Practitioners became the College of Naturopathic Doctors of Alberta which oversees the regulation of the profession.

### College of Naturopathic Doctors of Alberta

[www.cnda.net](http://www.cnda.net)

## SASKATCHEWAN

Naturopathic doctors have been regulated since 1954 under the *Naturopathy Act* (revised 1978). The legislation is currently under review. The Saskatchewan Association of Naturopathic Practitioners acts as both the professional association and the regulatory authority.

### Saskatchewan Association of Naturopathic Practitioners

[www.sanp.ca](http://www.sanp.ca)

### MANITOBA

Naturopathic doctors in Manitoba have been regulated under *The Naturopathic Act* since 1946. The profession will be transitioning under umbrella legislation for all health care professionals in the next few years and the Manitoba Naturopathic Association acts as both the professional association and the regulatory authority.

#### Manitoba Naturopathic Association

(regulatory body/provincial association)

[www.cndmb.org](http://www.cndmb.org)

### QUEBEC – UNREGULATED

#### Quebec Association of Naturopathic Doctors

[www.qanm.org](http://www.qanm.org)

### NEW BRUNSWICK – UNREGULATED

#### New Brunswick Association of Naturopathic Doctors

[www.nband.ca](http://www.nband.ca)

### NEWFOUNDLAND AND LABRADOR – UNREGULATED

#### Newfoundland and Labrador

#### Association of Naturopathic Doctors

### NOVA SCOTIA

Under the Regulated Health Professions Act (RHPA), which received Royal Assent in November of 2023, Nova Scotia's naturopathic doctors will become the 22nd regulated health profession in Nova Scotia. The Nova Scotia Association of Naturopathic Doctors (NSAND) is working with the Department of Health & Wellness (DHW) to develop the professional regulations for naturopathic doctors.

#### Nova Scotia Association of Naturopathic Doctors

[www.nsand.ca](http://www.nsand.ca)

### NORTHWEST TERRITORIES

On March 1, 2022, Naturopathic Doctors became the first profession to be regulated under the Health and Social Services Professions Act (HSSPA) in the Northwest Territories (NWT). The Scope of Practice includes prescribing as well as other restricted/controlled acts.

#### Northwest Territories Association of Naturopathic Doctors

<https://ntand.org>

### NUNAVUT – UNREGULATED

No professional association.

### PRINCE EDWARD ISLAND – UNREGULATED

#### Prince Edward Island Association of Naturopathic Doctors

[www.peiand.com](http://www.peiand.com)

### YUKON – UNREGULATED

#### Yukon Association of Naturopathic Doctors

[www.yand.ca](http://www.yand.ca)

### UNITED STATES OF AMERICA

At present, NDs are licensed in 23 U.S. states: Alaska, Arizona, California, Colorado, Connecticut, Idaho, Hawaii, Kansas, Maine, Maryland, Massachusetts, Minnesota, Montana, New Hampshire, New Mexico, North Dakota, Oregon, Pennsylvania, Rhode Island, Utah, Vermont, Washington, Wisconsin plus the District of Columbia, and the territories of Puerto Rico and the U.S. Virgin Islands.

Active legislation campaigns to license NDs are underway in Arkansas, Florida, Illinois, Indiana, Michigan, Missouri, New Jersey, New York, Ohio, North Carolina, Texas and Wyoming.

#### The American Association of Naturopathic Physicians (AANP)

[www.naturopathic.org](http://www.naturopathic.org)

### LICENSING EXAMINATIONS

To obtain a naturopathic medical diploma or degree that qualifies the recipient to sit for a licensing examination in a province or state with a licensing board and standards of practice, students must have attended a CNME-approved naturopathic medical program following three years of standard pre-medical education. Some naturopathic medical programs require a baccalaureate from an approved university as a prerequisite for entry into the program.

### COLLEGE OF NATUROPATHS OF ONTARIO (CONO)

Students planning to practise in Ontario will be required to write the Entry-to-Practice examinations from the College of Naturopaths of Ontario (CoNO). See an [overview of the exams](#).

### COLLEGE OF COMPLEMENTARY HEALTH PROFESSIONALS OF BC (CCHPBC)

Students planning to practise in British Columbia will be required to write the Jurisprudence and Oral/Practical examinations and submit an application package to the CCHPBC. See the [application requirements](#).

