

Accommodation Application Process for PSC Courses

Process:	What to Expect
<p>Submit Medical Documentation</p>	<ul style="list-style-type: none"> • You are required to provide a note from your medical provider that clearly states your accommodation needs • Email medical provider’s note to Karyn Lumsden at klumsden@ccnm.edu. • Tip: Apply at the time of registration • Deadline to apply: One week before the midterm exam • Approved Providers: <ul style="list-style-type: none"> ○ Audiologist ○ Chiropractor ○ Naturopathic doctor ○ Medical physician (general or specialized) ○ Psychiatrist ○ Physiotherapist ○ Psychologist
<p>Approval Process</p>	<ul style="list-style-type: none"> • Once approved, your accommodation will be provided to you in writing via email within 5 business days • The Continuing Education Department will also receive a copy of your approved accommodation • Accommodations may be provided for: <ul style="list-style-type: none"> ○ The use of technology ○ Assignment-specific accommodations ○ Additional timing for examinations
<p>Renewal</p>	<ul style="list-style-type: none"> • Your accommodation requirements will be good for 1 calendar year • If you require any changes or updates to your accommodation, new medical documentation will be required • Renewal upon request will occur at the beginning of each academic year in August
<p>Transition CCNM Year 1</p>	<ul style="list-style-type: none"> • Continued accommodation at CCNM will require student to fill out additional medical documentation at the time of registration