

RESIDENCE FEE SCHEDULE

External - Non CCNM Students

Residence Fees – Non CCNM Students

For current External non-CCNM students who are already living in residence, the rent will increase to \$715 per month plus a \$5 activity fee on May 1, 2022. Total monthly rent is \$720. The \$5 activity is included in the rent which subsidizes events and activities organized by the Residence Staff. All residence fees must be paid by the options provided by the Residence Team at time of application status approval.

All rooms are **single occupancy only**. The residence is equipped with free WIFI.

Before a security deposit can be taken to secure a spot in Residence, the following documents must be submitted in full. All documents can be found on our website ccnm.edu. Documents must be submitted 60 days prior to arrival.

- Residence Application Form
- Resident Agreement
- Community Living Standards
- Proof of Double Vaccination – If this is not provided then your application will be null and void
- Proof of Acceptance at an Accredited School showing course hours and length
- Copy of Passport

Once all documents are received and in proper order, you will receive an email regarding your room and account information. With this information you will find a link to pay first and last month's rent. The payments must be made within 24 hrs or you will lose your spot.

The \$250 non-refundable application fee will be charged to applicants who will be staying a term. Any applicant staying for less than 4 months but more than 1 Months will be charged \$99 non-refundable application fee. Any stay up to a month will require no application fee, instead there will be a \$200 hold on a credit card.

Upon your arrival, CCNM Security will request issue you a fob card, and a mailbox key; your laundry card will be issued by the Residence office. If these are misplaced or lost, please see Security and or the Residence office for replacements. The charges for replacement are: \$10/fob card, \$10/mailbox key, and \$10/laundry access card.

Move out Policy

A mandatory 30-day notice for move out from long term stays. The last month's rent will be forfeited if the 30-day notice is not adhered to. For short term residents it is mandatory to inform a week before move out. The room will be inspected a month prior to move out upon receiving the notice. Before leaving the building, the resident must see Security to return the fob card, mailbox key and laundry card.

AC Rental Unit Charge (If applicable)

Rental charge for the AC unit is \$600 which covers the months of June, July, August and September. Payment in full is required with May rent. If you are only staying for partial summer months, you will be charged at \$150 per month.

Short Term Stays (30 days or less)

The short-term rental rate is **\$80.00 per/night**. Additional fees (where applicable) may be applied.

Method of rent payments accepted are Visa, MasterCard, Amex, or Online Banking. Cheques are not accepted for rent payment. Payment in FULL is required once all documents are received in proper order.

Additional Information

- If the deposit is not received within 24hrs of the link being sent, the application WILL NOT be processed, and you lose your spot in line in the application process.
- Residence fees include all utilities except for the laundry card
- Parking costs are not included with rent; please contact front desk for details
- If you cancel your Residence application, you must cancel in writing or by email 30 days prior to the beginning of the stay to receive a full refund minus the administration fee that is retained by the Residence
- Late fee: Rent is due on the first of the month. A late fee of \$30 will be applied on the 8th of the month if the full month's rent is not received
- Method of payments accepted are Visa, Mastercard, Amex and Online banking
- A student who is offered accommodation and fails to comply with the terms and conditions outlined in the Residence Agreement and the Residence Community Living Standards will forfeit their last month's rent.
- A \$50 fee will be charged for room switch request.

Attention Student Agencies:

If an agency is booking a room on behalf of a student and they are staying 3 months or less, full payment is required 30 days prior to move-in. If payment is not received 30 days prior to the booking the reservation will be cancelled.