### NATUROPATHIC PHYSICIANS LICENSING EXAMINATIONS (NPLEX)

NPLEX is the standard examination used by all licensing jurisdictions for naturopathic physicians in North America. It includes six basic science exams (anatomy, physiology, pathology, immunology, biochemistry, and microbiology) that are taken after the first two years of naturopathic medical school. The clinical science examinations are taken following graduation (after the fourth year of school). They include: physical, clinical, and lab diagnosis, diagnostic imaging, botanical medicine, clinical nutrition, physical medicine, homeopathy, psychology, emergency medicine and pharmacology. Individual jurisdictions may require additional examinations in minor surgery and acupuncture before complete licensure.

Passing the NPLEX is only one aspect of the requirements to become licensed in any of the jurisdictions, and passing the exams does not guarantee that the examinee will be licensed.

### NORTH AMERICAN BOARD OF NATUROPATHIC EXAMINERS (NABNE)

**NABNE is a non-profit organization established in 1999.**

**Its purpose is:**

- To set policies regarding the qualifications of applicants to sit for NPLEX;
- To set policies regarding the administration of the NPLEX;
- To verify the qualifications of applicants to take the NPLEX; and
- To administer those examinations at testing sites in the U.S. and Canada.

For more information visit [www.nabne.org](http://www.nabne.org).

# CCNM Vision and Mission

## VALUES

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The Canadian College of Naturopathic Medicine is committed to reflect the following values in its deliberations and actions:

- Integrity
- Collaboration
- Innovation and adaptability
- Respect for equity, diversity, inclusion

## VISION

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CCNM will make naturopathic medicine an integral part of health care through pre-eminent education, research and clinical services.

## MISSION

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### The Canadian College of Naturopathic Medicine will:

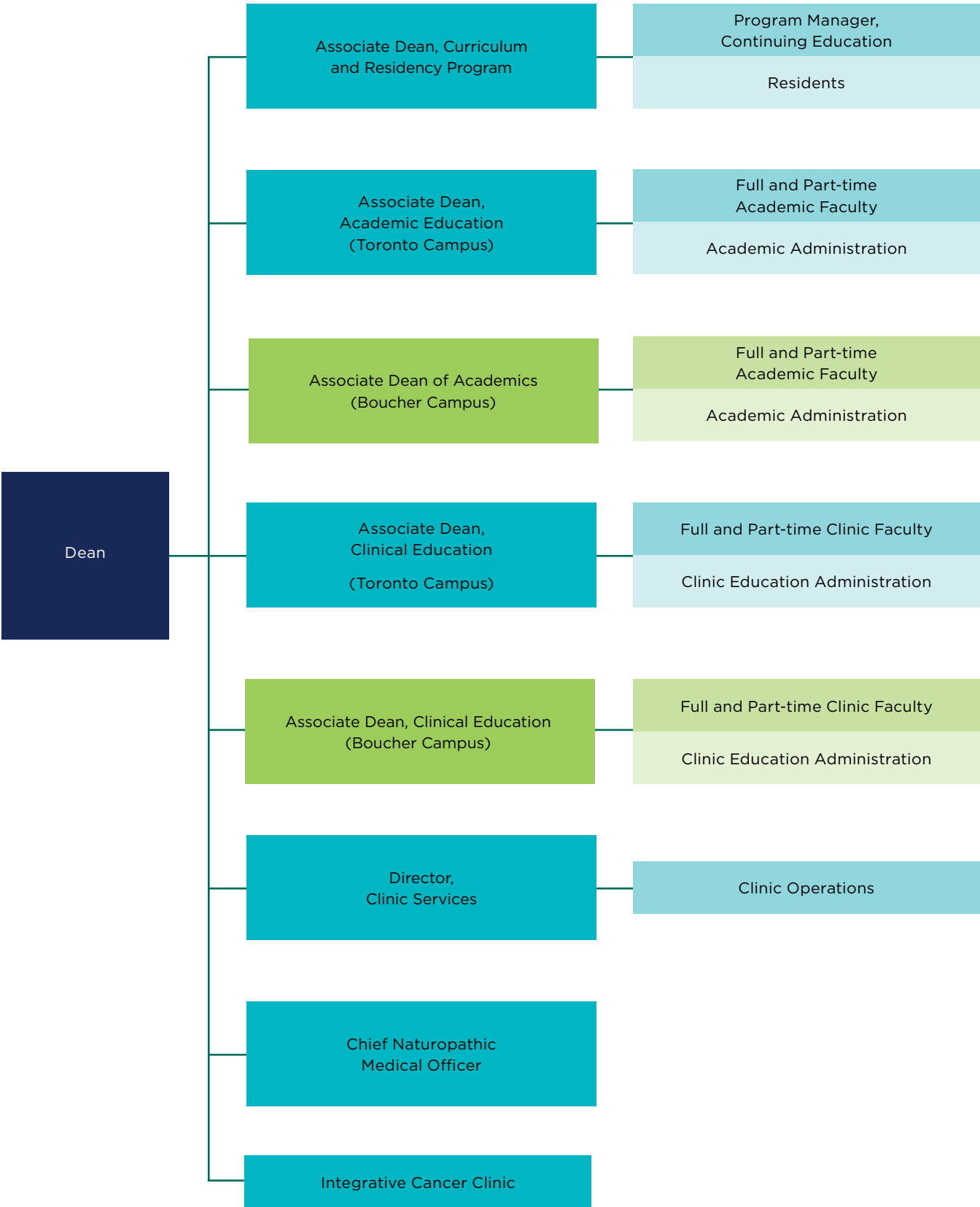
- Demonstrate excellence in education to our students, supporting them throughout their careers;
- Provide a working environment that allows our faculty and staff to excel;
- Expand our knowledge of naturopathic medicine through high quality research;
- Excel in delivering naturopathic medicine to our patients;
- Forge a strong relationship between allopathic and naturopathic medicine with a focus on affordable, accessible and effective health care;

...and so make the practice of naturopathic medicine widely acknowledged as key to maintaining patient health.

To drive CCNM in its pursuit of excellence in naturopathic medicine, CCNM's [Board of Governors](#) has developed a series of "Ends":

1. **Excellence in Education**  
Educate naturopathic doctors on the basis of clear and focused curriculum, delivered by the most competent faculty, and graduate high-quality naturopathic doctors.
2. **High-Quality Clinical Services**  
Provide high-quality naturopathic care in a clinical setting, resulting in positive educational experiences for students and positive outcomes for patients and clients.
3. **Excellence in Research**  
Conduct and disseminate research relevant to naturopathic medicine and help develop skills among faculty, students, and graduates that foster research activity and a culture of evidence-informed clinical practice.
4. **Leading Voice**  
Increase the awareness and trust of CCNM as a leading voice for naturopathic medicine.
5. **Change Agent**  
Be a leader and advocate of naturopathic medicine as positive change to our health, our environment and our health-care system.

# Academic Structure





# Administration and Faculty

## ADMINISTRATION

Name	Title	Credentials
Bennett, Lauren	Director, Clinic Services	B.Sc., ND, University of Western Ontario, CCNM
Caines, Melissa	Library Services, Manager	Lib Tech, BA, MLitt, Langara College, Rutgers University, Trinity College Dublin
Carino, Jasmine	Associate Dean, Curriculum and Residency Program	B.Sc., ND, M.Ed., Laurentian University, CCNM, University of Toronto
Cooley, Kieran	Director, Research	B.Sc., ND, University of Saskatchewan, CCNM
De Groot, Nick	Dean	B.Sc., ND, M.Ed., University of Toronto, CCNM, University of Toronto
Edwards, Lauren	Legal Counsel	BAH, MA, JD, Queen's University, York University
Ellis, Trevor	Chief Financial Officer	B.Sc., CPA, MBA, University of Western Ontario, Edinburgh Business School
Heisel, Rochelle	Associate Dean, Academics (CCNM – Boucher Campus)	B.Sc., PhD, University of British Columbia
Henesey, Meghan	Registrar	BA, Burlington College
Henry, Nicole	Academic Coordinator	B.Sc., ND McMaster University, CCNM
Karim, Rahim	President and Chief Executive Officer	B.Sc., DC, MBA, University of Toronto, Canadian Memorial Chiropractic College, University of Leicester
Manapat, Desil	Manager, Student Life	BA, MA, St. Paul University (Manila), University of the Philippines Diliman
Lander, Dan	Director, Integrated Cancer Clinic	B.Sc., ND, University of Guelph, CCNM
Philogène, Simone	Chief Enrolment, Marketing & Communications Officer, President, CCNM Press	BA (Hons.), MA, University of Ottawa, McGill University
Prousky, Jonathan	Chief Naturopathic Medical Officer, Professor	B.Sc., BPHE, ND, M.Sc., MA, University of Toronto, Bastyr University, University of London, Yorkville University
Ramage, Chantelle	Assistant Registrar	BA, MM, Columbia Bible College, Crandall University.
Seely, Dugald	Executive Director, Patterson Institute for Integrative Oncology Research	B.Sc., ND, M.Sc. Acadia University, CCNM, University of Toronto
Tahiliani, Sasha	Program Manager, Continuing Education	B.Sc., ND, McMaster University, CCNM
Tokiwa, Jonathan	Associate Dean, Academic Education (CCNM – Toronto Campus)	B.Sc.N, RN, ND, M.Ed., University of Toronto, CCNM, University of Calgary

# Administration and Faculty

## ADMINISTRATION cont'd

Name	Title	Credentials
Vedadi, Hanieh	Associate Dean, Clinical Education (CCNM – Boucher Campus)	B.Sc., ND, Azad University, CCNM
Wildeman, Reid	Director, Campus Operations and Academic Affairs	BA, B.Ed., M.Ed., University of British Columbia, Simon Fraser University
Young, Barbara	Executive Director, Human Resources	BA, York University
Zeifman, Mitchell	Associate Dean, Clinical Education (CCNM – Toronto Campus)	B.Sc., ND, M.Ed., University of Toronto, CCNM

## FACULTY

Name	Title	Credentials
Allen, Nathalie	Instructor	B.Sc., ND, McGill University, CCNM
Al-Kayssi, Dina	Clinic Supervisor	B.Sc., MD, ND, McMaster, All Saints, Dominica, CCNM
Asasi, Mahsa	Instructor	Doctor of Pharmacology, Islamic Azad University
Azad, Pezhman	Clinic Supervisor, Instructor	MD, ND, Tehran University, CCNM
Barlow, Kerry	Instructor	B.Sc., ND, University of Guelph, CCNM
Bhim, Rick	Clinic Supervisor, Instructor	B.Sc., MD, ND, University of Waterloo, University of Sint Eustatius, CCNM
Brooks, Kristina	Clinic Supervisor	B.Sc., ND, University of Guelph, CCNM
Browman, Jessica	Instructor	BA, ND, MPH, University of Toronto, CCNM, University of Waterloo
Burns, Shelley	Clinic Supervisor	BA, ND, Wilfrid Laurier University, CCNM
Callas, Patrick	Instructor	BA, ND, University of Victoria, CCNM
Carlson-Rink, Cathy	Instructor	B.Sc., ND, University of Saskatoon, Bastyr University
Cashin, Carla	Clinic Supervisor	ND
Chow, Gabriella	IV Clinic Supervisor	B.Sc., ND, McGill University, CCNM
Chenier-Meers, Nikole	Instructor	B.Sc., ND, University of the Fraser Valley, CCNM – Boucher Campus
Chung, Katherine	Instructor	ND
Cooper, Scarlett	Instructor	B.Sc., ND, University of British Columbia, CCNM
Creech, Allison	Instructor	BA, M.Ed., ND, Duke University, University of Virginia, CCNM
Curran, Quinn	Clinic Resident Year 1	B.Sc., ND, Queens University, CCNM
Dang-Tan, Thien	Instructor	B.Sc., DC, State University of New York, New York Chiropractic College
Davis, Paul	Clinic Supervisor	B.Sc., ND, University of Toronto, CCNM
Dedecker, Brennan	Clinic Resident	B.Sc., ND, Western University, CCNM
DeMelo, Jaime	Clinic Supervisor	B.Sc., ND, University of Toronto, CCNM

## FACULTY cont'd

Name	Title	Credentials
Denotter, Sarah	Instructor	B.Sc., ND, Queens University, NUNM
D'Onofrio, Philippe	Instructor	B.Sc., M.Sc., PhD, University of Toronto
Facca, Melanie	Instructor	B.Sc., M.Sc., ND, University of Waterloo, D'Youville College, New York, CCNM
Famouri, Ali	Instructor	MD, ND, CCNM
Fontes, Mark	Clinic Supervisor	B.Sc., ND, McMaster University, CCNM
Fraser, Ian	Instructor	BA, M.Sc., PhD, University of Western Ontario, Dalhousie University
Fritz, Axel	Instructor	DC, Canadian Memorial Chiropractic College
Fung, Romi	Clinic Supervisor, Instructor	B.Sc., M.Sc., ND, University of British Columbia, Queens University, CCNM
Gauga, Ayshwarya	Clinic Resident, Year 1	B.Sc., ND, McMaster, CCNM
Gowan, Matt	Instructor	B.Sc., ND, University of Waterloo, CCNM
Gratton, Adam	Clinic Supervisor, Associate Professor	B.Sc., M.Sc., ND, University of Toronto, University of Michigan, CCNM
Godin, Hillary	Clinic Supervisor, Instructor	BA, ND, Simon Fraser University, CCNM
Goraya, Navkiran	Clinic Supervisor	B.Sc., ND, Brock University, CCNM
Hall, Alexander	Clinic Supervisor, Assistant Professor	B.Sc. (Eng.), P.Eng. MPH, ND, University of Guelph, University of Waterloo, CCNM
Handford, Rebecca	Clinic Supervisor, Instructor	BRM, ND, Brock University, CCNM
He, Sen	Clinic Supervisor	ND, CCNM
Hobson, Jessica	Assistant Professor	B.Sc., ND, University of Fraser Valley, CCNM – Boucher Campus
Huff, Hal	Clinic Supervisor, Professor	BA, ND, M.Sc., Lakehead University, CCNM, McMaster University
Hurnik, Rhea	Assistant Professor	B.Sc., ND, University of Dalhousie, CCNM – Boucher Campus
Hussein, Hind	Medical Laboratory Technologist Lead	B.Sc., M.Sc., Omdurman Ahlia University, University of Khartoum
Infante, Emily	Clinic Resident, Year 1	B.Sc., ND, Toronto Metropolitan University, CCNM
Janes, Kaitlin	Clinic Resident Year 1	B.Sc., ND, Queens University, CCNM

## FACULTY cont'd

Name	Title	Credentials
Jang, Karen	Clinic Supervisor	B.Sc., ND, Simon Fraser University, CCNM
Iarz, Albert	Instructor	B.Sc., ND, York University, CCNM
Kassam, Neemez	Instructor	B.Sc., M.Sc., ND, University of British Columbia, Bastyr University, CCNM
Kawasaki, Misa	Clinic Supervisor	B.Sc., ND, University of Waterloo, CCNM
Kerr, Jennifer	Instructor	B.Sc., ND Acadia University, CCNM
Kexel, Nadine	Clinic Supervisor	B. Sc., ND, McMaster University, CCNM
Khalili, Afsoun	Clinic Supervisor, Associate Professor	B.Sc., ND, Concordia University, CCNM
Kim, Jasmine	Instructor	B.Sc., M.Sc., ND, University of Victoria, CCNM – Boucher Campus
Korsa, Jennifer	Instructor	B.Sc., ND, Simon Fraser University, CCNM – Boucher Campus
Kuprowsky, Stefan	Instructor	B.Sc., MA, ND, Trent University, University of British Columbia, CCNM
Lad, Ajay	Clinic Supervisor	B.Sc., ND, Queen's University, CCNM
Lakshman, Nishanth	Instructor	B.Sc., PhD, University of Toronto
Lefebvre, Giselle	Clinic Supervisor	B.Sc., ND, University of Calgary, CCNM – Toronto Campus
Lane, Ashleigh	Clinic Supervisor	B.Sc., ND, University of British Columbia, CCNM
Lowe, James	Instructor	BA, MA, University of British Columbia, Alder Professional School of Psychology
MacKenzie, Jennifer	Associate Professor	B.Sc., ND, Guelph University, CCNM
Marr, Jason	Instructor	B.Sc., ND, University of Xavier, CCNM
Martin, Sylvi	Instructor	B.Sc.N, ND, Laurentian University, CCNM
Martineau, Jeff	Instructor	B.Sc., B.H.Sc., ND University of Guelph, CCNM – Boucher Campus
McConnell, Sean	Clinic Supervisor	BA, ND, Concordia University, CCNM
McCrindle, Louise	Clinic Supervisor, Instructor	B.Sc., ND, University of Alberta, CCNM
McParland, Andrew	Instructor, Clinic Supervisor	B.Sc., ND, CCNM – Boucher Campus

## FACULTY cont'd

Name	Title	Credentials
Meffe, Cristina	Clinic Supervisor	BPHE, ND, University of Toronto, CCNM
Mitha, Rupī	Clinic Supervisor	B.Sc., ND, University of Guelph, CCNM
Mohammed, Ehab	Clinic Supervisor, Instructor	MBBCh., MA, ND, Cairo University (Egypt), CCNM
Mohan-Ram, Sanjay	Clinic Supervisor, Instructor	B.Sc., ND, University of British Columbia, CCNM
Moore, Amber	Clinic Supervisor	B.Sc., ND, Wilfrid Laurier University, CCNM
Morales, Lara	Clinic Supervisor, Instructor	B.Sc., MD, ND, University of Santo Tomas, CCNM
Moyer, Krista	Instructor / Clinic Supervisor	B.Sc., ND, Western University, CCNM
Noor, Amna	Instructor	B.Sc., M.Sc., University of Toronto, Western University
O'Halloran, Jane Rohon	Clinic Supervisor	RN, ND, St. Joseph School of Nursing, National University of Naturopathic Medicine
Oppal, Sandip	Assistant Professor	B.Sc., MD, ND, University of British Columbia, University of Antigua, CCNM
Osati, Farzaneh	Clinic Supervisor	B.Sc, M.Sc., PHD, ND, University of Beheshti, Michigan State University, CCNM
Parikh-Shah, Sejal	Clinic Supervisor	B.Sc., ND, University of Toronto, CCNM
Park, Eileen	Instructor	B.Sc., M.Sc., ND, University of Toronto, CCNM
Patel, Poonam	Instructor, Clinic Supervisor	B.Sc., M.Sc., ND, University of Toronto, McMaster University, CCNM
Patel, Rita	Instructor, Clinic Supervisor	B.Sc., M.Ed., ND, University of Toronto, University of Calgary, CCNM
Pickrell, Chris	Instructor	B.Sc., ND, University of Calgary, CCNM
Pirani-Sherrif, Tasneem	Associate Professor	B.Sc., M.Sc., ND, University of Victoria, Simon Fraser University, CCNM – Boucher Campus
Pitfield, Rebecca	Instructor	B.Com., ND, University of Victoria, CCNM
Psota, Erin	Clinic Supervisor	B.Sc., ND, University of Waterloo, CCNM
Ragbir, Rajesh	Clinic Supervisor	B.Sc., ND, University of West Indies, CCNM
Raina, Romi	Clinic Supervisor	B.Sc. & BA, ND, McMaster University, CCNM
Richea, Michelle	Clinic Supervisor, Associate Professor	B.Sc., ND, M.Ed., University of Toronto, CCNM, University of Western Ontario

## FACULTY cont'd

Name	Title	Credentials
Roberts, Chris	Clinic Supervisor, Instructor	B.Sc., B.Ed., ND, University of Toronto, CCNM
Saunders, Paul	Clinic Supervisor, Adjunct Professor	PhD, ND, DHANP, Duke University (USA), OCNM, National College of Naturopathic Medicine, Diplomate Homeopathic Academy of Naturopathic Physicians
Sadet Nejad, Yousef	Clinic Supervisor	B.Sc., ND, York University, CCNM
Saiki, Nayumi	Clinic Supervisor	B.Sc., ND, Simon Frasier University, CCNM
Sandri, Meghan	ICC Resident, Year 2	B.Sc., ND, University of Toronto, CCNM
Shapoval, Maria	Clinic Supervisor, Instructor	B.Sc., ND, University of Toronto, CCNM
Singh, Onkar	Clinic Supervisor	B.Sc., ND, McMaster University, CCNM
Stapleton, Ashley	Instructor	B.Sc., ND, University of British Columbia, CCNM
Teasdale, Tracey	Clinic Supervisor, Instructor	B.Sc., ND, McMaster University, CCNM
Tkacova, Ruzena	Instructor	MD, Ph.D., PJ Safarik University, Comenius University, Czechoslovakia
Truscott-Brock, Erin	Clinic Supervisor	B.Sc., ND, University of Toronto, CCNM
Uraz, Zeynep	Clinic Supervisor, Associate Professor	B.Sc., ND, Acadia University, CCNM
Vargo, Andrew	Associate Professor	B.Sc, MD, University of Saskatchewan
Viinberg, Rachelle	Clinic Supervisor	B.Sc., ND, University of Victoria, CCNM
Villegas, Pilar	Clinic Supervisor	B.Sc., ND, University of Toronto, CCNM
Vu, Alan	Clinic Supervisor, Instructor	B.Sc., ND, University of Toronto, CCNM
Whimster, Kathleen	Clinic Supervisor	B.Com., ND, Queens University, CCNM
Willms, Heidi	Clinic Supervisor	BA, ND, McGill University, CCNM
Wilson, Sherry	Clinic Supervisor, Instructor	B.Sc., ND, University of Calgary, CCNM
Wong, Ellen	Clinic Supervisor, Associate Professor	B.Sc., ND, University of Waterloo, CCNM
Wu, Jessica	Instructor	B.Sc., ND, University of British Columbia, CCNM – Boucher Campus

**Note:** This list was accurate at time of creation, but is subject to ongoing change.





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